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Tender

# Framework Agreement for the Provision of Undertaking the Routine Maintenance and Monitoring of Intruder Alarm Systems

Staffordshire County Council
Cannock Chase District Council
South Staffordshire District Council
Stafford Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-034484

Procurement identifier (OCID): ocds-h6vhtk-041bd5

Published 22 November 2023, 8:43am

## **Section I: Contracting authority**

## I.1) Name and addresses

Staffordshire County Council

**Tipping Street** 

**STAFFORD** 

ST162DH

#### Contact

Michelle Davies

#### **Email**

michelle.davies@staffordshire.gov.uk

#### Country

**United Kingdom** 

#### Region code

UKG2 - Shropshire and Staffordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

https://www.staffordshire.gov.uk/Homepage.aspx

Buyer's address

https://supplierlive.proactisp2p.com

## I.1) Name and addresses

Cannock Chase District Council

Cannock

#### **Email**

michelle.davies@staffordshire.gov.uk

#### Country

**United Kingdom** 

#### Region code

UKG2 - Shropshire and Staffordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

https://www.cannockchasedc.gov.uk/

Buyer's address

https://supplierlive.proactisp2p.com

## I.1) Name and addresses

South Staffordshire District Council

Codsall, South Staffordshire

#### **Email**

michelle.davies@staffordshire.gov.uk

#### Country

**United Kingdom** 

## Region code

UKG2 - Shropshire and Staffordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

https://www.sstaffs.gov.uk/

Buyer's address

https://supplierlive.proactisp2p.com

## I.1) Name and addresses

Stafford Borough Council

Stafford

#### **Email**

michelle.davies@staffordshire.gov.uk

#### Country

**United Kingdom** 

#### Region code

UKG2 - Shropshire and Staffordshire

#### Justification for not providing organisation identifier

Not on any register

#### Internet address(es)

Main address

https://www.staffordbc.gov.uk/

Buyer's address

https://supplierlive.proactisp2p.com

## I.2) Information about joint procurement

The contract involves joint procurement

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://supplierlive.proactisp2p.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://supplierlive.proactisp2p.com

## I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

## **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

Framework Agreement for the Provision of Undertaking the Routine Maintenance and Monitoring of Intruder Alarm Systems

Reference number

IA3082

#### II.1.2) Main CPV code

• 50324100 - System maintenance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

This framework is for the provision of undertaking the routine maintenance and monitoring of Intruder Alarm Systems. There are currently 478 properties covered by the existing arrangement.

For clarification purposes, Alarm Monitoring may include Intruder Alarms, Fire Alarms, Panic Alarms and Engineering Alarms within properties under the administration of Staffordshire County Council and its Contract Managing Agent.

This semi-comprehensive framework includes the following elements within the tendered service rate:

- i) 2 evenly spaced service visits per annum
- ii) 24/7 Monitoring for all aforementioned alarms if required.
- iii) Attendance to all callouts for items covered by this framework
- iv) All labour, materials and components for breakdowns, with the exception of the components and associated labour excluded in section 'Contract Exclusions'.

Responsive Maintenance

A working hours callout facility is required to deliver responsive maintenance activities as described later in this document with a 4-hour response limit deliverable 24/7.

Please note this is a Single Supplier Framework.

#### II.1.5) Estimated total value

Value excluding VAT: £875,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

#### II.2.2) Additional CPV code(s)

- 31625000 Burglar and fire alarms
- 35121700 Alarm systems
- 45312200 Burglar-alarm system installation work

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

Main site or place of performance

Staffordshire

#### II.2.4) Description of the procurement

The tender opportunity will be undertaken through the Authority's e-tendering system Proactis https://supplierlive.proactisp2p.com

Suppliers should set up a profile on Proactis by completing their company details first. Then registering their interest to this specific tender opportunity by searching under reference IA3082.

Any questions regarding this opportunity should go through the 'message function'.

Please do not contact the Buyer direct.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Price - Weighting: 80

#### II.2.6) Estimated value

Value excluding VAT: £875,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2028

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

Options to extend for a further 2 x 12 month to the 30 April 2027 and 30 April 2028

#### II.2.14) Additional information

Please note Stafford Borough Council, Cannock Chase District and South Staffordshire Council are not responsible for this procedure, they are a named organisation who may call off from the Framework.

## Section III. Legal, economic, financial and technical information

#### III.1) Conditions for participation

#### III.1.3) Technical and professional ability

List and brief description of selection criteria

Staffordshire County Council require its successful Supplier to have ongoing 3rd party accreditations which meet the following requirements during the term of the Framework:

To have a compliant Health & Safety accreditation performed by a Safety Schemes in Procurement ('SSIP'). For more information refer to the link <a href="https://ssip.org.uk/members/#">https://ssip.org.uk/members/#</a>

Valid and compliant member of an independent pre-qualification accrediting body. For example, Constructionline (accredited to a minimum membership level of 'SILVER') or other equivalent bodies, offer such a service.

Note 1 - the accrediting bodies must allow for annual refreshes/vetting of the Supplier in the areas above

Note 2 - where brand names are mentioned, the Authority will consider equivalents

Note 3 - evidence of the above accreditations MUST be provided to the Authority by successful Supplier prior to Contract Award

PAS91 C4: Health and safety: policy and capability or provide an exemption (details provided in the Questionnaire).

Suppliers are required to make sure trained members of staff meet the competency requirements detailed in points below:

All personnel must evidence training for working at heights within the past 5 years.

Any personnel operating specific access equipment must evidence training for that type of equipment- such as ladders, podium steps, scaffold towers, MEWP's or any other specialist access equipment, within 5 the past years.

All personnel must have undertaken asbestos awareness training within the past 12 months accredited by UKATA, IATP or equivalent.

It is essential for the Contract Supervisor who will be utilised on this contract to be:

Suitably qualified, competent and have a minimum of 5 years' experience in undertaking

routine intruder alarm maintenance works and fault finding on commercial/industrial intruder alarm systems.

Have a minimum of 5 years' experience with supervising similar intruder alarm maintenance contracts.

The Contract Supervisor should also have attained at least one of the qualifications below:

City & Guilds Level 2 Certificate in Knowledge of Electronic Security and Emergency systems (1853-02).

City & Guilds Level 3 Diploma in Knowledge of Electronic Security and Emergency systems (1853-03).

City & Guilds Level 2/3 Certificate/Diploma in Providing Knowledge of Electronic Security and Emergency systems (2882-02/03).

ONC/HNC electrical /mechanical qualification.

Electrical or Mechanical or Managerial Degree.

Any personnel utilised on this contract must have an Enhanced DBS check

PLEASE REFER TO THE PROCUREMENT DOCUMENTATION FOR MORE DETAIL

## Section IV. Procedure

## IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

## IV.2.7) Conditions for opening of tenders

Date

22 December 2023

Local time

1:00pm

## **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

## VI.4) Procedures for review

VI.4.1) Review body

Staffordshire County Council

Stafford

Country

**United Kingdom**