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Tender

RBBC - 038498-Provision of Dry Mixed Recyclables

Reigate and Banstead Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-033691

Procurement identifier (OCID): ocds-h6vhtk-054ff1

Published 19 June 2025, 1:06pm

Scope

Reference

RBBC-038498

Description

Reigate and Banstead Borough Council require a contractor who is a registered Company that has experience in managing and delivering Dry Mixed Recycling (DMR) associated services. The purpose of this procurement is to secure a new contract for the transportation, processing and onward sale of the Authority's Dry Mixed Recycling to Reigate and Banstead Borough Council.

We have approximately 153,629 residents living in the borough, with collection of the magnitude of 7,000 tonnes (approximately) of DMR per annum. Typically, 25 bulker loads per month of DMR would need to be serviced by the Supplier.

The Authority operates a two-stream collection service, so the majority of the paper/cardboard is collected separately to the Dry Mixed Recycling and is not part of this Tender.

The proposed scope of this contract is for the DMR, which includes:

Transport of the DMR from Earlswood Waste Transfer Station to a MRF (Materials Recovery Facility).

Processing of the DMR at a MRF, separating out the DMR into the various Recyclables.

Sale of the Recyclables to a secondary MRF processor; to a material's re-processor; or directly to an end market user.

Trial Load:

As part of the invitation to tender exercise, potential Tenderers are required to organise the transport and processing of a trial load of DMR (not mixed paper) from the Authority during the period specified within the ITT pack (Indicative Procurement Timescales).

The Tenderer's deadline for submission of clarification requests is 12:00 Noon on 23rd July 2025. The deadline for completed tender responses is by 12:00 Noon on 1st August 2025.

For full details of the Authority's requirements refer to the attached ITT pack for further information (Invitation to Tender) via the Authority's E-tendering portal - In-Tend Shared Services Portal which may be accessed at: <http://www.sesharedservices.org.uk/esourcing>

Total value (estimated)

- £1,250,000 excluding VAT
- £1,500,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 30 November 2027
- Possible extension to 30 November 2030
- 5 years

Description of possible extension:

Initial contract term of 2 years with option to extend for a further 12 months a time, up to a maximum term of 5 years (2+1+1+1). They can be used at the Council's discretion, when the initial term and the extended term(s) due to expire. This shall be at the Authority's discretion.

Main procurement category

Services

CPV classifications

- 90514000 - Refuse recycling services

Contract locations

- UKJ26 - East Surrey

Participation

Legal and financial capacity conditions of participation

As described within the ITT pack.

Technical ability conditions of participation

Tenderer must be a registered Company that has experience in managing and delivering Dry Mixed Recycling associated services.

Submission

Enquiry deadline

23 July 2025, 12:00pm

Tender submission deadline

1 August 2025, 12:00pm

Submission address and any special instructions

<http://www.sesharedservices.org.uk/esourcing>

Instructions on submitting the Tender through the Portal is available online using the link provided.

Project reference: RBBC - 038498

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

21 September 2025

Award criteria

Name	Description	Type	Weighting
Cost	Further details provided within the ITT pack.	Cost	70%
Quality	Further details provided within the ITT pack.	Quality	30%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<http://www.sesharedservices.org.uk/esourcing>

Instructions on submitting the Tender response through the E-Tender portal is available online, using the link provided.

Project Reference: RBBC - 038498

Technical specifications to be met

<http://www.sesharedservices.org.uk/esourcing>

Further information provided within the ITT pack.

Contracting authority

Reigate and Banstead Borough Council

- Public Procurement Organisation Number: PYPR-2456-VBGR

Town Hall, Castlefield Road

Reigate

RH2 0SH

United Kingdom

Contact name: Procurement

Email: Procurement@reigate-banstead.gov.uk

Website: <https://www.reigate-banstead.gov.uk>

Region: UKJ26 - East Surrey

Organisation type: Public authority - sub-central government