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Tender

## **Modern Apprenticeship Services - Learning Provider and Employer 2024-2025**

Skills Development Scotland Co. Limited

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-034241

Procurement identifier (OCID): ocids-h6vhtk-041b37

Published 20 November 2023, 12:02pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Skills Development Scotland Co. Limited

Monteith House, 11 George Square

Glasgow

G2 1DY

#### **Email**

[procurement@sds.co.uk](mailto:procurement@sds.co.uk)

#### **Telephone**

+44 414291999

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

[www.skillsdevelopmentscotland.co.uk](http://www.skillsdevelopmentscotland.co.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12862](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12862)

**I.3) Communication**

Additional information can be obtained from another address:

Skills Development Scotland Co. Limited

Monteith House, First Floor, 11 George Square

Glasgow

G2 1DY

**Email**

[procurement@sds.co.uk](mailto:procurement@sds.co.uk)

**Telephone**

+44 414291999

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

### **Internet address(es)**

Main address

<https://www.publiccontractsscotland.gov.uk>

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

### **I.4) Type of the contracting authority**

Other type

Non Departmental Public Body

### **I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Modern Apprenticeship Services - Learning Provider and Employer 2024-2025

Reference number

P23-014

#### II.1.2) Main CPV code

- 80000000 - Education and training services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Modern Apprenticeships (MA) Services for starts for year 2024-2025, plus optional two 1 year extension periods for 2025-2026 and 2026-2027. The current estimated value of this tender is up to 277.79m GBP (exclusive of any applicable VAT), including optional extension periods, for both lots, including those in-training places as of 31 March 2024 and any subsequent years and is subject to a confirmed budget, each year, from Scottish Government to SDS.

#### II.1.5) Estimated total value

Value excluding VAT: £277,793,000

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for one lot only

Maximum number of lots that may be awarded to one tenderer: 1

### II.2) Description

### **II.2.1) Title**

Lot 1 - MA Services - Learning provider

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80400000 - Adult and other education services
- 80500000 - Training services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

SDS invites bids from Learning Providers for MA Starts for the duration of 12 months from 1 April 2024 to 31 March 2025. MAs already in-training shall continue for the duration of the individual's apprenticeship.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Bidders cannot bid for Lot 2 if bidding for Lot 1. Bids can only be submitted for one of the two lots.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - MA Services - Employer

Lot No

2

**II.2.2) Additional CPV code(s)**

- 80400000 - Adult and other education services
- 80500000 - Training services

**II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

**II.2.4) Description of the procurement**

SDS invites bids from Employers for MA Starts for the duration of 12 months from 1 April 2024 to 31 March 2025. MAs already in training shall continue for the duration of the individual's apprenticeship.

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Bidders cannot bid for Lot 1 if bidding for Lot 2. Bids can only be submitted for one of the two lots.

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## **Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation****III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

It is a requirement of this contract that bidders hold, or can commit to obtain prior to commencement of any subsequently awarded contract, the types and levels of insurance

indicated below:

Employer's (Compulsory) Liability Insurance 5,000,000 GBP

Public Liability Insurance 1,000,000 GBP

It is mandatory that you provide evidence of managing 2 contracts (Lot 1 only) which provide evidence of your experience in delivering the same/similar services to that described in Tender documentation. If you cannot provide the required 2 examples then your submission will be a fail and therefore excluded.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

Bidders shall be required to pass the following pass/fail questions contained within the ITT Response Doc Part 1. All bids who pass part 1 will be taken forward to Part 2 and their submission evaluated.

Section 5 - Exclusion Grounds

Section 6 - Policies - Insurance

Section 7 - Equal Opportunities

Section 8 - Health and Safety

Section 9 - Conflict of Interest

Section 10 - Prompt Payment

Section 11 - Contract Examples - Two Examples - Lot 1 Learning Provider only

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

The scope of services to be provided under this contract falls within the definition of social and other specific services in Schedule 3 to the

Public Contracts Regulations 2015 ("the regulations") and therefore the procurement process shall in accordance with Regulation 74 of the

Regulation be subject to the requirement of Section 7 of the Regulations. By virtue of regulation 76(3) of the regulations, bidders in any of

the situations listed in regulation 58 of the Regulation may be excluded.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.3) Additional information**

Part 2 Award Criteria: Service Delivery 70%, Leadership & Quality Culture 20% & Sustainability(Fair Work First) 10%

Award scoring methodology will be used for each of the award criteria of 0-3 as stated in the ITT documentation.

SDS shall allocate volumes to successful bidders as detailed in the ITT documentation and up to the value of budget confirmed and available.

Fair Work Practices - SDS is committed to the delivery of high quality public services, and recognises that this is critically dependent on a workforce that is well-motivated, well led, has appropriate opportunities for training and skills development and is engaged in decision making. These factors are also important for workforce recruitment and retention, and thus continuity of service.

Sub-contracting is not specified but will occur as indicated as being required to deliver the training services by the bidders.

The Contracting Authority does not intend to include any community benefit requirements in this contract for the following reason:

Community Benefits was considered, however, even though aggregated value is over 4m GBP, each individual contract will be lower than 4m GBP

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at  
[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=749945](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=749945).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at  
[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

We do not include sub-contract clause, however, the contract allows for SME and sub-contracting opportunities.

The Contracting Authority does not intend to include any community benefit requirements in this contract for the following reason:

Community benefits were considered for this contract though not included as Modern Apprenticeships relate to employability, skills, recruitment and training.

(SC Ref:749945)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The Sheriff Clerk's Office

1 Carlton Place

Glasgow

G5 9DA

Email

[Procurement@sds.co.uk](mailto:Procurement@sds.co.uk)

Telephone

+44 1414185248

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/glasgow-sheriff-court-and-justice-of-the-peace-court>

#### **VI.4.2) Body responsible for mediation procedures**

Skills Development Scotland

Monteith House First Floor, 11 George Square

Glasgow

G2 1DY

Email

[procurement@sds.co.uk](mailto:procurement@sds.co.uk)

Telephone

+44 1414291999

Country

United Kingdom

Internet address

<https://skillsdevelopmentscotland.co.uk>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

The Skills Development Scotland Co. Limited

Monteith House First Floor, 11 George Square

Glasgow

G2 1DY

Email

[procurement@sds.co.uk](mailto:procurement@sds.co.uk)

Telephone

+44 1414291999

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