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**Planning** 

# **Provision of Cheque and Postal orders courier**

**DVLA** 

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-033666

Procurement identifier (OCID): ocds-h6vhtk-0419bb

Published 14 November 2023, 3:36pm

# **Section I: Contracting authority**

### I.1) Name and addresses

**DVLA** 

Longview Road, Morriston, Swansea, SA6 7JL, United Kingdom

Swansea

SA67JL

#### Contact

Cai Vickery

#### **Email**

cai.vickery@dvla.gov.uk

#### Country

**United Kingdom** 

#### Region code

UK - United Kingdom

## Internet address(es)

Main address

www.gov.uk

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

Additional information can be obtained from the above-mentioned address

# I.4) Type of the contracting authority

National or federal Agency/Office

## I.5) Main activity

Other activity

**Courier Services** 

## **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

Provision of Cheque and Postal orders courier

Reference number

PS/23/06

#### II.1.2) Main CPV code

• 64120000 - Courier services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

DVLA currently receives and banks approximately 1.6 million combined cheques and postal orders per annum (approximately 31,000 cheques per week), as payment for various Driver and Vehicle service streams. Following a Government Banking Procurement exercise awarded in 2014, Barclays Bank PLC were appointed the banking provider for DVLA on 24 March 2015.

DVLA require a next day secure cheque courier to collect cheques and postal orders twice a week and transport them securely to a designated cheque processing hub.

This does not have to be a dedicated service, DVLA cheques and postal orders can be part of a secure bulk movement with other companies' Cheques/Postal orders.

All suppliers must be bank approved secure cheque couriers.

#### II.1.5) Estimated total value

Value excluding VAT: £20,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

### II.2.2) Additional CPV code(s)

• 64120000 - Courier services

### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

Main site or place of performance

UK

### II.2.4) Description of the procurement

As in section ii.1.4

## II.3) Estimated date of publication of contract notice

5 January 2024

### Section IV. Procedure

### **IV.1) Description**

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes