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Tender

Integrated HR and Payroll System and Payroll Bureau Services

The Kemnal Academies Trust

F02: Contract notice

Notice identifier: 2023/S 000-033556

Procurement identifier (OCID): ocids-h6vhtk-04180f

Published 14 November 2023, 9:45am

Section I: Contracting authority

I.1) Name and addresses

The Kemnal Academies Trust

Kemnal Technology College, Sevenoaks Way

Sidcup

DA14 5AA

Contact

Jan Harrison

Email

jan.harrison@tkat.org

Country

United Kingdom

NUTS code

UKJ4 - Kent

Internet address(es)

Main address

<https://www.tkat.org/>

Buyer's address

<https://www.tkat.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/educationportal/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Integrated HR and Payroll System and Payroll Bureau Services

Reference number

INT-TK1

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Kemnal Academies Trust wishes to enter into a contract with a Supplier to supply, implement and support an end-to-end fully Integrated HR and Payroll System and Payroll Bureau Service, for use by the Trust, all of its current schools and any future schools that join the Trust over the contract term. The Trust is seeking an agreement via competitive Tenders from suitably qualified organisations ('Tenderers') in response to this Invitation to Tender (ITT) for the provision of the Integrated HR and Payroll System and Payroll Bureau Service.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

II.2.4) Description of the procurement

The Kemnal Academies Trust wishes to enter into a contract with a Supplier to supply, implement and support an end-to-end fully Integrated HR and Payroll System and Payroll Bureau Service, for use by the Trust, all of its current schools and any future schools that

join the Trust over the contract term. The Trust is seeking an agreement via competitive Tenders from suitably qualified organisations ('Tenderers') in response to this Invitation to Tender (ITT) for the provision of the Integrated HR and Payroll System and Payroll Bureau Service.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

65

This contract is subject to renewal

Yes

Description of renewals

2 X 1 Year

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 December 2023

Local time

12:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Kemnal Academies Trust

Sidcup

Country

United Kingdom