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Tender

## **Housing Support Services**

Borough Council of King's Lynn & West Norfolk

F02: Contract notice

Notice identifier: 2024/S 000-033891

Procurement identifier (OCID): ocds-h6vhtk-04af7a

Published 21 October 2024, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

#### **Email**

[procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

#### **Telephone**

+44 1553616200

#### **Country**

United Kingdom

#### **Region code**

UKH16 - North and West Norfolk

**National registration number**

E07000146

**Internet address(es)**

Main address

<https://www.west-norfolk.gov.uk>

Buyer's address

<https://www.west-norfolk.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Housing-services./PD495V73SC>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing Support Services

Reference number

BCKLWN339

#### **II.1.2) Main CPV code**

- 70333000 - Housing services
  - EA09 - For homeless

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Borough Council of Kings Lynn and West Norfolk is committed to ending homelessness, person by person. It is about to launch its new Homelessness and Rough Sleeping Strategy, which outlines the steps that the Council (and its partners) should take to work towards this aim. The Council also intends to let a contract for an Early Intervention and Prevention Support Service that will support households (who may have children) at risk of homelessness predominantly (but not exclusively) from private rented accommodation and those living with family and friends who are at risk of homelessness. This support is intended to be short term and may assist people to access settled accommodation or (where appropriate) sustain their current accommodation. This should reduce the Council's reliance on temporary accommodation and positively affect individuals' wellbeing. The service should complement existing homelessness prevention services commissioned in the borough. The services will work across King's Lynn and West Norfolk and will support people to access and maintain suitable, safe accommodation. The Council is open to creative ideas as to how the service(s) could be delivered and how you could bring any added value to these services. The tender has been split into two lots, one for a Intensive Homelessness Support Service and the other a Early Intervention and Prevention Support Service. Bids can be made for one or both lots.

#### **II.1.5) Estimated total value**

Value excluding VAT: £756,600

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The contracting authority reserves the right to award contracts combining the following lots; one and two.

## **II.2) Description**

### **II.2.1) Title**

Intensive Homelessness Support Service

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 70333000 - Housing services
  - EA09 - For homeless

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

The Intensive Homelessness Support Service is intended to support service users with multiple and complex needs that includes but is not limited to substance misuse, mental health, offending history, and those who may be or have been rough sleeping. The service is designed for individuals whose housing needs have not yet been met

sustainably, or who need support to maintain accommodation they may have obtained. The service will be required to provide a reactive outreach response to rough sleepers. However, the number of rough sleepers in King's Lynn and West Norfolk are low, so most of the support will be provided to service users who have been accommodated in temporary accommodation, which would include welfare checks. The support will then continue with the service user (as necessary) into self-contained, settled accommodation.

### **II.2.5) Award criteria**

Quality criterion - Name: Response Times to Engage with Potential Service Users / Weighting: 10

Quality criterion - Name: Method Statement 1 / Weighting: 40

Quality criterion - Name: Method Statement Two / Weighting: 20

Quality criterion - Name: Contract Implementation Plan and Management Structure / Weighting: 15

Quality criterion - Name: Curriculum Vitae of personnel that will be actively working on the contract / Weighting: 10

Quality criterion - Name: Case Studies / Weighting: 5

Price - Weighting: 0

### **II.2.6) Estimated value**

Value excluding VAT: £453,960

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

This contract is subject to renewal after the initial term of 3 years contingent on whether the option to extend by up to an additional 2 years is exercised prior to expiry of the initial term.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Council reserves the right to exercise an option to extend the agreement by up to an additional 2 years following expiry of the initial term

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/PD495V73SC>

## **II.2) Description**

### **II.2.1) Title**

Early Intervention and Prevention Support Service

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 70333000 - Housing services

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

## **II.2.4) Description of the procurement**

This service is intended to provide low to medium level support to households including families, childless couples and single people to assist them in accessing and / or maintaining accommodation by providing short term support typically between 3 to 6 months. The households for this Lot are intended to be those households that require short term support to prevent them from becoming homeless and supporting them to access accommodation by intervening at the earliest opportunity with a focus on homelessness prevention. The service will emphasise preventing households from becoming homeless. This could be by supporting households being asked to leave by family / friends to prevent them from applying as homeless and instead exploring and assisting households to access alternative housing solutions.

## **II.2.5) Award criteria**

Quality criterion - Name: Demonstration of understanding and approach to support delivery of key outcomes of the strategy / Weighting: 15

Quality criterion - Name: Method Statement 1 / Weighting: 40

Quality criterion - Name: Method Statement Two / Weighting: 20

Quality criterion - Name: Contract Implementation Plan / Weighting: 15

Quality criterion - Name: Curriculum Vitae of personnel that will be actively working on the contract / Weighting: 10

Price - Weighting: 0

## **II.2.6) Estimated value**

Value excluding VAT: £302,640

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

This contract is subject to renewal after the initial term of 3 years contingent on whether the option to extend by up to an additional 2 years is exercised prior to expiry of the initial term.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Council reserves the right to exercise an option to extend the agreement by up to an additional 2 years following expiry of the initial term

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 November 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to expiration, subject to an option being exercised to extend the contract past the initial term

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Housing-services./PD495V73SC>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/PD495V73SC>

GO Reference: GO-20241021-PRO-28220369

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

Telephone

+44 1553616200

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

Telephone

+44 01553616200

Country

United Kingdom