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Planning

US_22167 - Request for Information

University of Sussex

F01: Prior information notice
Prior information only
Notice identifier: 2022/S 000-034231
Procurement identifier (OCID): ocds-h6vhtk-038a52
Published 2 December 2022, 3:20pm

Section I: Contracting authority

I.1) Name and addresses

University of Sussex

Sussex House

Brighton

BN1 9RH

Contact

Kelly Feldman

Email

k.feldman@sussex.ac.uk

Telephone

+44 1273678143

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.sussex.ac.uk

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://supplierlive.proactisp2p.com/Account/Login

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

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DN1435

II.1.2) Main CPV code

- 63000000 - Supporting and auxiliary transport services; travel agencies services

II.1.3) Type of contract

Services

II.1.4) Short description

We are currently developing a new Sustainable Business Travel Policy for the University of Sussex, which will reflect our Sustainability Strategy commitments, particularly our commitment to achieve net zero carbon by 2035.

We have anecdotal evidence, that the easier we can make the approval/booking process and systems, the greater the chance of users engaging with and using them correctly. We believe offering a "One-Stop Shop" will do this, making things as simple as possible for users, and at the same time enabling us to use analytical data to provide oversight and maintain effective governance of the travel we undertake.

We are interested to discover if there are already products in existence that could help us achieve this.

As part of our research, we have spoken to several different Universities who, although they don't operate something like this already, have a high level of interest in such a product, and we believe there is a wider need for this type of solution within the sector.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

This contract is subject to renewal

Yes

Description of renewals

12 months anticipated - at RFI stage of procurement.

II.3) Estimated date of publication of contract notice

30 September 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes