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Tender

## **T1665 - Tender for the Provision of the Continuous Tenant Omnibus Survey**

Northern Ireland Housing Executive

F02: Contract notice

Notice identifier: 2023/S 000-033636

Procurement identifier (OCID): ocds-h6vhtk-0419aa

Published 14 November 2023, 2:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Northern Ireland Housing Executive

2 Adelaide Street

Belfast

BT2 8BP

#### **Contact**

James McErlean

#### **Email**

[james.mcerlean@nihe.gov.uk](mailto:james.mcerlean@nihe.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

T1665 - Tender for the Provision of the Continuous Tenant Omnibus Survey

#### **II.1.2) Main CPV code**

- 79300000 - Market and economic research; polling and statistics

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

A suitably experienced Contractor is required to undertake the fieldwork for the Continuous Tenant Omnibus Survey (CTOS), for an initial Contract period of January 2024 to December 2024. The fieldwork for the CTOS involves 2,600 interviews annually.

#### **II.1.5) Estimated total value**

Value excluding VAT: £325,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79310000 - Market research services

#### **II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

#### **II.2.4) Description of the procurement**

A suitably experienced Contractor is required to undertake the fieldwork for the Continuous Tenant Omnibus Survey (CTOS), for an initial Contract period of January

2024 to December 2024. The fieldwork for the CTOS involves 2,600 interviews annually.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £325,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Housing Executive has the ability to extend the contract for a further 2 x 12 month periods (or part thereof), subject to satisfactory completion of the work (possible contract period of 3 years). It should be noted, however, that the Housing Executive retains the right not to extend the contract in any one year.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Due to the nature of the required Service, it is neither practical nor desirable to divide the proposed contract into lots.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Please see the Tender Documentation for details.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 December 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 13 April 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

15 December 2023

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The Housing Executive has the option to extend this contract up to a maximum of a 3 year period, entirely at the discretion of the Housing Executive. This requirement maybe subject to re-tender depending on the Housing Executive's requirements.

### **VI.3) Additional information**

How to Express Interest in this Invitation to Tender: Register your company on the e-tendersni website (this is only required once) and click on 'View current opportunities' to locate this invitation to tender. The Housing Executive reserves the right to abandon the competition at any time. Please refer to the Tender Documentation for further details. There is no guarantee that any agreement or contract will be put in place in relation to this notice. No compensation etc. will be paid if a tender or resulting agreement is withdrawn and / or the procurement process stopped for any reason. Bidders should take part in this process only on the basis that they fully understand and accept this position.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Rpyal Courts of Justice

Chichester Street

Belfast

BT1 3JF

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Housing Executive may incorporate a minimum 10 calendar day standstill period before awarding a contract in accordance with the Public Contracts Regulations 2015.

