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Tender

24-40 Signage, Informative and Promotional Display Print

University of Wolverhampton

F02: Contract notice

Notice identifier: 2024/S 000-034119

Procurement identifier (OCID): ocds-h6vhtk-04b00e

Published 22 October 2024, 11:58am

Section I: Contracting authority

I.1) Name and addresses

University of Wolverhampton

MX Building, Camp Street

Wolverhampton

WV1 1AD

Contact

Procurement Officer

Email

Procurement@wlv.ac.uk

Telephone

+44 1902321000

Country

United Kingdom

Region code

UKG - West Midlands (England)

Internet address(es)

Main address

www.wlv.ac.uk

Buyer's address

<https://wlv.bravosolution.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://wlv.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://wlv.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://wlv.bravosolution.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

24-40 Signage, Informative and Promotional Display Print

Reference number

24-40

II.1.2) Main CPV code

- 79810000 - Printing services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Wolverhampton (the 'University') wishes to enter into a contract (the "Contract") with a Contractor (the 'Contractor') to supply Signage, Informative and Promotional Display Print to the University and its Entities. The University is seeking an agreement via Competitive Tender ("Tender") from suitably qualified organisations ("Tenderers") in response to the provision of the aforementioned Goods and Services.

The University is looking to appoint Suppliers to the Signage, Informative and Promotional Display Print Framework Agreement who can demonstrate that they offer high quality in terms of goods and/or services that are 'fit for purpose' and can also offer excellent value for money over the entire contract period. Further details are provided in Schedule 1 Scope and Specification of the Invitation To Tender.

All activities under the Framework Agreement on behalf of the University should be carried out by appropriately trained, qualified and experienced staff. The calibre of the Supplier staff (carrying out the business-as-usual contract/relationship management) is of prime importance to the University in that it ensures the quality of the service, adherence to lead times and the prompt resolution of any issues.

A model specification (which does not fully quantify all the terms but covers the key terms and deliverables and the broad requirements of the service) is provided in the Invitation To Tender document and is used for tendering purposes only. The specification may be modified by individuals (the participating organisations) subject to negotiation with the

successful Tenderers.

II.1.5) Estimated total value

Value excluding VAT: £455,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

Wolverhampton, Walsall, Telford

II.2.4) Description of the procurement

1. Introduction and Overview

1.1 The University of Wolverhampton ('the University') wish to engage with Suppliers of a wide variety of materials ranging from window vinyls to flags, zap stands through to informative hoardings.

1.2 The University has an in-house Print Service Unit where on occasion some requirements for this Framework Agreement may be produced. This is a relationship that will continue throughout the entire period of the Contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £455,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for up to 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

ESIF, ERDF and LEP

II.2.14) Additional information

To allow this Contract to be used for potential Funded projects we are notifying all tenderers that some works might be subject to part funding by, for example, the European Structural and Investment Funds Growth Programme for England (ESIF), European Regional Development Fund. (ERDF) or any other European Union Funded Programme, or other Funding Body e.g. Local Enterprise Partnerships (LEP).

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Qualification assessment consists of Pass/Fail Questions and Technical Assessment consists of Technical Questions. Please refer to document 24-40 Scoring Methodology contained within the supplier download area of the BravoSolutions eTendering portal for further information on how questions will be scored.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per the ITT, T&C's and KPI's included in the ITT.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 21 May 2025

IV.2.7) Conditions for opening of tenders

Date

22 October 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 36

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

All correspondence must be via the University e-tendering portal -
<https://wlv.bravosolution.co.uk/>

Contact direct with the University may not receive a response.

VI.4) Procedures for review

VI.4.1) Review body

University of Wolverhampton

Wolverhampton

Email

procurement@wlv.ac.uk

Country

United Kingdom