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Tender

## **The Provision of Gas and Electrical Third Party Auditing**

Swindon Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-033621

Procurement identifier (OCID): ocds-h6vhtk-04ad63

Published 17 October 2024, 3:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swindon Borough Council

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

#### **Contact**

Ms Jodie Wakefield

#### **Email**

[JWakefield@swindon.gov.uk](mailto:JWakefield@swindon.gov.uk)

#### **Telephone**

+44 7392102892

#### **Country**

United Kingdom

**Region code**

UKK14 - Swindon

**Internet address(es)**

Main address

<http://www.swindon.gov.uk/>

Buyer's address

<http://www.swindon.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.supplyingthesouthwest.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Gas and Electrical Third Party Auditing

Reference number

DN748071

#### **II.1.2) Main CPV code**

- 76000000 - Services related to the oil and gas industry

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Provision of Gas and Electrical Third Party Auditing

Swindon Borough Council invites expressions of interest from gas and electrical industry qualified auditors to carry out onsite quality audits (post inspections)

Project Description

Swindon Borough Council (SBC) wishes to engage a contractor to carry out third party quality audits to a range of gas and electrical safety inspections carried out on our properties. The types of work to be audited will be made up of annual and periodic safety inspections, breakdowns new installations & desktop audit of current procedures/policy

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The initial contract term will be for 12 months with an option to extend for a further 24 months (2 periods of 12 months) for a potential total contract term of 3 years as stated in the ITT documents.

Estimated contract spend is between £100,000 - £105,000 across the initial 12 month term. With an estimated contract spend across the potential total 3 year contract term of between £300,000 and £315,000.

Full details relating to the services are provided in the tender documents.

To participate, Suppliers will need to Register as a Supplier with ProContract, [www.supplyingthesouthwest.org.uk](https://www.supplyingthesouthwest.org.uk), then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com)

Tender clarifications to be submitted in writing via Messaging in ProContract tender portal by 8th November 2024 15:00 hrs UK Local time. The Council's responses to these clarification questions will be issued periodically on the ProContract tender portal.

Tender Responses are required to be submitted no later than 19th November 2024, 15:00 hrs UK Local time via ProContract tender portal - <https://www.supplyingthesouthwest.org.uk/>

Please note that this project has been advertised on Find a Tender Service (FTS) Contract Notice/Contracts Finder/ other web portals, however, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN748071

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71630000 - Technical inspection and testing services
- 71631000 - Technical inspection services
- 50531200 - Gas appliance maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKK14 - Swindon

#### **II.2.4) Description of the procurement**

The Provision of Gas and Electrical Third Party Auditing

Swindon Borough Council invites expressions of interest from gas and electrical industry qualified auditors to carry out onsite quality audits (post inspections)

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The option to extend for a further 2 x 12 month periods

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

In the Procurement Documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 November 2024

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

19 November 2024

Local time

3:00pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Swindon Borough Council

Civic Offices, Euclid Street,

Swindon

SN1 2JH

Country

United Kingdom