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Tender

Microsoft Licences

UK SPORTS INSTITUTE LIMITED

F02: Contract notice

Notice identifier: 2023/S 000-033853

Procurement identifier (OCID): ocds-h6vhtk-041a3b

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Section I: Contracting authority

I.1) Name and addresses

UK SPORTS INSTITUTE LIMITED

299 Alan Turing Way

MANCHESTER

M113BS

Contact

Aileen Alexander

Email

aileen.alexander@uksportsinstitute.co.uk

Telephone

+44 7899064352

Country

United Kingdom

Region code

UKD33 - Manchester

Companies House

company number 04420052

Internet address(es)

Main address

www.uksportsinstitute.co.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.uksportsinstitute.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.uksportsinstitute.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Elite sport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Microsoft Licences

Reference number

UKSI20232

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The UK Sports Institute Limited (UKSI) wishes to procure Microsoft licences for approximately 450 users, and Azure subscriptions for 36 months starting from April 2024.

The UKSI employs approximately 450 staff who are based at several performance centres in the UK. Most of the workforce regularly work away from their centres and have work patterns that are mobile and remote.

Approximately two thirds of users have Windows laptops, and one third MacBooks.

As a publicly funded organisation UKSI is seeking to maximise value for money.

II.1.5) Estimated total value

Value excluding VAT: £330,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

II.2.4) Description of the procurement

The UK Sports Institute Limited (UKSI) wishes to procure Microsoft licences for 36 months starting from April 2024 for approximately 450 users. The UKSI current Enterprise Agreement expires on 31 March 2024 and it has the following main Office 365 licences assigned : E3 (439), E1 (13), F3 (64), as well as Power BI Pro (80). UKSI has 5 subscriptions in its Azure tenancy, 4 of which are under a CSP.

Licensed users fluctuate slightly with new starters and leavers.

The supplier is required to:

- Arrange agreements with Microsoft to provide continuation of licences and Azure subscriptions for UKSI
- Provide flexibility to increase or reduce licences depending on the size of the workforce
- Provide options to migrate from O365 to M365 licences

The UKSI pioneers the delivery of science, medicine, and technology services to drive medal success at Olympic, Paralympic and international competition, supporting elite athletes through its nationwide network of expertise and facilities.

It strives to be the world-leading high-performance institute. Staff are based at seven high performance centres across the UK but UKSI services are delivered at different sporting

locations including swimming pools, lakes, velodromes and athletic tracks in Europe and the rest of the World.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Microsoft Gold (or higher) Partner

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 December 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 January 2024

Local time

1:00pm

Information about authorised persons and opening procedure

Requests to participate require to be submitted by 1700 on 7 December 2023. The ITT will be issued to all requestors on 8 December 2023. All completed responses to the ITT must be

submitted by 1300 on 5th January 2024. Late or incomplete submissions will be excluded from further participation

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court England & Wales

London

Country

United Kingdom