This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/033850-2024">https://www.find-tender.service.gov.uk/Notice/033850-2024</a>

Tender

# e-ITT - Hampshire Insurance Forum Tender for Insurance coverage and associated service (not broking services)

Fareham Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-033850

Procurement identifier (OCID): ocds-h6vhtk-04af50

Published 18 October 2024, 5:28pm

# **Section I: Contracting authority**

# I.1) Name and addresses

Fareham Borough Council

Civic Offices, Civic Way

Fareham

PO16 7AZ

#### Contact

Mrs Nicky Roberts

#### **Email**

nroberts@fareham.gov.uk

#### **Telephone**

+44 1329824693

#### Country

**United Kingdom** 

# Region code

UKJ - South East (England)

# Internet address(es)

Main address

http://www.fareham.gov.uk

Buyer's address

http://www.fareham.gov.uk

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://sebp.due-north.com/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://sebp.due-north.com/

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

#### II.1.1) Title

e-ITT - Hampshire Insurance Forum Tender for Insurance coverage and associated service (not broking services)

Reference number

DN748406

#### II.1.2) Main CPV code

• 66000000 - Financial and insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

This Invitation to Tender (ITT)) is inviting Tenders for insurances coverage and associated services as required by Hampshire Insurance Forum (the Contracting Authority) comprising of:

- 1. Basingstoke & Deane Borough Council
- 2. East Hampshire District Council
- 3. Eastleigh Borough Council
- 4. Fareham Borough Council
- 5. Gosport Borough Council
- 6. Havant Borough Council
- 7. New Forest District Council
- 8. Rushmoor Borough Council
- 9. Test Valley Borough Council

#### 10. Winchester City Council

As detailed in Section 2 of this ITT (Services) where Information regarding the procurement process, the Services, and Award Criteria can be found.

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 9

# II.2) Description

# II.2.1) Title

Lot No

1

#### II.2.2) Additional CPV code(s)

• 66515200 - Property insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

#### II.2.4) Description of the procurement

Lot 1 General property including Computers, Contract Works, Business Interruption, Special (all) risks and Money

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

## II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

#### II.2.1) Title

Lot No

2

## II.2.2) Additional CPV code(s)

• 66515200 - Property insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

#### II.2.4) Description of the procurement

Lot 2 Commercial & Industrial properties

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

#### II.2.1) Title

Lot No

3

## II.2.2) Additional CPV code(s)

• 66512000 - Accident and health insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

## II.2.4) Description of the procurement

Lot 3 Casualty insurance including Employers/Public/Products Liability, Officials Indemnity, Professional Negligence, Public Health, and Hirers Liability

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

# II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

# II.2.1) Title

Lot No

4

#### II.2.2) Additional CPV code(s)

• 66514110 - Motor vehicle insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

# II.2.4) Description of the procurement

Lot 4 Motor Fleet insurance

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration** in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

#### II.2.1) Title

Lot No

5

# II.2.2) Additional CPV code(s)

• 66512100 - Accident insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

#### II.2.4) Description of the procurement

Lot 5 Personal Accident & Travel insurance

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

# II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

# II.2) Description

#### II.2.1) Title

Lot No

6

## II.2.2) Additional CPV code(s)

• 66519200 - Engineering insurance services

#### II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

## II.2.4) Description of the procurement

Lot 6 Engineering services (Inspection and Insurance)

# II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration** in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

#### II.2.1) Title

Lot No

7

# II.2.2) Additional CPV code(s)

• 66515200 - Property insurance services

# II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

#### II.2.4) Description of the procurement

Lot 7 Leasehold/Right to Buy

# II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

#### 2 x 12 months

#### II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

#### II.2.1) Title

Lot No

8

#### II.2.2) Additional CPV code(s)

- 66512000 Accident and health insurance services
- 66513000 Legal insurance and all-risk insurance services

# II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

## II.2.4) Description of the procurement

Lot 8 Crime

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

## II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2) Description

#### II.2.1) Title

Lot No

9

## II.2.2) Additional CPV code(s)

• 66000000 - Financial and insurance services

## II.2.3) Place of performance

**NUTS** codes

• UKJ3 - Hampshire and Isle of Wight

## II.2.4) Description of the procurement

Lot 9 Terrorism

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

# II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 months

#### II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section IV. Procedure

# **IV.1) Description**

# IV.1.1) Type of procedure

Open procedure

# IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

# IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 November 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.7) Conditions for opening of tenders

Date

29 November 2024

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.4) Procedures for review

VI.4.1) Review body

Fareham Borough Council

Fareham

Country

**United Kingdom** 

Internet address

https://sebp.due-north.com/