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Tender

## **Provision of Motor Insurances for Wheatley Housing Group**

Wheatley Housing Group (c/o Gallagher)

F02: Contract notice

Notice identifier: 2022/S 000-034350

Procurement identifier (OCID): ocids-h6vhtk-038aa8

Published 5 December 2022, 2:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wheatley Housing Group (c/o Gallagher)

27-30 Railway Street

Chelmsford

CM1 1QS

#### **Contact**

Andrew Bygrave

#### **Email**

[uk.chelmsford.tenders@ajg.com](mailto:uk.chelmsford.tenders@ajg.com)

#### **Telephone**

+44 7825130056

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.ajg.com/uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30353](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30353)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Other type

Housing Association

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Motor Insurances for Wheatley Housing Group

#### **II.1.2) Main CPV code**

- 66514110 - Motor vehicle insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Motor Fleet insurance. Amended from time to time to meet requirements and respond to any change to the risk profile and appetite. To be managed by Arthur J. Gallagher Insurance Brokers Ltd as the contracting authority's appointed insurance brokers and advisor.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66514110 - Motor vehicle insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

Motor Fleet Insurance. To be managed by Arthur J. Gallagher Insurance Brokers Ltd as the contracting authority's insurance brokers and advisor.

#### **II.2.5) Award criteria**

Quality criterion - Name: Cover & Service / Weighting: 40%

Price - Weighting: 60%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2024

This contract is subject to renewal

Yes

Description of renewals

Annual. Duration of 3 years with the option to extend for a further two.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Insurers authorised under the Financial Services Act 2012 and regulated by the Financial Conduct Authority. Potential suppliers may be requested to provide a summary and overview of services provided to the social housing sector over the past 3 years and details of up to 10 clients receiving similar services.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Bidders must be authorised by the FCA or EU equivalent to carry out business in the relevant classes of insurance as listed under the contract notice and be compliant with any requirements set out by each authority.

Minimum level(s) of standards possibly required

Bidders are expected to be Standard and Poor's (or equivalent agency A M Best or Moody's) rated A- or better.

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Insurers authorised under the Financial Services Act 2012 and regulated by the Financial Conduct Authority.

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 January 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 January 2023

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=714741](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=714741).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:714741)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9TW

Country

United Kingdom