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Tender

Cambridge City Council - Building Cleaning Council Buildings and Public Toilets

Cambridge City Council

F02: Contract notice

Notice identifier: 2023/S 000-034480

Procurement identifier (OCID): ocids-h6vhtk-041bd3

Published 22 November 2023, 8:10am

Section I: Contracting authority

I.1) Name and addresses

Cambridge City Council

Cambridge City Council, Guildhall

Cambridge

CB2 3QJ

Contact

Mr Jonathan Loneza

Email

jonathan.loneza@cambridge.gov.uk

Telephone

+44 7718664779

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.cambridge.gov.uk>

Buyer's address

<https://procontract.due-north.com>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=19fd33d9-8088-ee11-8125-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=19fd33d9-8088-ee11-8125-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cambridge City Council - Building Cleaning Council Buildings and Public Toilets

Reference number

DN700271

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Cambridge City Council (The Council) is calling for bids to fulfil its building cleaning services for Administration, commercial buildings, community centres, operational buildings and Public Toilets.

The contract will be split in to two (2) lots.

- Lot 1: Administration, commercial buildings, community centres and operational buildings
- Lot 2: Public toilets

A contract term is initially 3 years, with an option to extend by 2 years then up to 2 further years, if the supplier is performing satisfactorily, and the service can be shown to continue to provide best value to the Council; this gives a maximum possible contract length of 7 years.

Assessment - price: quality tender assessment split of 40% price: 60% quality

The current contract is due to end on the 31st March 2024.

The Council is looking to award a single contract.

LOT OVERVIEWS

LOT 1 - Administration, commercial buildings, community centres and operational buildings.

Cambridge City Council (the Council) is committed to providing a high standard of cleaning to its administrative and Operational Buildings. The Council is therefore seeking the services of a Supplier to provide a quality managed building cleaning service to all establishments identified to the standards set out within this specification.

The aim of the cleaning service is to ensure that the areas are left in a fit state for office and other users to undertake roles in a pleasantly clean environment with waste receptacles, desks and general fabric of the space cleaned to an acceptable standard. Cleaning tasks should be undertaken to minimise inconvenience to the office users as stipulated within this specification.

Lot 1 is for the provision of cleaning services for Administrative and Operational Buildings spread across Cambridge (comprising):-

- The civic and other main administrative offices
- The offices located at the Council's main depot
- A local office building for City Homes.
- 4 commercial industrial/business building sites.
- 3 community centres
- Reception and associated areas at 4 commercial office buildings
- 5 leisure pavilions and associated facilities at varying frequencies during the playing seasons.

LOT 2 - Public Toilets

Cambridge City Council is committed to providing a high standard of cleaning to its public toilets. Cambridge City Council is therefore seeking the services of a Supplier to provide the Council with a quality managed cleaning service to all establishments identified and to the standards set out within this specification.

The contract is for the provision of cleaning services for public toilets (comprising):

The opening, closing, cleaning (requiring multiple visits each day) and limited minor maintenance of 15 toilet blocks across the City including provision of full-time attendance services at 1 facility.

II.1.5) Estimated total value

Value excluding VAT: £3,850,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Administration, commercial buildings, community centres and operational buildings.

Lot No

1

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

LOT 1 - Administration, commercial buildings, community centres and operational buildings.

Cambridge City Council (the Council) is committed to providing a high standard of cleaning to its administrative and Operational Buildings. The Council is therefore seeking the services of a Supplier to provide a quality managed building cleaning service to all establishments identified to the standards set out within this specification.

The aim of the cleaning service is to ensure that the areas are left in a fit state for office and other users to undertake roles in a pleasantly clean environment with waste receptacles, desks and general fabric of the space cleaned to an acceptable standard. Cleaning tasks should be undertaken to minimise inconvenience to the office users as

stipulated within this specification.

Lot 1 is for the provision of cleaning services for Administrative and Operational Buildings spread across Cambridge (comprising):-

- The civic and other main administrative offices
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- 4 commercial industrial/business building sites.
- 3 community centres
- Reception and associated areas at 4 commercial office buildings
- 5 leisure pavilions and associated facilities at varying frequencies during the playing seasons.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,030,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-procured at the end of the term, if for any reason the authority does not utilise the extension the procurement will start at the end of the initial term or after the first extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Public Toilets

Lot No

2

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

LOT 2 - Public Toilets

Cambridge City Council is committed to providing a high standard of cleaning to its public toilets. Cambridge City Council is therefore seeking the services of a Supplier to provide the Council with a quality managed cleaning service to all establishments identified and to the standards set out within this specification.

The contract is for the provision of cleaning services for public toilets (comprising):

The opening, closing, cleaning (requiring multiple visits each day) and limited minor maintenance of 15 toilet blocks across the City including provision of full-time attendance

services at 1 facility.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,820,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The contract will be re-procured at the end of the term, if for any reason the authority does not utilise the extension the procurement will start at the end of the initial term or after the first extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 January 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 January 2024

Local time

12:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The contract will be re-procured at the end of the term, if for any reason the authority does not utilise the extension the procurement will start at the end of the initial term or after the first extension

VI.4) Procedures for review

VI.4.1) Review body

High Court

The Strand

London

WC2A 2LL

Country

United Kingdom