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Contract

Neighbourhood Planning Support Services

Ministry of Housing, Communities & Local Government

F20: Modification notice

Notice identifier: 2025/S 000-034188

Procurement identifier (OCID): ocds-h6vhtk-05513d

Published 20 June 2025, 4:57pm

Section I: Contracting authority/entity

I.1) Name and addresses

Ministry of Housing, Communities & Local Government

2 Marsham Street

London United Kingdom

SW1P4DF

Email

commercialtenders@communities.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-local-government>

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Neighbourhood Planning Support Services

Reference number

CPD/004/117/081

II.1.2) Main CPV code

- 75100000 - Administration services

II.1.3) Type of contract

Services

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement at the time of conclusion of the contract:

The Contract shall involve the provision of the key services below.

- (a) Basic support - including online resources, expert advice, and networking facilitation;
- (b) Grants - provision of both basic and additional grants to Customers to fund the neighbourhood planning activities;

(c) Technical Support - provision of specialist, Technical Support packages to deliver specific outputs linked to Ministerial priorities on housing, design and supporting communities to establish neighbourhood planning groups in unparished areas.

The Contract may also include potential Neighbourhood Development Orders (NDO) and Community Infrastructure Levy (CIL) pilots and other additional services as follows:

(a) provision of data collection and publication of housing supply and delivery (completions) in neighbourhood planning areas;

(b) provision of data collection and management services for planning related information, including access to open data and maximising the use of digital tools;

(c) provision of publically accessible planning-related digital tools and mapping services; and/or

(d) provision of similar Technical Support services to relevant stakeholders for the purposes of preparing Local and other statutory plans.

The budget for the initial term of the Contract is 22,409,000.00 GBP incl. VAT. Where it is considered necessary to satisfy genuine, unexpected and robustly evidenced increases or changes in demand, the Authority reserves the right to re-profile, increase or decrease annual budgets beyond the anticipated figures stated. The total value of the contract stated at V.2.4 reflects both the right to re-profile and the option to extend the initial 4-year contract term for a further year.

The procurement exercise was conducted under the Light Touch Regime as set out in Regulations 74 to 76 of the Public Contracts Regulations 2015 (PCR).

II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession

Duration in months

48

Section IV. Procedure

IV.2) Administrative information

IV.2.1) Contract award notice concerning this contract

Notice number: [2018/S 019-039563](#)

Section V. Award of contract/concession

Contract No

CPD/004/117/081

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract/concession award decision:

22 December 2017

V.2.2) Information about tenders

The contract/concession has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Locality

33 Corsham Street

London

N1 6DR

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02787912

The contractor/concessionaire is an SME

Yes

V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)

Total value of the procurement: £35,000,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Ministry of Housing, Communities & Local Government

2 MARSHAM STREET

LONDON

SW1P 4DF

Country

United Kingdom

Section VII: Modifications to the contract/concession

VII.1) Description of the procurement after the modifications

VII.1.1) Main CPV code

- 75100000 - Administration services

VII.1.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

VII.1.3) Place of performance

NUTS code

- UK - United Kingdom

VII.1.4) Description of the procurement:

Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. They are able to choose where they want new homes, shops and offices to be built, have their say on what those new buildings should look like and what infrastructure should be provided, and grant planning permission for the new buildings they want to see go ahead.

The original Contract made available a basic level of support for every existing and prospective neighbourhood planning group in England, and provided further support in the form of grants and/or Technical Support to eligible Customers to help them get neighbourhood plans or neighbourhood development orders (NDOs) in place for their area.

This Contract modification shall involve re-profiled provision of services for the final 13 months to 30th April 2026, including but not limited to:

Basic support - including online resources, expert advice, and networking facilitation;

Technical Support - continued delivery of previously commissioned Technical Support packages to deliver specific outputs linked to Ministerial priorities on housing, design and supporting communities to establish neighbourhood planning groups in unparished areas.

The Contract shall also provide comprehensive exit and programme closure services over the final 13 month period, including appropriate completion / closure of all pre-commissioned, outstanding legacy support packages awarded to customers.

VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or

concession

Duration in months

13

VII.1.6) Information on value of the contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession:

£264,803

VII.1.7) Name and address of the contractor/concessionaire

Locality

33 Corsham Street

London

N1 6DR

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02787912

The contractor/concessionaire is an SME

Yes

VII.2) Information about modifications

VII.2.1) Description of the modifications

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

Previous modifications to the contract were made between 2018-2025, which included

implementing a range of necessary service refinements, budget reconciliations and extensions.

This modification, pursuant to regulation 72(1)(b) of the Public Contracts Regulations 2015, varies the Neighbourhood Planning Support Services contract in order to continue revised provision of the support services during the final 13 months of the support programme, and to facilitate effective completion / close down of all services including outstanding legacy support packages previously awarded to customers.

Note that subject to the final financial reconciliations of support delivered to customers, and due to the service mix involving different VAT treatments for different elements, the actual / final ex VAT value of the modification may ultimately vary from that stated within this notice.

VII.2.2) Reasons for modification

Need for additional works, services or supplies by the original contractor/concessionaire.

Description of the economic or technical reasons and the inconvenience or duplication of cost preventing a change of contractor:

The modification is pursuant to Reg R72(1)(b) of Public Contracts Regulations 2015.

Following a decision to close the Neighbourhood Planning Support programme rather than transition to a new contract, a reprofiling of services in the final year of the current contract is necessary to ensure effective closedown of the contract and wider programme. It would not be feasible, economical or logical for a different supplier to provide the necessary wind-down services during the final year of the contract & programme.

VII.2.3) Increase in price

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptations and average inflation)

Value excluding VAT: £45,522,073

Total contract value after the modifications

Value excluding VAT: £45,786,877