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Tender

Debt Advice to Trust Staff

Guy's and St Thomas' NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-034016

Procurement identifier (OCID): ocds-h6vhtk-041aa8

Published 16 November 2023, 6:11pm

Section I: Contracting authority

I.1) Name and addresses

Guy's and St Thomas' NHS Foundation Trust

Great Maze Pond

London

SE1 9RT

Contact

mark somerville

Email

Mark.somerville@gstt.nhs.uk

Telephone

+44 271885331

Country

United Kingdom

Region code

UKI44 - Lewisham and Southwark

Internet address(es)

Main address

<https://www.guysandstthomas.nhs.uk>

Buyer's address

<https://www.guysandstthomas.nhs.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Debt Advice to Trust Staff

Reference number

ST23-P118

II.1.2) Main CPV code

- 79412000 - Financial management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority has a requirement for a debt advice agency (or agencies) to provide a money, debt and welfare entitlements advice service to Trust staff, both physically on its sites and remotely.

By 'debt advice' our intent is this incorporates debt, housing and welfare advice, as well as signposting for support in other areas. For clarity, we do not require the service to provide regulated financial advice as defined by the Financial Conduct Authority (FCA). We do, however, expect providers to have relevant permissions from the FCA for debt advice, unless they qualify for an exemption by law.

II.1.5) Estimated total value

Value excluding VAT: £180,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

II.2.4) Description of the procurement

The Authority has a requirement for a debt advice agency (or agencies) to provide a money, debt and welfare entitlements advice service to Trust staff, both physically on its sites and remotely.

By 'debt advice' our intent is this incorporates debt, housing and welfare advice, as well as signposting for support in other areas. For clarity, we do not require the service to provide regulated financial advice as defined by the Financial Conduct Authority (FCA). We do, however, expect providers to have relevant permissions from the FCA for debt advice, unless they qualify for an exemption by law.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £180,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 January 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 January 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

London

London

London

Country

United Kingdom

Internet address

<https://www.justice.gov.uk>