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Planning

## **Provision of Cheque and Postal orders courier**

DVLA

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-033666

Procurement identifier (OCID): ocds-h6vhtk-0419bb

Published 14 November 2023, 3:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DVLA

Longview Road, Morriston, Swansea, SA6 7JL, United Kingdom

Swansea

SA6 7JL

#### **Contact**

Cai Vickery

#### **Email**

[cai.vickery@dvla.gov.uk](mailto:cai.vickery@dvla.gov.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.gov.uk](http://www.gov.uk)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Other activity

Courier Services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Cheque and Postal orders courier

Reference number

PS/23/06

#### **II.1.2) Main CPV code**

- 64120000 - Courier services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

DVLA currently receives and banks approximately 1.6 million combined cheques and postal orders per annum (approximately 31,000 cheques per week) , as payment for various Driver and Vehicle service streams. Following a Government Banking Procurement exercise awarded in 2014, Barclays Bank PLC were appointed the banking provider for DVLA on 24 March 2015.

DVLA require a next day secure cheque courier to collect cheques and postal orders twice a week and transport them securely to a designated cheque processing hub.

This does not have to be a dedicated service, DVLA cheques and postal orders can be part of a secure bulk movement with other companies' Cheques/Postal orders.

All suppliers must be bank approved secure cheque couriers.

#### **II.1.5) Estimated total value**

Value excluding VAT: £20,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 64120000 - Courier services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UK

### **II.2.4) Description of the procurement**

As in section ii.1.4

## **II.3) Estimated date of publication of contract notice**

5 January 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes