

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/034471-2023>

Tender

## **UOS Facilities Management**

University of Suffolk

F02: Contract notice

Notice identifier: 2023/S 000-034471

Procurement identifier (OCID): ocds-h6vhtk-041bcb

Published 21 November 2023, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Suffolk

Waterfront Building, Neptune Marina

Ipswich

IP4 1QJ

#### **Contact**

Paula Jarvis

#### **Email**

[delivery@exceeding.co.uk](mailto:delivery@exceeding.co.uk)

#### **Telephone**

+44 1473338350

#### **Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.uos.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Ipswich:-Facilities-management-services./Y5884YR5N6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Higher Education

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

UOS Facilities Management

Reference number

UOS-S000872

#### **II.1.2) Main CPV code**

- 79993100 - Facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

UOS is looking to appoint up to two Contractor(s) or Service Provider(s) to deliver Hard and Soft Facilities Managed Service as described in Document 2: Schedule 5.2.

The intention is to enter into a contract arrangement with UOS and Contract Commencement Date in May 2024 for three (3) years with an option to extend two (2) years, with a further option to extend another two (2) years up to a maximum duration of seven (7) years. These extensions will be subject to meeting the KPIs

The contract arrangements are divided into two lot(s). Tenderers may bid for and may be appointed to either or both;

- Lot 1 (Hard FM only); or
- Lot 2 (Soft FM only)

#### **II.1.5) Estimated total value**

Value excluding VAT: £11,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Hard Facilities Management

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

Main site or place of performance

Suffolk

### **II.2.4) Description of the procurement**

The scope to be delivered under this contract agreement will include Hard FM services and some service(s) may be optional. The scope may include planned maintenance, remedial work(s) following testing, some minor refurbishment and improvement works, provision of new installations, repair, replacement and / or removal of Hard FM Services, the full list can be found in the Specification

### **II.2.5) Award criteria**

Quality criterion - Name: Standard Questions / Weighting: Pass / Fail

Quality criterion - Name: Key Account Manager / Resources / Weighting: 5

Quality criterion - Name: Sustainability, Social Value & Net Zero / Weighting: 10

Quality criterion - Name: Quality of Works & Services / Weighting: 15

Quality criterion - Name: Critical Response Times / Weighting: 5

Quality criterion - Name: Efficiencies / Weighting: 15

Quality criterion - Name: Mobilisation Plan / Weighting: 10

Quality criterion - Name: Innovation / alternative proposal / Weighting: Information

Quality criterion - Name: Criterion 9 / Weighting: 10

Cost criterion - Name: All Priced Elements and Asset Register / Weighting: 32

Cost criterion - Name: Day & Hourly Rate / Weighting: 5

Cost criterion - Name: Scenario / Weighting: 3

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

You may offer an alternative proposal, but your offer must include/cover the following:

- i. Alternative proposal must meet the minimum stated requirements described in Document 2: Schedule 5.1 and must be submitted as an additional proposal (limited to one alternative proposal only).
- ii. Include in your proposal low to no carbon solution(s);
- iii. The cost of your alternative proposal must not exceed plus or minus 20% of the cost submitted in your Schedule 6.0 – Commercial.

iv. The proposal must provide value for the money to UOS during the contract period. It must show a detailed year-on-year cost plan and detailed information of the proposal.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Soft Facilities Management

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

Main site or place of performance

Suffolk

### **II.2.4) Description of the procurement**

The scope to be delivered under this contract agreement will include Hard FM services and some service(s) may be optional. The scope may include planned maintenance, remedial work(s) following testing, some minor refurbishment and improvement works, provision of new installations, repair, replacement and / or removal of Hard FM Services, the full list can be found in the Specification

### **II.2.5) Award criteria**

Quality criterion - Name: Standard questions / Weighting: Pass / Fail

Quality criterion - Name: Key Account Manager / Resources / Weighting: 5

Quality criterion - Name: Sustainability, Social Value & Net Zero / Weighting: 10

Quality criterion - Name: Quality of Works & Services / Weighting: 15

Quality criterion - Name: Critical Response Times / Weighting: 5

Quality criterion - Name: Efficiencies / Weighting: 15

Quality criterion - Name: Mobilisation Plan / Weighting: 10

Quality criterion - Name: Innovation / alternative proposal / Weighting: Information

Cost criterion - Name: All Priced Elements and Asset Register / Weighting: 32

Cost criterion - Name: Hourly & Day Rates / Weighting: 5

Cost criterion - Name: Scenario / Weighting: 3

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

You may offer an alternative proposal, but your offer must include/cover the following:

i. Alternative proposal must meet the minimum stated requirements described in Document 2: Schedule 5.1 and must be submitted as an additional proposal (limited to one alternative proposal only).

ii. Include in your proposal low to no carbon solution(s);

iii. The cost of your alternative proposal must not exceed plus or minus 20% of the cost submitted in your Schedule 6.0 – Commercial.

iv. The proposal must provide value for the money to UOS during the contract period. It must show a detailed year-on-year cost plan and detailed information of the proposal.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per Tender documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents



---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 January 2024

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Ipswich:-Facilities-management-services./Y5884YR5N6>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/Y5884YR5N6>

GO Reference: GO-20231121-PRO-24536137

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Suffolk

Waterfront Building, Neptune Marina

Ipswich

IP4 1LZ

Telephone

+44 1473338350

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

University Campus Suffolk

St Edmund House

Ipswich

IP4 1LZ

Telephone

+44 1473251166

Country

United Kingdom