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Tender

## **HDC - Arboricultural Services**

Horsham District Council

F02: Contract notice

Notice identifier: 2024/S 000-033796

Procurement identifier (OCID): ocds-h6vhtk-04add2

Published 18 October 2024, 2:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Horsham District Council

Parkside, Chart Way

Horsham

RH121RL

#### **Email**

[procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ28 - West Sussex (North East)

#### **Internet address(es)**

Main address

<https://horsham.gov.uk>

Buyer's address

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HDC - Arboricultural Services

Reference number

HMDC - 038084

#### **II.1.2) Main CPV code**

- 77100000 - Agricultural services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Horsham District Council (the Council) invites tenders for the provision of Arboricultural Services as set out in these documents. This tender is made up of three lots: tree inspections, tree maintenance and woodland works. The Commencement Date for the delivery of the services is scheduled to be on 1st April 2025 at 00:00 hours. The Contracts will be awarded for a period of 5 years until 31st March 2030, with an option to extend for a further 12 month or more periods up to a maximum of 5 years subject to performance and the absolute discretion of the Council. The Council is procuring these contracts following the Open Procedure under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding three contracts, one for the provision of the services detailed for each of the Lots. Information on the Service Lots are contained in the Specifications. Each Lot has its own Specification, so Bidders need to consider each carefully before deci

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

HDC Arboricultural Services - Inspections

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 77200000 - Forestry services

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

## **II.2.4) Description of the procurement**

Horsham District Council (the Council) invites tenders for the provision of Arboricultural Services as set out in these documents. This tender is made up of three lots: tree inspections, tree maintenance and woodland works. The Commencement Date for the delivery of the services is scheduled to be on 1st April 2025 at 00:00 hours. The Contracts will be awarded for a period of 5 years until 31st March 2030, with an option to extend for a further 12 month or more periods up to a maximum of 5 years subject to performance and the absolute discretion of the Council. The Council is procuring these contracts following the Open Procedure under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding three contracts, one for the provision of the services detailed for each of the Lots. Information on the Service Lots are contained in the Specifications. Each Lot has its own Specification, so Bidders need to consider each carefully before deci

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

**II.2.1) Title**

HDC Arboricultural Services - Maintenance

Lot No

2

**II.2.2) Additional CPV code(s)**

- 77200000 - Forestry services

**II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

**II.2.4) Description of the procurement**

Horsham District Council (the Council) invites tenders for the provision of Arboricultural Services as set out in these documents. This tender is made up of three lots: tree inspections, tree maintenance and woodland works. The Commencement Date for the delivery of the services is scheduled to be on 1st April 2025 at 00:00 hours. The Contracts will be awarded for a period of 5 years until 31st March 2030, with an option to extend for a further 12 month or more periods up to a maximum of 5 years subject to performance and the absolute discretion of the Council. The Council is procuring these contracts following the Open Procedure under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding three contracts, one for the provision of the services detailed for each of the Lots. Information on the Service Lots are contained in the Specifications. Each Lot has its own Specification, so Bidders need to consider each carefully before deci

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Duration in months

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This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

HDC Arboricultural Services - Woodland Works

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 77200000 - Forestry services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

#### **II.2.4) Description of the procurement**

Horsham District Council (the Council) invites tenders for the provision of Arboricultural Services as set out in these documents. This tender is made up of three lots: tree inspections, tree maintenance and woodland works. The Commencement Date for the delivery of the services is scheduled to be on 1st April 2025 at 00:00 hours. The Contracts will be awarded for a period of 5 years until 31st March 2030, with an option to extend for a further 12 month or more periods up to a maximum of 5 years subject to performance and the absolute discretion of the Council. The Council is procuring these contracts following the Open Procedure under the UK Public Contract Regulations 2015 and the Council's Procurement Code. The Council will be awarding three contracts, one for the

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Variants will be accepted: No

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Options: No

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The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 6 March 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

6 December 2024

Local time

12:01pm

Place

Virtual.



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom