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Tender

## **St Paul's Academy Catering Tender**

St Paul's Academy

F02: Contract notice

Notice identifier: 2024/S 000-033664

Procurement identifier (OCID): ocds-h6vhtk-04ad79

Published 18 October 2024, 8:49am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Paul's Academy

51 Finchale Road, Abbey Wood

London

SE2 9PX

#### **Contact**

Siobhan Sherlock

#### **Email**

[siobhan.sherlock@stpauls.greenwich.sch.uk](mailto:siobhan.sherlock@stpauls.greenwich.sch.uk)

#### **Telephone**

+44 2083113868

#### **Country**

United Kingdom

**NUTS code**

UKI51 - Bexley and Greenwich

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Paul's Academy Catering Tender

Reference number

RM&C/2024/SPA/451

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The school is putting its catering service out to tender with a contract start date of 6th January 2025. Currently the service is provided in house.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

Main site or place of performance

St Paul's Academy, 51 Finchale Road, Abbey Wood, London, SE2 9PX

#### **II.2.4) Description of the procurement**

Pupil Numbers: - by year group

Year 7 - 219

Year 8 - 232

Year 9 - 208

Year 10 - 234

Year 11 - 240

Sixth Form - N/A

Total - 1,133 at present

Pricings/Sales

Meal Deal Price - 2.50 GBP

FSM - Entitled: 399 / Uptake: 399 / Value: 2.50 GBP

Pupil Paid Meal - Uptake: 550 approx / Value: 2.50 GBP

Staff Duty Meal - N/A

Staff Cash Meals - No of Staff: 166 / Uptake: Up until the end of April 24 all staff were entitled to free lunch. Staff now have to pay for lunch through the ParentPay system so uptake has been quite slow approx. 30 staff a day. / Value: 2.50 GBP

Sales over 12 months - TBC

Service Times: Breakfast: 07:30 – 08:10 / Break: N/A / Lunch: 11:50 – 13:30 / Sixth Form: N/A

Currently managed in house

Other Information: Halal meat is required / There will be members of the catering team in a LGPS

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

Accelerated procedure

Justification:

Need to appoint a catering contractor

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 November 2024

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

20 November 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=233037](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=233037).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:233037)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

[Tim.allen@rmandcconsultants.co.uk](mailto:Tim.allen@rmandcconsultants.co.uk)

Telephone

+44 7990327563

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United Kingdom

Internet address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)