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Tender

## **Elston Parish Council Sports Changing Facility**

Elston Parish Council

F02: Contract notice

Notice identifier: 2023/S 000-034222

Procurement identifier (OCID): ocids-h6vhtk-041b28

Published 20 November 2023, 10:47am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Elston Parish Council

The Old School House, Church Lane

Elston

NG23 5FU

#### **Contact**

Bertie Pinchera

#### **Email**

[cllrpinchera.elstonpc@gmail.com](mailto:cllrpinchera.elstonpc@gmail.com)

#### **Telephone**

+44 1636525935

**Country**

United Kingdom

**NUTS code**

UKF16 - South Nottinghamshire

**National registration number**

Recreation Fld. Dev.

**Internet address(es)**

Main address

<https://www.mytenders.co.uk/>

Buyer's address

<https://elstonparish.org.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.mytenders.co.uk/>

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Elston Parish Council Sports Changing Facility

#### **II.1.2) Main CPV code**

- 45000000 - Construction work

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

The scope of works outlined within this notice and the supporting documentation is for the development of changing facilities and is comprised of the following lots:

1. Groundworks, foundations & site finishing.
2. Building Supply & (optional) Construction.
3. Building Fit-out.

Contractors are invited to bid for at least one of the lots contained within this tender notice and contractors can bid for all of the lots contained within this tender notice.

#### **II.1.5) Estimated total value**

Value excluding VAT: £90,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

3

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Tenderers may bid for all lots, and may also bid for one or more lots where the bid is for fewer lots than set out in the contract notice.

## **II.2) Description**

### **II.2.1) Title**

Groundworks, Foundations & Site Finishing

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 45000000 - Construction work

### **II.2.3) Place of performance**

NUTS codes

- UKF16 - South Nottinghamshire

Main site or place of performance

Pinfold Lane, Elston, NG23 5PD

### **II.2.4) Description of the procurement**

Elston Parish Council (The Employer) wishes to provide sports changing facilities on the village's Darwin Park sports field. It is envisaged that the primary use of these facilities will be for football changing however the facility will be a community asset available for other sports users as well.

The scope of works outlined within the documents attached to this notice are for the Groundworks, Foundations & Site Finishing of the Elston Parish Council Sports Changing Facilities site and includes the following activities:

1. Groundworks, foundation construction and rainwater disposal.
2. Provision and making good of on and off site service ducts.
3. Foundation & site finishing works.

The sports changing facilities will be of a timber construction supplied and installed by others under a separate contract.

The building supplier has not been selected at this stage however to enable bidders to prepare an accurate proposal for the works detailed within this notice, the costs should be based on the Passmores' 9.6m x 7.2m Club Range Building with 1.2m Veranda, details of which including details of the foundation requirements are included within the documentation included within this notice.

### **II.2.5) Award criteria**

Quality criterion - Name: Delivery / Weighting: 30

Quality criterion - Name: Experience / Weighting: 20

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £90,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

10 June 2024

End date

13 September 2024

This contract is subject to renewal

Yes

Description of renewals

The contracting authority can extend the contract duration, at it's discretion, where delays to the works will cause the project to be unfinished by the anticipated deadline.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The estimated anticipated contract value represents the anticipated cost of delivering the project in its entirety.

## **II.2) Description**

### **II.2.1) Title**

Building Supply

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 45000000 - Construction work

### **II.2.3) Place of performance**

NUTS codes

- UKF16 - South Nottinghamshire

Main site or place of performance

Pinfold Lane, Elston, NG23 5PD

### **II.2.4) Description of the procurement**

The scope of works outlined in this tender and supporting documents is for the Sports

Changing Facility Building Supply and includes the following activities:

1. Design, supply, delivery and offloading of the sports changing facility building.
2. Optional construction of the changing facilities building.

The Contractor is invited to submit a price for the fixed and optional scope of works detailed within this document. The optional building construction price shall be detailed as a separate line item.

The sports changing site shall be designed and constructed with a design life of a minimum of 20 years.

The Contractor shall ensure all materials supplied and all completed works and finishes comply with this design life criteria as a minimum.

