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Tender

The Chelmsford Learning Trust ~ Cleaning Tender

The Chelmsford Learning Trust
Barnes Farm Infant School
Barnes Farm Junior School
Roding Valley High School
The Beaulieu Park School
The Tyrrells Primary School
The Boswells School

F02: Contract notice

Notice identifier: 2023/S 000-034110

Procurement identifier (OCID): ocds-h6vhtk-041ade

Published 17 November 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

The Chelmsford Learning Trust

Suite 78 Waterhouse Business Centre, 2 Cromar Way, Chelmsford

Essex

CM1 2QE

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.clptrust.com/>

I.1) Name and addresses

Barnes Farm Infant School

Henniker Gate, Chelmsford

Essex

CM2 6QH

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.barnesfarminfants.co.uk/>

I.1) Name and addresses

Barnes Farm Junior School

Henniker Gate, Chelmsford

Essex

CM2 6QH

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://barnes-farm-junior.eschools.co.uk/web>

I.1) Name and addresses

Roding Valley High School

Alderton Hill, Loughton

Essex

IG10 3JA

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://rodingvalley.net/>

I.1) Name and addresses

The Beaulieu Park School

Armistice Avenue, Chelmsford

Essex

CM1 6DT

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<http://www.beaulieuparkschool.com/>

I.1) Name and addresses

The Tyrrells Primary School

Tavistock Road, Springfield, Chelmsford

Essex

CM1 6JN

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.tyrrellsprimary.com/>

I.1) Name and addresses

The Boswells School

Burnham Road, Chelmsford

Essex

CM1 6LY

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.boswells-school.com/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/8C776HSKZZ>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Chelmsford Learning Trust ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Cleaning services for The Chelmsford Learning Trust.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

The successful Supplier will be required to provide Cleaning services for The Chelmsford Learning Trust.

Contract value is estimated at £500K as some sites are still building up to full occupancy.

The successful tenderer will be required to provide cleaning services at the trust's participating schools.

Client objectives

- 1.The Client is looking for a fixed price contract cost to the Multi Academy.
- 2.The Client is now seeking proposals to maintain and/or improve the cleaning services while remaining cost effective and affective for the entire academy's community.

Detailed information for each school may be found via the website at www.CLPTrust.com

The contract being tendered is for 36 months in duration from the commencement on 5 May 2024.

The contract is fixed price with the contractor invoicing the client for one-twelfth of the annual cost on a monthly basis. Any variations to the contract that are requested by the client should be invoiced at the agreed rate and should be calculated on an hourly rate

per employee needed to carry out the variation to the satisfaction of the contract supervising officer.

Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the contract. If the hours worked are less than those budgeted for a credit will be required by the Trust. The Trust require that the tendered amount of hours are worked at all times.

The basis and rationale that the Client requires the successful contractor to operate to at all times is being able to provide clean Schools within the academy that are fit for purpose and that the Contractor is proactive in the management of the contract.

See SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

5 May 2024

End date

4 May 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/8C776HSKZZ>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

Accelerated procedure

Justification:

Contract start date

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 December 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

8 January 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Essex:-School-cleaning-services./8C776HSKZZ>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/8C776HSKZZ>

GO Reference: GO-20231117-PRO-24452797

VI.4) Procedures for review

VI.4.1) Review body

The Chelmsford Learning Trust

Suite 78 Waterhouse Business Centre, 2 Cromar Way, Chelmsford

Essex

CM1 2QE

Country

United Kingdom