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Tender

## **National Education Printer Agreement 3 (Nepa 3)**

NEUPC Ltd

APUC (Advanced Procurement for Universities & Colleges)

HEPCW (Higher Education Purchasing Consortium, Wales)

LUPC (London Universities Purchasing Consortium)

NWUPC (North West Universities Purchasing Consortium)

SUPC (Southern Universities Purchasing Consortium)

F02: Contract notice

Notice identifier: 2024/S 000-034354

Procurement identifier (OCID): ocids-h6vhtk-04b09f

Published 23 October 2024, 4:05pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

#### **Contact**

Andrew Walsh

#### **Email**

[a.walsh@neupc.ac.uk](mailto:a.walsh@neupc.ac.uk)

#### **Telephone**

+44 7500883193

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.neupc.ac.uk/>

Buyer's address

<https://neupc.delta-esourcing.com/>

**I.1) Name and addresses**

APUC (Advanced Procurement for Universities & Colleges)

APUC Limited, Unit 27,, Stirling Business Centre,, Wellgreen,

Stirling

FK8 2DZ

**Email**

[enquiries@apuc-scot.ac.uk](mailto:enquiries@apuc-scot.ac.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.apuc-scot.ac.uk/>

### **I.1) Name and addresses**

HEPCW (Higher Education Purchasing Consortium, Wales)

8th Floor, 30-36 Newport Road,

Cardiff

CF24 0DE

#### **Email**

[hepcw@wales.ac.uk](mailto:hepcw@wales.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<http://www.hepcw.ac.uk/>

### **I.1) Name and addresses**

LUPC (London Universities Purchasing Consortium)

Shropshire House,, 179 Tottenham Court Road,

London,

W1T 7NZ

#### **Email**

[enquiries@lupc.ac.uk](mailto:enquiries@lupc.ac.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.lupc.ac.uk/>

**I.1) Name and addresses**

NWUPC (North West Universities Purchasing Consortium)

Albert House,, 17 Bloom Street,

Manchester

M1 3HZ

**Email**

[procurement@nwupc.ac.uk](mailto:procurement@nwupc.ac.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.nwupc.ac.uk/>

**I.1) Name and addresses**

SUPC (Southern Universities Purchasing Consortium)

Science and Technology Centre,, University of Reading,, Earley Gate, Whiteknights Road,

Reading

RG6 6BZ

**Email**

[supc@reading.ac.uk](mailto:supc@reading.ac.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.supc.ac.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Leeds:-Printers-and-plotters./FKQ8SJ4X38>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

National Education Printer Agreement 3 (Nepa 3)

Reference number

ITS2011 NE

#### **II.1.2) Main CPV code**

- 30232100 - Printers and plotters

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

North Eastern Universities Purchasing Consortium Ltd (NEUPC) is one of six UK Higher Education purchasing consortia established to deliver and manage a wide range of collaborative framework agreements designed to maximise third party expenditure within the higher education sector. NEUPC wishes to award a national framework agreement to service the requirements of the UK Consortia Higher Education Institutions and Associate & Affiliate members for the supply of a full document print equipment supply capability including Managed print & production print along with related services and peripherals through a framework for the complete provision of print equipment, services and associated finishing options across four lots. NEUPC intends to award up-to the 8 top ranked suppliers for lots 1, 2 and 3 to the framework, Lot 4 - Any bidders confirming a bid for Lot 4 One Stop Shop that are successfully appointed to 2 or more specialist lots (Lots 1-3) shall automatically be awarded a place on Lot 4. see the ITT document for full details.

#### **II.1.5) Estimated total value**

Value excluding VAT: £60,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Suppliers may be awarded any from lots 1 to 3. Lot 4 - Any bidders confirming a bid for Lot 4 One Stop Shop that are successfully appointed to 2 or more specialist lots (Lots 1-3) shall automatically be awarded a place on Lot 4.

## **II.2) Description**

### **II.2.1) Title**

Non-Managed Print Equipment Only

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30232100 - Printers and plotters
- 30232110 - Laser printers
- 30232120 - Dot-matrix printers
- 30232130 - Colour graphics printers
- 30232150 - Inkjet printers
- 30121100 - Photocopiers
- 30120000 - Photocopying and offset printing equipment
- 30121000 - Photocopying and thermocopying equipment
- 30121200 - Photocopying equipment

- 30123000 - Office and business machines

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

This agreement will be open to universities and their partners regardless of whether or not they are to be defined as contracting authorities for the purpose of the PCR 2015. It is anticipated that some of the future call off contracts under this framework may be part funded from external streams, including European Union ( EU) funding and (ERDF/ESF) and potentially other research bodies. All funding assessed under this framework will be considered compliant for the purposes of external funding by the named participants. In addition to the general specification requirements for the framework Lot 1 suppliers must supply an approved range of print equipment and associated options for ordering institutions to manage themselves. Though the focus of lot 1 must supply an approved range of print equipment and associated options for ordering institutions to manage themselves. Though the focus of lot 1 is new machines, remanufactured machines may be specified by the customer. Remanufactured machines must be of the same build quality as new machines and match their performance and warranty. See ITT for full details.

