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Contract

T2370 - Car Park Management / Off Street Parking Enforcement and Penalty Charge Notice Processing Service for a Consortium of 8 Councils in NI

Belfast City Council
Ards and North Down Borough Council
Armagh City, Banbridge and Craigavon Borough Council
Derry City and Strabane District Council
Fermanagh and Omagh District Council
Lisburn and Castlereagh City Council
Mid Ulster District Council
Newry, Mourne and Down District Council

F03: Contract award notice
Notice identifier: 2023/S 000-034038
Procurement identifier (OCID): ocds-h6vhtk-038080
Published 17 November 2023, 9:59am

Section I: Contracting authority

I.1) Name and addresses

Belfast City Council

9 Adelaide Street

Belfast

BT2 8DJ

Contact

Lewis Murray

Email

cps@belfastcity.gov.uk

Country

United Kingdom

Region code

UKN0 - Northern Ireland

Internet address(es)

Main address

<https://www.belfastcity.gov.uk>

Buyer's address

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

I.1) Name and addresses

Ards and North Down Borough Council

Town Hall, The Castle

Bangor

BT20 4BT

Email

enquiries@ardsandnorthdown.gov.uk

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

<https://www.ardsandnorthdown.gov.uk>

I.1) Name and addresses

Armagh City, Banbridge and Craigavon Borough Council

Craigavon Civic and Conference Centre, PO Box 66, Lakeview Road

Craigavon

BT64 1AL

Email

info@armaghbanbridgecraigavon.gov.uk

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

<https://www.armaghbanbridgecraigavon.gov.uk>

I.1) Name and addresses

Derry City and Strabane District Council

Council offices, 98 Strand Road

Derry

BT48 7NN

Email

info@derrystrabane.com

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

<https://www.derrystrabane.com>

I.1) Name and addresses

Fermanagh and Omagh District Council

The Townhall, 2 Townhall Street

Enniskillen

BT74 7BA

Email

info@fermanaghomagh.com

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

<https://www.fermanaghomagh.com>

I.1) Name and addresses

Lisburn and Castlereagh City Council

Island Civic Centre, Lagan Valley Island, The Island

Lisburn

BT27 4RL

Email

info@lisburncastlereagh.gov.uk

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

<https://www.lisburncastlereagh.gov.uk>

I.1) Name and addresses

Mid Ulster District Council

Dungannon Office, Circular Road

Dungannon

BT71 6DT

Email

info@midulstercouncil.org

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

<https://www.midulstercouncil.org>

I.1) Name and addresses

Newry, Mourne and Down District Council

District Council Offices, O'Hagan House, Monaghan Row

Newry

BT35 8DJ

Email

info@nmandd.org

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

<https://www.newrymournedown.org>

I.2) Information about joint procurement

The contract involves joint procurement

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

T2370 - Car Park Management / Off Street Parking Enforcement and Penalty Charge Notice Processing Service for a Consortium of 8 Councils in NI

Reference number

T2370

II.1.2) Main CPV code

- 98351110 - Parking enforcement services

II.1.3) Type of contract

Services

II.1.4) Short description

This tender was awarded by Belfast City Council 'the lead Council' in connection with a competitive procurement being conducted in accordance with the Public Contracts Regulations.

The lead Council, on behalf of 8 local authorities in Northern Ireland (named in this notice) 'Consortium', has awarded the contract to Marston Holdings Ltd who was deemed to be a suitably qualified and experienced economic operator 'Bidder', following an open tender competition, for the provision of a car park management / off street parking enforcement and penalty charge notice 'PCN' processing service.

