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Not applicable

HR Information System 2024

TRENITALIA C2C LIMITED

F14: Notice for changes or additional information
Notice identifier: 2024/S 000-033715
Procurement identifier (OCID): ocds-h6vhtk-04a83f
Published 18 October 2024, 11:43am

Section I: Contracting authority/entity

I.1) Name and addresses

TRENITALIA C2C LIMITED

Centennium House,100 Lower Thames Street

LONDON

EC3R6DL

Contact

Luke Wood

Email

luke.wood@c2crail.net

Telephone

+44 7551846948

Country

United Kingdom

Region code

UKI31 - Camden and City of London

Companies House

07897267

Internet address(es)

Main address

https://www.c2c-online.co.uk/

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR Information System 2024

Reference number

c2c 050

II.1.2) Main CPV code

• 48810000 - Information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Draft tender documentation is available on request by emailing Luke Wood - luke.wood@c2crail.net. Please note, tender documentation is in draft format and subject to amendment. Documents may also be removed or added at c2c's discretion.

c2c require a single supplier to provide a HR Information System for an initial term of 3 years and the option for 2 further 24 month extensions (3+2+2) which includes but is not

limited to:

? Recruitment

? Payroll

? Appraisals

? Absence management including leave and management for attendance alerts - note to suppliers that c2c do not operate a standard absence policy ours is railway specific

? Succession Planning

? Learning & Development

? Push notifications to individual employees or groups (rules-based)

? Employee relations case management

? Safety management

? Employee surveys (non-essential)

? Workflows defined at project stage by supplier e.g. probation periods etc

? Customer definable workflows

? Automatic generation of letters based on templates, system held fields and rules triggers

? APIs to other systems

? Cloud based

? Data processing in UK (or EEA with an adequacy agreement in place)

? Web and Mobile App (android and apple)

? Self-service (manager and employees)

To be eligible to participate in this tender, suppliers need to be verified with the Railway Industry Supplier Qualification Scheme (RISQS - https://portal.risqs.org/) for the below RICCL code:

H.E.8.3.1 Human Resources Software as a Service (SaaS)

This is a two-stage Restricted procurement process and an overview of both stages are set out below:

Stage 1 - SSQ (RISQS)

Unless your organisation already holds the above RICCL code, you are required to register on RISQS and add the above RICCL code to your profile by no later than 12:00 (midday) on 18th October 2024 so we can invite your organisation to the SSQ stage prior to the SSQ being published. For clarity, although the RICCL code needs to be added to your account, it does not need to be verified at this point.

If you have not registered on RISQS and added the above RICCL code to your profile by this time and date, you will not be invited to participate in the SSQ stage and will not be eligible to bid for the opportunity.

If you complete the steps above and are invited to participate in the SSQ stage, you will have until the SSQ submission deadline (anticipated to be 23:59 on 18th November 2024) to respond to the SSQ questions. All suppliers who achieve 'pass' for all of these questions will be invited to Stage 2. Please note, Stage 2 ITT documents are provided as attachments at this stage, but these are for transparency/information purposes only and do not need to be completed. They are also subject to amendment.

Stage 2 - ITT (Jaggaer)

Only suppliers who are successful with their SSQ submission will be invited to Stage 2 (ITT stage) which will take place via our Jaggaer e-tendering portal. 'C2C Supplier Portal Instructions' are attached and provide details on how to register with our Jaggaer e-tendering portal.

Suppliers will have until the ITT submission deadline (anticipated to be 17:00 on 17th January 2025) to provide responses to the Qualification, Technical and Commercial Envelopes.

Suppliers will also have until the ITT submission deadline to be verified under the above RICCL code. If you have not achieved verification of the RICCL code by the ITT submission deadline, you will fail the Qualification envelope and your ITT bid will be rejected.

Please contact RISQS for any assistance with registration and adding the required codes.

Section VI. Complementary information

VI.6) Original notice reference

Notice number: 2024/S 000-032858

Section VII. Changes

VII.1) Information to be changed or added

VII.1.2) Text to be corrected in the original notice

Section number

II.1.4

Instead of

Text

To be eligible to participate in this tender, suppliers need to be verified with the Railway Industry Supplier Qualification Scheme (RISQS - https://portal.risqs.org/) for the below RICCL code:

H.E.8.3.1 Human Resources Software as a Service (SaaS)

This is a two-stage Restricted procurement process and an overview of both stages are set out below:

Stage 1 - SSQ (RISQS)

Unless your organisation already holds the above RICCL code, you are required to register on RISQS and add the above RICCL code to your profile by no later than 12:00 (midday) on 18th October 2024 so we can invite your organisation to the SSQ stage prior to the SSQ being published. For clarity, although the RICCL code needs to be added to your account, it does not need to be verified at this point.

If you have not registered on RISQS and added the above RICCL code to your profile by this time and date, you will not be invited to participate in the SSQ stage and will not be eligible to bid for the opportunity.

Read

Text

To be eligible to participate in this tender, suppliers need to be verified with the Railway Industry Supplier Qualification Scheme (RISQS - https://portal.risqs.org/) for the below RICCL code:

H.E.8.3.1 Human Resources Software as a Service (SaaS)

This is a two-stage Restricted procurement process and an overview of both stages are set out below:

Stage 1 - SSQ (RISQS)

Unless your organisation already holds the above RICCL code, you are required to register on RISQS and add the above RICCL code to your profile by no later than 12:00 (midday) on 8th November 2024 so we can invite your organisation to the SSQ stage prior to the SSQ being published. For clarity, although the RICCL code needs to be added to your account, it does not need to be verified at this point.

If you have not registered on RISQS and added the above RICCL code to your profile by this time and date, you will not be invited to participate in the SSQ stage and will not be eligible to bid for the opportunity.

VII.2) Other additional information

Deadline for registering with RISQS has been extended from 12:00 (midday) on 18th October 2024 to 12:00 (midday) on 8th November 2024 .

SSQ deadline date and ITT deadline date will also be updated and this information will be provided to suppliers when SSQ goes live.