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Tender

## **ITS300435 Nursery Management Software Solution**

Leeds City Council

F02: Contract notice

Notice identifier: 2022/S 000-033967

Procurement identifier (OCID): ocids-h6vhtk-038994

Published 30 November 2022, 3:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

#### **Contact**

Dominic Bailey

#### **Email**

[dominic.bailey@leeds.gov.uk](mailto:dominic.bailey@leeds.gov.uk)

#### **Telephone**

+44 01133785853

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

171459162

**Internet address(es)**

Main address

<https://www.leeds.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104105>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=56245&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=56245&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=56245&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=56245&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ITS300435 Nursery Management Software Solution

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Implementation of an appropriate nursery business management system. The implementation of a business system will a) Improve the efficient collection and recording of fee payments b) Provide a digital archive for documentation reducing the need to keep paper copies c) Provide a GDPR compliant registration and attendance monitoring system d) Provide an efficient and accurate tally of free entitlement claims preventing loss of income through human error e) Provide a DFE compliant fee invoicing system preventing reputational damage to Leeds City Council should a complaint be received. f) Secure fee collection against simple fraud. g) Prevent loss of places due to inability to book vacant places up to 12 months ahead

#### **II.1.5) Estimated total value**

Value excluding VAT: £225,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Leeds

#### **II.2.4) Description of the procurement**

Implementation of an appropriate nursery business management system. The implementation of a business system will a) Improve the efficient collection and recording of fee payments b) Provide a digital archive for documentation reducing the need to keep paper copies c) Provide a GDPR compliant registration and attendance monitoring system d) Provide an efficient and accurate tally of free entitlement claims preventing loss of income through human error e) Provide a DFE compliant fee invoicing system preventing reputational damage to Leeds City Council should a complaint be received. f) Secure fee collection against simple fraud. g) Prevent loss of places due to inability to book vacant places up to 12 months ahead

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £225,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

2 x 1 year extensions

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

11 January 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice

London

Country

United Kingdom