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Tender

CUE & Butterfly House Decarbonisation

THE HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-034505

Procurement identifier (OCID): ocds-h6vhtk-052860

Published 23 June 2025, 4:43pm

Changes to notice

This notice has been edited. The <u>previous version</u> is still available.

Scope

Description

The Butterfly House and Centre for Understanding the Environment (CUE) are located within the wider Horniman Gardens site, which is a Grade II listed Park and Garden. The CUE was constructed in 1995 and was originally intended as a temporary structure with an expected lifespan of 20 years. The Butterfly House was constructed in 2016.

The Horniman wish to partner with a design and engineering supplier who will support the decarbonisation of the above listed buildings. Works include:

Design works in line with RIBA stages 3-6:

Main Designer role:

- developing the outline design.
- Determine the requirement on planning application and listed building consent.
- detailed design drawing package.
- prepare tender package and specifications for installation.
- evaluate tender package and monitor and report on the cost plan.
- appoint and manage the design team (M&E engineer, Structural engineer).
- coordinate with the design team.
- updating design while on site.
- coordinate design changes.

Project management and coordination:

- coordinating the design development approval between the design team, The Horniman team and Salix (distributors of Public Sector Decarbonisation Fund Phase 4).
- coordinating the works implementation & program between the museum team, the contractor and Salix.

Principal Designer under CDM and Building Regulations:

- Building control application preparation and submission.
- PD duties for both CDM and Building Regulations.
- PD duties for both CDM and Building Regs including the preparation and share of the Health and Safety File.
- Organise Building control visit and share information at key stages.

Contract Administrator (traditional route contract) or Employer's Agent (D&B contracts)

- responsible for administering the construction contract including (non- exhaustive list): drafting contract documents for execution, issuing instructions, considering claims for extension of time, issuing certificates interim certificates for payment, practical completion certificates, etc

Total value (estimated)

- £150,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 11 August 2025 to 31 March 2028
- Possible extension to 31 March 2029
- 3 years, 7 months, 21 days

Description of possible extension:

Following practical completion of the installation works

Main procurement category

Services

CPV classifications

71000000 - Architectural, construction, engineering and inspection services

Contract locations

• UKI - London

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 June 2025, 11:59pm

Tender submission deadline

3 July 2025, 12:00pm

Submission address and any special instructions

For technical information and client requirements suppliers should email Beth Hodges (bhodges@horniman.ac.uk) and Henry Stenning (hstenning@horniman.ac.uk) to request WeTransfer links.

Tender submissions should be made electronically to Beth Hodges (bhodges@horniman.ac.uk) and Henry Stenning (hstenning@horniman.ac.uk).

Tenders may be submitted electronically

No

Award criteria

Name	Туре	Weighting
Price	Price	50%
Quality	Quality	50%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

Horniman Tender upload.zip

Horniman Decarbonisation of CUE and Butterfly House Tender Pack (Zip File)

Clarifications on the scope of the works may be asked by email to bhodges@horniman.ac.uk.

Find a Tender does not notify us of suppliers expressing interest. To be included on the clarification mailing list please email bhodges@horniman.ac.uk

CUE & Butterfly House Decarbonisation Design Tender Clarifications.pdf

6th June 2025: Clarification List

Invitation to Tender (CUE & Butterfly House decarbonisation).docx

ITT updated 23rd June 2025

<u>CUE & Butterfly House Decarbonisation Design Tender Clarifications (160625 - Final).pdf</u>

Final Clarification Sheet - 23rd June 2025, 4.45pm

Contracting authority

THE HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST

• Companies House: 02456393

Public Procurement Organisation Number: PZRB-3443-MXPW

100 London Road

London

SE23 3PQ

United Kingdom

Email: bhodges@horniman.ac.uk

Website: https://www.horniman.ac.uk/

Region: UKI44 - Lewisham and Southwark

Organisation type: Public authority - central government