### **II.2.5) Award criteria**

Quality criterion - Name: Framework & Contract Management / Weighting: 6

Quality criterion - Name: Marketing / Weighting: 2

Quality criterion - Name: Responsible Procurement and Social Value / Weighting: 10

Quality criterion - Name: Supply Chain & Logistics / Weighting: 2.4

Quality criterion - Name: Product Range & Security / Weighting: 12.6

Quality criterion - Name: Post Sales Support / Weighting: 3

Quality criterion - Name: Lot specific / Weighting: 24



Cost criterion - Name: Basket of goods / Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: £2,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the Contract for 12 months. The Maximum Contract length is 48 months. Initial term is 36 months prior to extension option(s).

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs may involve the use of EU or Research grant funding including but not limited to ERDF or ESIF funding

**II.2.14) Additional information**

The Procurement will be conducted via the Delta e-sourcing portal on the notice link. Under no circumstances shall NEUPC incur any liability in respect of this ITT or any supporting documentation. NEUPC reserves the right to not proceed to Contract, or to cancel the Tender and will incur no Liability in doing so.

## **II.2) Description**

### **II.2.1) Title**

Managed Print

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30232100 - Printers and plotters
- 30232110 - Laser printers
- 30232120 - Dot-matrix printers
- 30232130 - Colour graphics printers
- 30232150 - Inkjet printers
- 30237310 - Font cartridges for printers
- 30121100 - Photocopiers
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 79800000 - Printing and related services
- 30125100 - Toner cartridges
- 30125110 - Toner for laser printers/fax machines
- 30125120 - Toner for photocopiers

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

This agreement will be open to universities and their partners regardless of whether or not they are to be defined as contracting authorities for the purpose of the PCR 2015. It is anticipated that some of the future call off contracts under this framework may be part funded from external streams, including European Union ( EU) funding and (ERDF/ESF) and potentially other research bodies. All funding assessed under this framework will be considered compliant for the purposes of external funding by the named participants. In addition to the general specification requirements for the framework Lot 2 suppliers must supply a range of approved print related equipment and in addition offer a managed service covering institutional print requirements. See the ITT for full details.

#### **II.2.5) Award criteria**

Quality criterion - Name: Framework & Contract Management / Weighting: 6

Quality criterion - Name: Marketing / Weighting: 2

Quality criterion - Name: Responsible Procurement and Social Value / Weighting: 10

Quality criterion - Name: Supply Chain & Logistics / Weighting: 2.4

Quality criterion - Name: Product Range & Security / Weighting: 12.6

Quality criterion - Name: Post Sales Support / Weighting: 3

Quality criterion - Name: Lot Specific / Weighting: 24

Cost criterion - Name: Basket of Goods / Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £28,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the Contract for 12 months. The Maximum Contract length is 48 months. Initial term is 36 months prior to extension option(s).

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs may involve the use of EU or Research grant funding including but not limited to ERDF or ESIF funding

### **II.2.14) Additional information**

The Procurement will be conducted via the Delta e-sourcing portal on the notice link. Under no circumstances shall NEUPC incur any liability in respect of this ITT or any supporting documentation. NEUPC reserves the right to not proceed to Contract, or to cancel the Tender and will incur no Liability in doing so.

## **II.2) Description**

### **II.2.1) Title**

Production Print

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 30232100 - Printers and plotters
- 30232110 - Laser printers
- 30232120 - Dot-matrix printers

- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 30232130 - Colour graphics printers
- 30120000 - Photocopying and offset printing equipment
- 30232150 - Inkjet printers
- 30237310 - Font cartridges for printers
- 42962000 - Printing and graphics equipment
- 42991200 - Printing machinery
- 42991500 - Parts of printing or bookbinding machinery
- 48773000 - Print utility software package
- 48773100 - Print-spooling software package
- 48970000 - Print shop software package
- 79800000 - Printing and related services
- 30125100 - Toner cartridges
- 30125110 - Toner for laser printers/fax machines
- 30125120 - Toner for photocopiers
- 30192320 - Printer ribbons

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

This agreement will be open to universities and their partners regardless of whether or not they are to be defined as contracting authorities for the purpose of the PCR 2015. It is anticipated that some of the future call off contracts under this framework may be part funded from external streams, including European Union ( EU) funding and (ERDF/ESF)

and potentially other research bodies. All funding assessed under this framework will be considered compliant for the purposes of external funding by the named participants. In addition to the general specification requirements for the framework Lot 3 suppliers must supply an appropriate range of approved production print equipment and machinery. Additional Finishing options both on and offline. Conformance to a highly responsive SLA. Print Management Software and associated peripherals, & finishing kit. See ITT for full details.

