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Tender

Management and Operation of Watford Market

Watford Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-034299

Procurement identifier (OCID): ocds-h6vhtk-038a88

Published 5 December 2022, 10:05am

Section I: Contracting authority

I.1) Name and addresses

Watford Borough Council

Town Hall

Watford

wd17 3EX

Contact

Derek Hatcher

Email

derek.hatcher@watford.gov.uk

Telephone

+44 1923278370

Country

United Kingdom

Region code

UKH23 - Hertfordshire

National registration number

United Kingdom

Internet address(es)

Main address

<https://www.watford.gov.uk>

Buyer's address

<https://www.watford.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Watford:-Retail-trade-services./N962FJGGQF>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Management and Operation of Watford Market

II.1.2) Main CPV code

- 55900000 - Retail trade services

II.1.3) Type of contract

Services

II.1.4) Short description

Management and Operator of Watford Market

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79993100 - Facilities management services
- 55900000 - Retail trade services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

II.2.4) Description of the procurement

Watford Borough Council is seeking a provider to Manage and Operate its Market in the Town Centre. The provider will be required to carry out all elements of the Market service which shall include the on street market and undercover market units. The provider will be responsible for ensuring there is adequate personnel and supervision (as set out in this specification) to carry out these task in order to meet the performance requirements set out in the tender documents. The requirements include:

Cleaning, Security, Facilities and Site Management, Waste management, Trader Liaison, Financial Management, Marketing, innovation and management reporting.

The current opening hours for the market are Tuesday – Saturday 9 am – 5.30pm.

The initial contract term is for three years with an option to extend for 3 further 12 month periods on an annual basis.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

There are two options within this procurement.

Option 1 is for the provider to provide full facilities management including the maintenance of the Council's assets.

Option 2 is without the maintenance of the assets.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/N962FJGGQF>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

This is stated in Part 1 of the tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The performance conditions are set out in the tender documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 January 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 January 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Watford:-Retail-trade-services./N962FJGGQF>

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GO Reference: GO-2022125-PRO-21654159

VI.4) Procedures for review

VI.4.1) Review body

Watford Borough Council

<https://www.watford.gov.uk>

Watford

wd17 3EX

Email

derek.hatcher@watford.gov.uk

Country

United Kingdom

Internet address

<https://www.watford.gov.uk>

