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Not applicable

GLA 82178 - Ballot Paper Procurement

Transport for London

F14: Notice for changes or additional information

Notice identifier: 2022/S 000-034009

Procurement identifier (OCID): ocds-h6vhtk-037f64

Published 30 November 2022, 5:47pm

Section I: Contracting authority/entity

I.1) Name and addresses

Transport for London

14 Pier Walk

London

SE10 0ES

Contact

Miss Lavinia Tidy-Jones

Email

laviniatidyjones@tfl.gov.uk

Telephone

+44 1111

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://tfl.gov.uk>

Buyer's address

<https://tfl.gov.uk>

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GLA 82178 - Ballot Paper Procurement

Reference number

DN635932

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Brief description of the requirement:

The Greater London Authority London Elects team, on behalf of the GLRO, wishes to procure a Service Provider for the design, print, distribution and project management of approximately 18 million ballot papers ahead of polling day so that every eligible registered has the opportunity to vote, including attainers. Attainers are 16 and 17-year-olds who will turn 18 during this period. In order to ensure successful and timely delivery of the ballot papers, the Service Provider will also be responsible for the overall project management of these activities. This will include, but not be limited to, data management and liaison with relevant third parties and stakeholders such as London Elects, Transport for London (TfL) as the GLA's procurement service provider, individual London Boroughs and any subcontractors appointed for the project.

This exercise does not form part of any formal procurement process. All responses will be carefully considered but will not bind TfL to any particular approach to the procurement, nor will responses be treated as conveying any promise or commitment on the part of the respondent.

Section VI. Complementary information

VI.6) Original notice reference

Notice number: [2022/S 000-031310](#)

Section VII. Changes

VII.1) Information to be changed or added

VII.1.2) Text to be corrected in the original notice

Section number

DEFAULT

VII.2) Other additional information

Additional information:

A) Change to e-tendering portal, details below:

We propose to run an SSQ and ITT process which will include all of the requirements for the

projects. Further details on the registration process can be found below:

In order to respond to this proposed sourcing activity, you must be registered on the SAP Ariba platform.

To Participate in the sourcing event, complete the following steps:

1. Register Interest for the sourcing event by contacting the Commercial contact listed on

Find a Tender/ Contract Finder posting - laviniatidyjones@tfl.gov.uk

2. If you have never done business before with TfL and are not a known supplier complete the request form at the following link:

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

This will create the contact within Ariba to enable invite participation.

3. Create an Ariba Business Network account

If you require any further assistance with the above steps, please do not hesitate to contact

laviniatidyjones@tfl.gov.uk

B) Change to estimated date of publication of contract notice is now the 03/01/2023.

C) Change to project name: GLA 82178 – Design, Print, Distribution and Project Management for 2024 Mayor of London & London Assembly Election Ballot Papers