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Tender

## **Vehicle Leasing and Associated Services**

SSE plc

F05: Contract notice – utilities

Notice identifier: 2023/S 000-034203

Procurement identifier (OCID): ocds-h6vhtk-041b1c

Published 20 November 2023, 9:48am

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

SSE plc

200 Dunkeld Road

Perth

PH1 3AQ

#### **Contact**

Stephanie McAteer

#### **Email**

[Stephanie.McAteer@sse.com](mailto:Stephanie.McAteer@sse.com)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**National registration number**

SC117119

**Internet address(es)**

Main address

<http://www.sse.com>

Buyer's address

<http://WWW.SSE.COM>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.sse.com/potential Suppliers](http://www.sse.com/potential%20Suppliers)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://sse.app.jaggaer.com/web/index.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://sse.app.jaggaer.com/web/index.html>

Tenders or requests to participate must be submitted to the following address:

SSE Plc

200 Dunkeld Road

Perth

PH1 3AQ

**Contact**

Stephanie McAteer

**Email**

[stephanie.mcateer@sse.com](mailto:stephanie.mcateer@sse.com)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

SC117119

**Internet address(es)**

Main address

<http://www.sse.com>

**I.6) Main activity**

Electricity

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Vehicle Leasing and Associated Services

**II.1.2) Main CPV code**

- 34100000 - Motor vehicles

**II.1.3) Type of contract**

## Supplies

### **II.1.4) Short description**

The Authority is seeking a Contractor(s) for the supply of vehicle leasing, hire and associated services to support its NZAP ambition. These services include:

- Leasing and management of company cars.
- Leasing and management of salary sacrifice cars,
- Leasing of vans under 3.5 tons including pick-ups,
- Leasing of vans 3.5 tons and over including HGVs,
- Leasing and management of company cars & commercial vehicles in ROI & mainland EU,
- Hiring of cars for travel
- Hiring of cars and commercial vehicles for medium to long term,
- Full fleet management, including all in life services,
- Fleet telematics & cameras: hardware and services
- Accident management services,
- Maintenance, breakdown services
- All driver support via a dedicated helpdesk,
- Full fleet administration e.g., RFL, overseas travel, fines etc.,
- Proactive account management,
- Best in class management reporting and IT platform,
- Best practice advice and consultancy services,
- Continuous improvement programs, including operational and acquisition cost efficiencies,
- Fleet engineering to manage inception to disposal, with a high focus on commercial

vehicle specifications, conformity, and legislation compliance,

- A high emphasis on innovation and zero emission technologies.

### **II.1.5) Estimated total value**

Value excluding VAT: 364,000,000 EUR

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 11

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lots 1 -4 leasing & management of vehicles in UK

Lot 5 leasing & management of vehicles in ROI

Lot 6 leasing & management of vehicles in EU

Lot 7 hire of vehicles for travel

Lot 8-9hire of vehicles

Lot 10 telematics & camera services

Lot 11 accident & repair management

## **II.2) Description**

### **II.2.1) Title**

Lot 1 leasing and management of company cars (UK)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

leasing and management of company cars.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Top 5 highest scoring at PQQ stage.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 leasing and management of salary sacrifice cars (UK)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

leasing and management of salary sacrifice cars

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 Highest scoring at PQQ stage

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 leasing and management of vans under 3.5 tons including pick up's (UK)

Lot No

3

**II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

**II.2.4) Description of the procurement**

leasing and management of vans under 3.5 tons including pick up's (UK)

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 Highest scoring at PQQ stage

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4: leasing and management of vans 3.5 tons and over including HGVs (UK)

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Lot 4: leasing and management of vans 3.5 tons and over including HGVs (UK)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 Highest scoring at PQQ stage

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5: leasing and management of company cars & commercial vehicles in the ROI

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- IE - Ireland

### **II.2.4) Description of the procurement**

Lot 5: leasing and management of company cars & commercial vehicles in the ROI

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 X 2 year optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 highest scoring at PQQ stage

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6: leasing and management of company cars & commercial vehicles in EU mainland

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- ES - Spain

### **II.2.4) Description of the procurement**

leasing and management of company cars & commercial vehicles in EU mainland

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 highest scoring at PQQ stage

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 7: hire of cars for business travel

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

hire of cars for business travel

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 highest scoring at PQQ stage

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 8: hire of cars in lieu of company cars (medium to long term)

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

hire of cars in lieu of company cars (medium to long term)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 highest scoring at PQQ stage

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 9: hire of non-specialist commercial vehicles

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

hire of non-specialist commercial vehicles

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 years optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 highest scoring at PQQ stage

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 10: fleet telematics & cameras: hardware & services

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

fleet telematics & cameras: hardware & services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 highest scoring at PQQ stage

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 11: accident & repair management and recovery services

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 34100000 - Motor vehicles

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

accident & repair management and recovery services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

1 x 2 year optional extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

5 highest scoring at PQQ stage

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Participant should be able to fulfil the requirements as per the procurement documents.

Participants should hold the following minimum insurances:

employers liability £5M GBP or equivalent

public liability £5M GBP or equivalent

product liability £5M GBP or equivalent

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Participant should be able to fulfil the requirements as per the procurement documents.

Participant should hold the following minimum insurances:

employers liability £5M GBP or equivalent

public liability £5M GBP or equivalent

product liability £5M GBP or equivalent

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## **Section IV. Procedure**

### **IV.1) Description**

**IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

**IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 December 2023

Local time

10:00am

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

21 February 2024

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 18 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

SSE Plc

Perth

Country

United Kingdom

Internet address

[www.sse.com](http://www.sse.com)

#### **VI.4.2) Body responsible for mediation procedures**

SSE Plc

Perth

Country

United Kingdom

Internet address

[www.sse.com](http://www.sse.com)