

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/034020-2023>

Tender

Civic Centre & Bognor Regis Town Hall Provision of Concierge & Security Services

Arun District Council

F02: Contract notice

Notice identifier: 2023/S 000-034020

Procurement identifier (OCID): ocds-h6vhtk-041aab

Published 17 November 2023, 8:33am

Section I: Contracting authority

I.1) Name and addresses

Arun District Council

Arun Civic Centre, 1 Maltravers Rd

Littlehampton

BN17 5LF

Email

Procurement.Clients@hants.gov.uk

Country

United Kingdom

Region code

UKJ27 - West Sussex (South West)

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.arun.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices/asp/Home>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Civic Centre & Bognor Regis Town Hall Provision of Concierge & Security Services

Reference number

ADC 036388

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority has a duty of care to ensure the safety of staff, customers and the building. The Authority is looking to appoint a single supplier to supply a concierge & security service at Arun District Council Civic Centre Littlehampton and Bognor Regis Town Hall

The Authority is looking to enter into a contract initially for a 3 year period with the option to extend for a further 2 years on a 1+1 basis

II.1.5) Estimated total value

Value excluding VAT: £350,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ27 - West Sussex (South West)

II.2.4) Description of the procurement

This Notice is on Behalf of Arun District Council

Arun District Council Civic Centre & Bognor Regis Town Hall

require the provision of SIA trained security officers at both sites daily to provide a general concierge and security services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £350,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 December 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

18 December 2023

Local time

2:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Court England and Wales

London

Country

United Kingdom