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Tender

Horsham District Council - Traffic Management Services

Horsham District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-034274

Procurement identifier (OCID): ocds-h6vhtk-05516b ([view related notices](#))

Published 23 June 2025, 10:02am

Scope

Description

Horsham District Council (the Council) invites tenders for the provision of Traffic Management Services as set out in these documents.

The Commencement Date for the delivery of the services is scheduled to be on 01 September 2025 at 00:00 hours. The Contract will be awarded for a period of 3 years until 31 August 2028, with an option to extend for a further 2-year period subject to performance and the absolute discretion of the Council until 31 August 2030.

The Council is procuring this contract following the Open Procedure under the UK Procurement Act 2023 (and its supporting Regulations) and the Council's Procurement Code. The Council will be awarding one Contract for the provision of all services detailed in the Specification.

Total value (estimated)

- £460,000 excluding VAT

- £552,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 1 September 2028
- Possible extension to 1 September 2030
- 5 years, 1 day

Description of possible extension:

1 x 2 years

Main procurement category

Services

CPV classifications

- 50230000 - Repair, maintenance and associated services related to roads and other equipment
- 45233292 - Installation of safety equipment
- 35113300 - Safety installations
- 45340000 - Fencing, railing and safety equipment installation work

Submission

Enquiry deadline

10 July 2025, 6:00pm

Tender submission deadline

23 July 2025, 1:00pm

Submission address and any special instructions

How to obtain the Tender Documents

Interested parties should register their interest in the project via the In-Tend website <https://in-tendhost.co.uk/sesharedservices.aspx/Tenders/Current>. The Tender documents can be accessed when logged into In-Tend by selecting 'View Details' on the relevant tender advert and clicking the 'Express Interest' tab. Once in the tender there are five tabs, namely 'Tender', 'ITT - documents', 'Correspondence', 'Clarifications' and 'History'.

Select the 2nd tab (ITT - documents) where you will find useful information under 'Tender Details'. Continue to scroll down to the heading 'Tender Documents Received' where you will be able to view / download the documents. Please download all the documents and read very carefully.

Opting In and Opting Out

Please note you are required to 'Opt In' before you can access the 'My tender Return' to start populating your response.

The 'Opt Out' functionality will also be available throughout the duration of the tender process. Opting out will give you the option of declaring you no longer want to receive any further communication in relation to this tender along with the opportunity of providing comments and feedback for this decision.

You can choose to 'Opt In' at any time during the tender process if you initially decided to 'Opt Out'.

Further Guidance

In addition, guidance on how to participate in a tender, download and upload documents / returns and if required, register your company (free of charge) can be found on the In-tend

site under the 'Help' or 'Information for Suppliers' buttons.

Receiving Notification Emails

To ensure you receive email alerts and notifications from our system, please add the email domain '@in-tendorganiser.co.uk' to your Safe Senders list.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

14 August 2025

Award criteria

Name	Description	Type
Simple description	price - 50%/quality - 50%	Price

Weighting description

price - 50%/quality - 50%

Other information

Payment terms

30 days

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Horsham District Council

- Public Procurement Organisation Number: PHRM-4312-GPQP

Albery House, Springfield Road

Horsham

RH12 1HQ

United Kingdom

Email: procurement@horsham.gov.uk

Region: UKJ28 - West Sussex (North East)

Organisation type: Public authority - sub-central government