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Tender

Coaching provision for the On Track Programme

University of York

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-034135

Procurement identifier (OCID): ocds-h6vhtk-055113

Published 20 June 2025, 3:31pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Reference

UY PROC 1191

Description

The University of York is pleased to invite tenders for the provision of online coaching services for our On Track programme - specifically careers and employability coaching. We are seeking tenders from third-party coaching providers with demonstrable experience of delivering one-to-one coaching, ideally to undergraduate university students or early career professionals and/or within a social mobility context. The successful provider will be required to deliver upto 450 one-hour careers coaching sessions during an academic year (September to June), therefore it is expected that providers will have a pool of qualified and suitably experienced coaching staff to ensure sufficient capacity. Tenderers must be capable of providing the minimum services required by the University - please download the tender pack from our In-Tend system - <https://in-tendhost.co.uk/york/> - for further details.

Total value (estimated)

- £140,000 excluding VAT
- £168,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 18 August 2025 to 18 August 2027
- Possible extension to 18 August 2029
- 4 years, 1 day

Description of possible extension:

Two years in annual increments, subject to satisfactory performance. The contract value above assumes the contract is extended and runs for four years in total.

Main procurement category

Services

CPV classifications

- 79998000 - Coaching services

Submission

Tender submission deadline

21 July 2025, 1:00pm

Submission address and any special instructions

The University will use their eTendering system in this procurement exercise. Prospective suppliers should first register on the In-Tend system at <https://in-tendhost.co.uk/york/>. You will then need to login using the email address and password you have chosen and click on 'Current Tenders'. You will then be able to express an interest in the tender opportunity and immediately view and download the tender documentation. All bids must be submitted via In-Tend, using the same link.

Tenders may be submitted electronically

Yes

Award criteria

The award criteria are available in the Invitation to Tender Pack, downloadable from our In-

Tend portal.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

University of York

- UK Register of Learning Providers (UKPRN number): 10007167

Heslington

York

YO10 5DD

United Kingdom

Email: procurement@york.ac.uk

Website: <http://www.york.ac.uk>

Region: UKE21 - York

Organisation type: Public authority - sub-central government

