

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/033982-2023>

Tender

## **AT1262 Electoral Management System**

Luton Council

F02: Contract notice

Notice identifier: 2023/S 000-033982

Procurement identifier (OCID): ocds-h6vhtk-041a90

Published 16 November 2023, 3:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Luton Council

Town Hall, George Street

Luton

LU1 2BQ

#### **Contact**

Ms Kasia Kosciuszko

#### **Email**

[Kasia.Kosciuszko@luton.gov.uk](mailto:Kasia.Kosciuszko@luton.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH21 - Luton

**Internet address(es)**

Main address

<http://www.luton.gov.uk>

Buyer's address

<http://www.luton.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=8a4987db-9084-ee11-8125-005056b64545&fromProjectDashboard=True>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=8a4987db-9084-ee11-8125-005056b64545&fromProjectDashboard=True>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

AT1262 Electoral Management System

Reference number

DN689649

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems
  - AA01 - Metal

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Electoral Management System (EMS) to maintain the electoral register and run elections.

The system must provide the functionality to meet the requirements of the Electoral Commission and integrate with DLUHC IER website.

#### **II.1.5) Estimated total value**

Value excluding VAT: £225,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48100000 - Industry specific software package

#### **II.2.3) Place of performance**

NUTS codes

- UKH21 - Luton

#### **II.2.4) Description of the procurement**

Electoral Management System (EMS) to maintain the electoral register and run elections.

The system must provide the functionality to meet the requirements of the Electoral Commission and integrate with DLUHC IER website.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £225,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 December 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 December 2023

Local time

5:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice

London

Country

United Kingdom

Internet address

<https://m.luton.gov.uk/Page/Show>