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Planning

Provision of Cheque and Postal orders courier

DVLA

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-033666

Procurement identifier (OCID): ocds-h6vhtk-0419bb

Published 14 November 2023, 3:36pm

Section I: Contracting authority

I.1) Name and addresses

DVLA

Longview Road, Morriston, Swansea, SA6 7JL, United Kingdom

Swansea

SA6 7JL

Contact

Cai Vickery

Email

cai.vickery@dvla.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.gov.uk

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Courier Services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Cheque and Postal orders courier

Reference number

PS/23/06

II.1.2) Main CPV code

- 64120000 - Courier services

II.1.3) Type of contract

Services

II.1.4) Short description

DVLA currently receives and banks approximately 1.6 million combined cheques and postal orders per annum (approximately 31,000 cheques per week) , as payment for various Driver and Vehicle service streams. Following a Government Banking Procurement exercise awarded in 2014, Barclays Bank PLC were appointed the banking provider for DVLA on 24 March 2015.

DVLA require a next day secure cheque courier to collect cheques and postal orders twice a week and transport them securely to a designated cheque processing hub.

This does not have to be a dedicated service, DVLA cheques and postal orders can be part of a secure bulk movement with other companies' Cheques/Postal orders.

All suppliers must be bank approved secure cheque couriers.

II.1.5) Estimated total value

Value excluding VAT: £20,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64120000 - Courier services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UK

II.2.4) Description of the procurement

As in section ii.1.4

II.3) Estimated date of publication of contract notice

5 January 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes