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Tender

## **Colton Hills Community School ~ Catering Tender**

Colton Hills Community School

F02: Contract notice

Notice identifier: 2023/S 000-034440

Procurement identifier (OCID): ocds-h6vhtk-041bb5

Published 21 November 2023, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Colton Hills Community School

Jeremy Road

Wolverhampton

WV4 5DG

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<http://coltonhills.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/359WFN424E>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Colton Hills Community School ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful supplier will be required to provide catering services for Colton Hills Community School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £245,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

Main site or place of performance

Wolverhampton

#### **II.2.4) Description of the procurement**

The contract covers the scope for the provision of all catering services within the school, which also includes all hospitality and free issue requirements. The contract awarded will be on a guaranteed performance basis

The duration of the contract being offered is three years commencing on 1st April 2024 and concluding on 31st March 2027, with the potential for an extension of up to a further two one-year periods, on the same terms and conditions without the right to further extend.

At Colton Hills, we believe that every child is entitled to the highest quality learning experiences, irrespective of their starting point. There are no barriers to high achievement and no excuses for not succeeding. We have the highest expectations. Our staff are committed to providing the best educational provision for all our students. All students will leave Colton Hills highly numerate and literate, with meaningful qualifications that prove this. They will also leave equipped with both the skills and self-belief to engage with the wider world so that they change it for the better.

The recharge of all FSM's is to be based on the agreed costs and charged monthly in arrears based on uptake numbers.

The Client wishes for the successful contractor to be able to offer a consistently high standard of food across the school during the course of this contract term demonstrating innovation, a passion for food and flair

The school the wishes to offer good wholesome healthy eating options within the menus which should be based on the use of fresh ingredients and bakery products sourced through a local supply chain.

Working with the local community is something that the school strives to do at all times and to this end we would like to ensure that all your fresh produce is sourced from local suppliers (within a 30-mile radius of the school): details should be included within your submission. Providence of supply is important, and all ingredients should be of 'prime quality' The School also wishes to achieve as a result of this tender process;

- 1.Experienced and insightful contract management to promote good levels of communication and engagement with the school.
- 2.Well-trained catering teams at each school, with a focus by the successful contractor on both craft training and customer service.
- 3.The provision of a healthy balanced menu that meets nutritional guidelines and is enjoyed by our students.
- 4.Innovation and flexibility, with the ability to introduce within the menu current "food trends" and recommend new service initiatives to keep school meals exciting.
- 5.An effective marketing campaign should be implemented across the school that is suitable and that should be promoted effectively to both pupils and parents alike,

6. There needs to be total transparency with accounts that are clear and easy to understand.

7. To achieve overall value for money is an objective of this tender – However please note that Colton Hills School is not obliged to accept the lowest price and the contract award will be in line with the marking matrix published within the tender specification where an overall focus will be given to food quality, innovation and the quality of the catering offer.

There are 1087 pupils and 126 staff. Turnover for 2022/3 was £245k

Please see SQ document for more information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £245,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

Accelerated procedure

Justification:

Contract start date

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 December 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

8 January 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Wolverhampton:-School-catering-services./359WFN424E>

To respond to this opportunity, please click here:



<https://litmustms.co.uk/respond/359WFN424E>

GO Reference: GO-20231121-PRO-24533548

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Colton Hills Community School

Jeremy Road

Wolverhampton

WV4 5DG

Country

United Kingdom