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Tender

## **Short Term Residential Respite Care Unit for Children with Complex Disabilities**

Falkirk Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-033611

Procurement identifier (OCID): ocds-h6vhtk-0388af

Published 28 November 2022, 10:58am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Falkirk Council

Abbotsford House, Davids Loan

Falkirk

FK2 7YZ

#### **Email**

[cpu@falkirk.gov.uk](mailto:cpu@falkirk.gov.uk)

#### **Telephone**

+44 1324506566

#### **Country**

United Kingdom

**NUTS code**

UKM76 - Falkirk

**Internet address(es)**

Main address

<http://www.falkirk.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00184](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Short Term Residential Respite Care Unit for Children with Complex Disabilities

Reference number

CS/028/23

#### **II.1.2) Main CPV code**

- 85311300 - Welfare services for children and young people

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

A short term residential care unit based in the Falkirk Council area providing residential short breaks for children and young people with complex health needs as a result of disability. All Bidders must meet the minimum criteria set out in Section III.1.4) Objective rules and criteria for participation.

Organisations that meet these minimum criteria set out in Section III.1.4) can participate by following the instructions set out within Section II.2.4 Description of the Procurement.

Falkirk Council reserves the right to open up this Framework Agreement to new entrants that meet the minimum criteria. The framework will only open up if Falkirk Council identifies a need to expand services to meet demand or to respond to the choice of service users.

Please note that Service User and/or Carer choice will be a principle factor in booking bed places subject to budget approval.

Please note TUPE may apply

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,480,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85311200 - Welfare services for disabled people
- 85311000 - Social work services with accommodation

### **II.2.3) Place of performance**

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk

### **II.2.4) Description of the procurement**

A short term residential care unit based in the Falkirk Council area providing residential short breaks for children and young people with complex health needs as a result of disability. All Bidders must meet the minimum criteria set out in Section III.1.4) Objective rules and criteria for participation.

Organisations that meet these minimum criteria set out in Section III.1.4) can register their interest by email to [cpu@falkirk.gov.uk](mailto:cpu@falkirk.gov.uk) where a questionnaire will be issued for completion and evaluation. The questionnaire will include a requirement to evidence that the minimum criteria are in place in addition to other compliance questions.

Completed Questionnaires must be submitted via PCS by 11am on 16th December 2022. Late submissions will not be accepted.

A site inspection will also be required to ensure these minimum criteria are in place.

Falkirk Council reserves the right to open up this Framework Agreement each year to new entrants that meet the minimum criteria. The framework will only open up if Falkirk Council identifies a need to expand services to meet demand or to respond to the choice of service users.

Please note that Service User and/or Carer choice will be a principle factor in booking bed places subject to budget approval.

Please note TUPE may apply

**II.2.6) Estimated value**

Value excluding VAT: £1,480,000

**II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Experience providing service required

Fully operational for 01/04/23

Max 5-bedded unit located within Falkirk Council area with family home type environment

Registered with Care Inspectorate for Care Homes for Children & Young People for the proposed unit

Minimum CI grades of 4 across all categories in the last two inspections for the proposed Unit

Existing positive links with paediatric complex care services in health, education & other support services in the area

Provision to meet the needs of children with complex disabilities incl hoists, play facilities, sensory bathing, access to leisure facilities & ability to maximise independence

Proven ability to communicate & take into account the needs & wishes of service users with complex communication needs & their families

SSSC Registration (see section III.2.1)

Ability to ensure that children are matched with others attending

Availability of appropriate & Accessible Transport

Ability to work as part of team around the child

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The Provider must hold the appropriate registration with the Care Inspectorate for Care Homes for Children & Young People.

The Provider shall comply with any requirements under the Regulation of Care (Scotland) Act 2001 for staff to register with the Scottish Social Services Council and comply with its Employers' Code of Practice.

### **III.2.2) Contract performance conditions**

Maximum 5-bedded unit within Falkirk Council area with family home type environment.

Registration with the Care Inspectorate for Care Homes for Children & Young People for the proposed unit.

Minimum CI grades of 4 across all categories in the last two inspections for the proposed Unit.

Positive links with paediatric complex care services in health, education & other support services in the area.

Provision to meet the needs of children with complex disabilities such as hoists, play facilities, sensory bathing, access to leisure facilities & ability to maximise independence of children & young people.

Proven ability to communicate & take into account the needs & wishes of service users with complex communication needs & their families.

Ability to ensure that children are matched with others attending.

Staff hold appropriate SSSC Registration.

Availability of appropriate & Accessible Transport.

Ability to work as part of the team around the child.

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

The Framework Agreement will not exceed four years.

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at:

<https://www.legislation.gov.uk/ssi/2015/446/part/2/chapter/3/crossheading/social-and-other-specific-services/made>

#### **IV.1.11) Main features of the award procedure**

Contained within tender documentation but please note that Service User and/or Carer choice will be a principle factor in booking bed places subject to budget approval.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 December 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## Section VI. Complementary information

### VI.3) Additional information

The scope of services to be provided under this Framework falls within the definition of social and other specific services in Schedule 3 to

the Public Contracts (Scotland) Regulations 2015 ("the Regulations") and therefore the procurement process shall be subject to the

requirements of section 7 of the Regulations.

SPPN 7/2021 may apply.

Reserve right to open Framework to new entrants. New Entrants will be subject to the same requirements as detailed in this Contract Notice and Tender Documents. New Entrants can apply by making initial contact to [cpu@falkirk.gov.uk](mailto:cpu@falkirk.gov.uk).

All Bidders must meet the minimum criteria set out in Section III.1.4) and Questionnaire questions.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=714209](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=714209).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The Contracting Authority will work with the Provider(s) to explore opportunities for community benefits.

(SC Ref:714209)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Falkirk Sheriff Court and Justice of the Peace Court

Sheriff Court House Main Street Camelon

Falkirk

FK1 4AR

Country

United Kingdom