#### **II.2.5) Award criteria**

Quality criterion - Name: Framework & Contract Management / Weighting: 6

Quality criterion - Name: Marketing / Weighting: 2

Quality criterion - Name: Responsible Procurement and Social Value / Weighting: 10

Quality criterion - Name: Supply Chain & Logistics / Weighting: 2.4

Quality criterion - Name: Product Range & Security / Weighting: 12.6

Quality criterion - Name: Post Sales Support / Weighting: 3

Quality criterion - Name: Lot Specific / Weighting: 24

Cost criterion - Name: Basket of Goods / Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £5,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the Contract for 12 months. The Maximum Contract length is 48 months. Initial term is 36 months prior to extension option.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs may involve the use of EU or Research grant funding including but not limited to ERDF or ESIF funding

### **II.2.14) Additional information**

The Procurement will be conducted via the Delta e-sourcing portal on the notice link. Under no circumstances shall NEUPC incur any liability in respect of this ITT or any supporting documentation. NEUPC reserves the right to not proceed to Contract, or to cancel the Tender and will incur no Liability in doing so.

## **II.2) Description**

### **II.2.1) Title**

One Stop Shop

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 30232100 - Printers and plotters
- 30232110 - Laser printers
- 30232120 - Dot-matrix printers
- 30232130 - Colour graphics printers
- 30232150 - Inkjet printers

- 30237310 - Font cartridges for printers
- 30121100 - Photocopiers
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 30120000 - Photocopying and offset printing equipment
- 42962000 - Printing and graphics equipment
- 42991200 - Printing machinery
- 42991500 - Parts of printing or bookbinding machinery
- 48773000 - Print utility software package
- 48773100 - Print-spooling software package
- 48970000 - Print shop software package
- 79800000 - Printing and related services
- 30125110 - Toner for laser printers/fax machines
- 30125100 - Toner cartridges
- 30125120 - Toner for photocopiers
- 30192320 - Printer ribbons
- 30121000 - Photocopying and thermocopying equipment
- 30121200 - Photocopying equipment
- 30123000 - Office and business machines

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**



This agreement will be open to universities and their partners regardless of whether or not they are to be defined as contracting authorities for the purpose of the PCR 2015. It is anticipated that some of the future call off contracts under this framework may be part funded from external streams, including European Union ( EU) funding and (ERDF/ESF) and potentially other research bodies. All funding assessed under this framework will be considered compliant for the purposes of external funding by the named participants. One-stop shop for the supply of Non-Managed Printers, Managed printers and MFDs plus production print equipment with the ability to provide a managed service where required (as specified in Lots 1, 2 and 3). Lot 4 - Any bidders confirming a bid for Lot 4 One Stop Shop that are successfully appointed to 2 or more specialist lots (Lots 1-3) shall automatically be awarded a place on Lot 4. See ITT for full details.

#### **II.2.5) Award criteria**

Quality criterion - Name: Framework & Contract Management / Weighting: 6

Quality criterion - Name: Marketing / Weighting: 2

Quality criterion - Name: Responsible Procurement and Social Value / Weighting: 10

Quality criterion - Name: Supply Chain & Logistics / Weighting: 2.4

Quality criterion - Name: Product Range & Security / Weighting: 12.6

Quality criterion - Name: Post Sales Support / Weighting: 3

Quality criterion - Name: Lot Specific / Weighting: 24

Cost criterion - Name: Basket of Goods / Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £25,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend the Contract for 12 months. The Maximum Contract length is 48 months. Initial term is 36 months prior to extension option(s).

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs may involve the use of EU or Research grant funding including but not limited to ERDF or ESIF funding

#### **II.2.14) Additional information**

The Procurement will be conducted via the Delta e-sourcing portal on the notice link. Under no circumstances shall NEUPC incur any liability in respect of this ITT or any supporting documentation. NEUPC reserves the right to not proceed to Contract, or to cancel the Tender and will incur no Liability in doing so.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 November 2024

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

29 November 2024

Local time

4:01pm

Place

Delta

Information about authorised persons and opening procedure

Authorised and qualified persons will open the tenders as soon as the ITT deadline is passed.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Printers-and-plotters./FKQ8SJ4X38>

To respond to this opportunity, please click here:

<https://neupc.delta-esourcing.com/respond/FKQ8SJ4X38>

GO Reference: GO-20241023-PRO-28253114

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NEUPC LTD

Phoenix House, 3 South Parade

Leeds

LS1 5QX

Country

United Kingdom

Internet address

<http://www.neupc.ac.uk>