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Tender

The Provision of Gas and Electrical Third Party Auditing

Swindon Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-033621

Procurement identifier (OCID): ocds-h6vhtk-04ad63

Published 17 October 2024, 3:47pm

Section I: Contracting authority

I.1) Name and addresses

Swindon Borough Council

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

Contact

Ms Jodie Wakefield

Email

JWakefield@swindon.gov.uk

Telephone

+44 7392102892

Country

United Kingdom

Region code

UKK14 - Swindon

Internet address(es)

Main address

<http://www.swindon.gov.uk/>

Buyer's address

<http://www.swindon.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.supplyingthesouthwest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Gas and Electrical Third Party Auditing

Reference number

DN748071

II.1.2) Main CPV code

- 76000000 - Services related to the oil and gas industry

II.1.3) Type of contract

Services

II.1.4) Short description

The Provision of Gas and Electrical Third Party Auditing

Swindon Borough Council invites expressions of interest from gas and electrical industry qualified auditors to carry out onsite quality audits (post inspections)

Project Description

Swindon Borough Council (SBC) wishes to engage a contractor to carry out third party quality audits to a range of gas and electrical safety inspections carried out on our properties. The types of work to be audited will be made up of annual and periodic safety inspections, breakdowns new installations & desktop audit of current procedures/policy

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The initial contract term will be for 12 months with an option to extend for a further 24 months (2 periods of 12 months) for a potential total contract term of 3 years as stated in the ITT documents.

Estimated contract spend is between £100,000 - £105,000 across the initial 12 month term. With an estimated contract spend across the potential total 3 year contract term of between £300,000 and £315,000.

Full details relating to the services are provided in the tender documents.

To participate, Suppliers will need to Register as a Supplier with ProContract, www.supplyingthesouthwest.org.uk, then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team ProContractSuppliers@proactis.com

Tender clarifications to be submitted in writing via Messaging in ProContract tender portal by 8th November 2024 15:00 hrs UK Local time. The Council's responses to these clarification questions will be issued periodically on the ProContract tender portal.

Tender Responses are required to be submitted no later than 19th November 2024, 15:00 hrs UK Local time via ProContract tender portal - <https://www.supplyingthesouthwest.org.uk/>

Please note that this project has been advertised on Find a Tender Service (FTS) Contract Notice/Contracts Finder/ other web portals, however, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN748071

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71630000 - Technical inspection and testing services
- 71631000 - Technical inspection services
- 50531200 - Gas appliance maintenance services

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The option to extend for a further 2 x 12 month periods

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

In the Procurement Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 November 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 November 2024

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Swindon Borough Council

Civic Offices, Euclid Street,

Swindon

SN1 2JH

Country

United Kingdom