Upon notification of award of this joint procurement exercise each council member of the Consortium will enter into individual contracts with the successful Bidder. Each council will have responsibility for the day to day management of their respective contracts.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £13,500,000

II.2) Description

II.2.2) Additional CPV code(s)

- 34926000 - Car park control equipment
- 34996300 - Control, safety or signalling equipment for parking facilities
- 38730000 - Parking meters
- 51214000 - Installation services of parking meter equipment
- 98351000 - Car park management services
- 98351100 - Car park services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

Main site or place of performance

- Ards & North Down Borough
- Armagh City, Banbridge & Craigavon Borough
- Belfast City
- Derry City & Strabane District
- Fermanagh & Omagh District
- Lisburn & Castlereagh City
- Mid Ulster District

II.2.4) Description of the procurement

The Consortium members are currently in contract with the Department for Infrastructure (DfI) via an Agency Agreement for the provision of off-street car park management services. The DfI carry out some of these services using internal staff but also employ a contractor to deliver the majority of the services. This arrangement is due to end on 31st March 2024.

This contact award will provide the following range of services:-

- Off-Street Enforcement
- Cash Collection & Reconciliation
- Pay & Display (“P&D”) machine maintenance
- Full life cycle Penalty Charge Notice (“PCN”) Processing to Enforcement of
- Judgements Office representation stage
- Adjudication service through the Northern Ireland Courts Service
- Debt Recovery in accordance with council’s instructions
- Call centre and customer service help desk for customer interface
- Weekly and monthly reports including updates for financial patterns
- Enforcement at a further 248 Off-Street Car Parks, which are currently free but enforced, throughout the Consortium areas on request from councils, for civil parking contraventions by Traffic Attendant (TA) staff

The number of Off-Street Car Parks that are currently charged may change throughout the Contract Period and that Off-Street Car Parks which are currently free and not currently enforced may become enforceable by the successful Bidder during the Contract Period, on request of the councils and on the basis of the same costs that the Bidder will supply within its Tender.

During the Contract Period, it is envisaged that the councils may wish to explore other more innovative parking schemes and methods of parking enforcement and management as technology evolves, some of which the councils may ask the successful Bidder to trial as part of a pilot scheme and the cost and scope of which will be agreed between the councils and successful Bidder in accordance with the terms of the Contract.

II.2.5) Award criteria

Quality criterion - Name: Implementation and Mobilisation Plans / Weighting: 10%

Quality criterion - Name: Service Delivery – PCN Processing / Weighting: 7.5%

Quality criterion - Name: Service Delivery – Achieving and maintaining standards / Weighting: 7.5%

Quality criterion - Name: Contract Administration, Contract Management and Customer

Service / Weighting: 10%

Quality criterion - Name: Continuous Improvement and Social Value / Weighting: 5%

Price - Weighting: 60%

II.2.11) Information about options

Options: Yes

Description of options

The Contract shall be effective from the Service Commencement Date (1st April 2023) for an initial period of 5 years.

The Consortium (i.e. each council using their own Contract) reserves the right to extend/renew the Contract up to a further 4 years (2 + 2 year periods). Any extension may be subject to further approval by Council Committee, availability of funding and satisfactory performance of the Contractor.

Economic Operators should note that the number of Off-Street Car Parks that are currently charged may change throughout the Contract Period and that Off-Street Car Parks which are currently free and not currently enforced may become enforceable by the successful Bidder during the Contract Period, on request of the councils and on the basis of the same costs that the Bidder will supply within its Tender.

During the Contract Period, it is envisaged that the councils may wish to explore other more innovative parking schemes and methods of parking enforcement and management as technology evolves, some of which the councils may ask the successful Bidder to trial as part of a pilot scheme and the cost and scope of which will be agreed between the councils and successful Bidder in accordance with the terms of the Contract.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The current estimated value of the service is GBP 13,500,000 over the total 9-year contract period to include the 8 local authorities listed. The estimate value provided in this notice may be subject to change in line inflation/ market prices, changes in volumes of work and inclusion of contract options and associated innovation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-031720](#)

Section V. Award of contract

Contract No

T2370

Title

Car Park Management / Off Street Parking Enforcement and Penalty Charge Notice Processing Service for a Consortium of 8 Councils in NI

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 October 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Marston (Holdings) Limited

Rutland House, 8th Floor, 148 Edmund Street

Birmingham

B3 2JR

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £13,500,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Belfast

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

Belfast

Country

United Kingdom