This tender with attached documents describes the detailed scope of works with the general and technical requirements for all works and the contract management approach to be adopted.

### **II.2.5) Award criteria**

Quality criterion - Name: Delivery / Weighting: 30

Quality criterion - Name: Experience / Weighting: 20

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £90,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

10 June 2024

End date

13 September 2024

This contract is subject to renewal



Yes

Description of renewals

The contracting authority can extend the contract duration, at it's discretion, where delays to the works will cause the project to be unfinished by the anticipated deadline.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The estimated anticipated contract value represents the anticipated cost of delivering the project in it's entirety.

## **II.2) Description**

### **II.2.1) Title**

Building Fit-out

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 44115800 - Building internal fittings

### **II.2.3) Place of performance**

NUTS codes

- UKF16 - South Nottinghamshire

Main site or place of performance

Pinfold Lane, Elston, NG23 5PD

#### **II.2.4) Description of the procurement**

The scope of works outlined in this tender and supporting documents is for the Sports Changing Facility Building Fit Out and includes the following activities:

1. Sports changing facility fit out including final service connections.

The sports changing facilities will be of a timber construction supplied and delivered by others under a separate contract.

The building supplier has not been selected at this stage however to enable the Contractor to prepare an accurate proposal for the works within this document the costs should be based on the Passmores' 9.6m x 7.2m Club Range Building with 1.2m Veranda, details of which are included within the attached documents.

The Contractor is invited to submit a price for the complete scope of works detailed within this document.

This tender and attached documents describe the detailed scope of works with the general and technical requirements for all works and the contract management approach to be adopted.

Groundworks, foundations, building supply and erection and site finishing shall be undertaken by others.

#### **II.2.5) Award criteria**

Quality criterion - Name: Delivery / Weighting: 30

Quality criterion - Name: Experience / Weighting: 20

Price - Weighting: 50

#### **II.2.6) Estimated value**

Value excluding VAT: £90,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

10 June 2024

End date

13 September 2024

This contract is subject to renewal

Yes

Description of renewals

The contracting authority can extend the contract duration, at its discretion, where delays to the works will cause the project to be unfinished by the anticipated deadline.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Bidders must demonstrate their ability to comply with the Construction (Design and Management) Regulations 2015 (CDM) by providing details in their submission of how they propose to meet the requirements of the CDM with respect to the lot(s) that they are bidding for.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

In order for Elston PC as the contracting authority to determine the financial standing of bidder the following evidence must be provided as part of the bid.

1. Bidders are required to provide evidence of turnover for the last 3 financial years available.
2. Bidders are required to provide a copy of the company's latest bank statement showing the total balance.
3. Bidders must provide documents demonstrating that they have the following insurances in place:

- Public Liability Insurance

- Professional Indemnity Insurance

- Employers Liability Insurance

Minimum level(s) of standards possibly required

Bidders must be able to demonstrate that they have the required financial resources to fulfil the works for which they are bidding in full, where annual turnover should be at least four times the cost of the works quoted.

Bidders must have the following levels of insurance as a minimum:

Public Liability Insurance [1 million GBP]

Professional Indemnity Insurance [250,000 GBP]

Employers Liability Insurance [5 million GBP]\*

\*Exempt businesses - Some businesses are not required to have employers' liability insurance, including:

- Companies with no employees.
- Family businesses that employ only family members.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The bidder should provide evidence in the form of a CV that demonstrates the educational and/or relevant professional qualifications and relevant experience for all of the employees who will be directly involved in site works.

With respect to the provision of a prefabricated pavilion structure, evidence will be required of recent projects with customer testimonials.

Minimum level(s) of standards possibly required

Where a bidder provides CV's for all employees who will be involved in site works, those CV's must show experience of a minimum of three similar projects.

With respect to the provision of a prefabricated pavilion structure, at least three relevant case studies with customer testimonials will be required.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

Contract Management

The services provided shall be managed entirely by the Contractor to the degree that the Employer's role is limited to the notification of requirements over and above the norm, approval of unforeseen changes, certification of payments, site inspection and issuing of Employer instructions.

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

26 January 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

N/A

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=230582](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=230582).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:230582)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>