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Tender

Framework Agreement for the Provision of Undertaking the Routine Maintenance and Monitoring of Intruder Alarm Systems

Staffordshire County Council
Cannock Chase District Council
South Staffordshire District Council
Stafford Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-034484

Procurement identifier (OCID): ocds-h6vhtk-041bd5

Published 22 November 2023, 8:43am

Section I: Contracting authority

I.1) Name and addresses

Staffordshire County Council

Tipping Street

STAFFORD

ST162DH

Contact

Michelle Davies

Email

michelle.davies@staffordshire.gov.uk

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.staffordshire.gov.uk/Homepage.aspx>

Buyer's address

<https://supplierlive.proactisp2p.com>

I.1) Name and addresses

Cannock Chase District Council

Cannock

Email

michelle.davies@staffordshire.gov.uk

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.cannockchasedc.gov.uk/>

Buyer's address

<https://supplierlive.proactisp2p.com>

I.1) Name and addresses

South Staffordshire District Council

Codsall, South Staffordshire

Email

michelle.davies@staffordshire.gov.uk

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.sstaffs.gov.uk/>

Buyer's address

<https://supplierlive.proactisp2p.com>

I.1) Name and addresses

Stafford Borough Council

Stafford

Email

michelle.davies@staffordshire.gov.uk

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.staffordbc.gov.uk/>

Buyer's address

<https://supplierlive.proactisp2p.com>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework Agreement for the Provision of Undertaking the Routine Maintenance and Monitoring of Intruder Alarm Systems

Reference number

IA3082

II.1.2) Main CPV code

- 50324100 - System maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

This framework is for the provision of undertaking the routine maintenance and monitoring of Intruder Alarm Systems. There are currently 478 properties covered by the existing

arrangement.

For clarification purposes, Alarm Monitoring may include Intruder Alarms, Fire Alarms, Panic Alarms and Engineering Alarms within properties under the administration of Staffordshire County Council and its Contract Managing Agent.

This semi-comprehensive framework includes the following elements within the tendered service rate:

- i) 2 evenly spaced service visits per annum
- ii) 24/7 Monitoring for all aforementioned alarms if required.
- iii) Attendance to all callouts for items covered by this framework
- iv) All labour, materials and components for breakdowns, with the exception of the components and associated labour excluded in section 'Contract Exclusions'.

Responsive Maintenance

A working hours callout facility is required to deliver responsive maintenance activities as described later in this document with a 4-hour response limit deliverable 24/7.

Please note this is a Single Supplier Framework.

II.1.5) Estimated total value

Value excluding VAT: £875,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 31625000 - Burglar and fire alarms
- 35121700 - Alarm systems
- 45312200 - Burglar-alarm system installation work

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Staffordshire

II.2.4) Description of the procurement

The tender opportunity will be undertaken through the Authority's e-tendering system Proactis <https://supplierlive.proactisp2p.com>

Suppliers should set up a profile on Proactis by completing their company details first. Then registering their interest to this specific tender opportunity by searching under reference IA3082.

Any questions regarding this opportunity should go through the 'message function'.

Please do not contact the Buyer direct.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Price - Weighting: 80

II.2.6) Estimated value

Value excluding VAT: £875,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Options to extend for a further 2 x 12 month to the 30 April 2027 and 30 April 2028

II.2.14) Additional information

Please note Stafford Borough Council, Cannock Chase District and South Staffordshire Council are not responsible for this procedure, they are a named organisation who may call off from the Framework.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

List and brief description of selection criteria

Staffordshire County Council require its successful Supplier to have ongoing 3rd party accreditations which meet the following requirements during the term of the Framework:

To have a compliant Health & Safety accreditation performed by a Safety Schemes in Procurement ('SSIP'). For more information refer to the link <https://SSIP.org.uk/members/#>

Valid and compliant member of an independent pre-qualification accrediting body. For example, Constructionline (accredited to a minimum membership level of 'SILVER') or other equivalent bodies, offer such a service.

Note 1 - the accrediting bodies must allow for annual refreshes/vetting of the Supplier in the areas above

Note 2 - where brand names are mentioned, the Authority will consider equivalents

Note 3 - evidence of the above accreditations MUST be provided to the Authority by successful Supplier prior to Contract Award

PAS91 C4: Health and safety: policy and capability or provide an exemption (details provided in the Questionnaire).

Suppliers are required to make sure trained members of staff meet the competency requirements detailed in points below:

All personnel must evidence training for working at heights within the past 5 years.

Any personnel operating specific access equipment must evidence training for that type of equipment- such as ladders, podium steps, scaffold towers, MEWP's or any other specialist access equipment, within 5 the past years.

All personnel must have undertaken asbestos awareness training within the past 12 months accredited by UKATA, IATP or equivalent.

It is essential for the Contract Supervisor who will be utilised on this contract to be:

Suitably qualified, competent and have a minimum of 5 years' experience in undertaking routine intruder alarm maintenance works and fault finding on commercial/industrial intruder alarm systems.

Have a minimum of 5 years' experience with supervising similar intruder alarm maintenance contracts.

The Contract Supervisor should also have attained at least one of the qualifications below:

City & Guilds Level 2 Certificate in Knowledge of Electronic Security and Emergency systems (1853-02).

City & Guilds Level 3 Diploma in Knowledge of Electronic Security and Emergency systems (1853-03).

City & Guilds Level 2/3 Certificate/Diploma in Providing Knowledge of Electronic Security and Emergency systems (2882-02/03).

ONC/HNC electrical /mechanical qualification.

Electrical or Mechanical or Managerial Degree.

Any personnel utilised on this contract must have an Enhanced DBS check

PLEASE REFER TO THE PROCUREMENT DOCUMENTATION FOR MORE DETAIL

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 December 2023

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Staffordshire County Council

Stafford

Country

United Kingdom