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Tender

## **Provision of Non-Life Insurances**

Londonderry Port and Harbour Commissioners trading as Foyle Port

F05: Contract notice – utilities

Notice identifier: 2024/S 000-033455

Procurement identifier (OCID): ocds-h6vhtk-04ad10

Published 16 October 2024, 5:16pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

Londonderry Port and Harbour Commissioners trading as Foyle Port

Port Road

LONDONDERRY

BT476FL

#### **Email**

[tenders@foyleport.com](mailto:tenders@foyleport.com)

#### **Telephone**

+44 2871860555

#### **Country**

United Kingdom

#### **Region code**

UKN0A - Derry City and Strabane

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.foyleport.com](http://www.foyleport.com)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.foyleport.com/tenders](http://www.foyleport.com/tenders)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.foyleport.com/tenders](http://www.foyleport.com/tenders)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.6) Main activity**

Port-related activities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Non-Life Insurances

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Foyle Port is inviting tenders for the provision of insurance services. Tenders are sought on the basis of premium levels quoted on a twelve month basis, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years. The contract is divided into eight (8) lots and an Economic Operator can submit tenders, and be awarded contracts, for all or any combination of lots.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Marine Package Insurance

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 66514120 - Marine, aviation and other transport insurance services
- 66516000 - Liability insurance services

- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

### **II.2.4) Description of the procurement**

Marine Package Insurance to include:

- Material Damage
- Public Liability/Hull (Including Business Interruption and Removal of Wreck)
- Goods in Transit
- Engineering Combined

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

## **II.2) Description**

### **II.2.1) Title**

Employers Liability Insurance

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66516000 - Liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

### **II.2.4) Description of the procurement**

Employers Liability Insurance

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

## **II.2) Description**

### **II.2.1) Title**

Business Travel/Personal Accident Insurance

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66512000 - Accident and health insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

#### **II.2.4) Description of the procurement**

Business Travel/Personal Accident Insurance

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

## **II.2) Description**

### **II.2.1) Title**

Motor Fleet Insurance

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 66514110 - Motor vehicle insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

### **II.2.4) Description of the procurement**

Motor Fleet Insurance

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:



As set out in the procurement documents.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

### **II.2) Description**

#### **II.2.1) Title**

Directors and Officers Insurance

Lot No

5

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

#### **II.2.4) Description of the procurement**

Directors and Officers Insurance

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

## **II.2) Description**

### **II.2.1) Title**

Cyber Insurance

Lot No

6

## **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

## **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

## **II.2.4) Description of the procurement**

Cyber Insurance

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

## **II.2) Description**

### **II.2.1) Title**

Excess Public Liability Insurance

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 66516000 - Liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

### **II.2.4) Description of the procurement**

Excess Public Liability Insurance

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

## **II.2) Description**

### **II.2.1) Title**

Excess Employer's Liability Insurance

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 66516000 - Liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKN0A - Derry City and Strabane

### **II.2.4) Description of the procurement**

Excess Employer's Liability Insurance

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

As set out in the procurement documents.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for a minimum initial period of one (1) year, with the potential option for Foyle Port to extend, on an annual basis, up to a maximum of three (3) years.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Economic Operators must be registered by the appropriate national regulatory body, such as the UK Prudential Regulation Authority/Financial Conduct Authority.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

As set out in the procurement documents.

#### **III.1.6) Deposits and guarantees required**

Foyle Port reserves the right to require bonds, deposits, guarantees or other forms of undertaking or security to ensure proper contractual performance.

#### **III.1.7) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As set out in the procurement documents.

#### **III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Economic Operators may wish to form a consortium (i.e. a group of suppliers and/or sub-contractors) for this tender process. Economic Operators wishing to apply in this way must complete the relevant sections of the SQ detailing the information required in relation to the consortium (as indicated within the SQ).

Each consortium member will be required to contract with Foyle Port on such basis as it

considers appropriate, having regard to the nature, size and complexity of the contract. In particular, Foyle Port may require:

- some or all consortium members to contract on the basis of joint and several liability;
- one consortium member to contract as the prime contractor (with other consortium members entering into direct agreements, collateral warranties or guarantees); or
- the consortium to form an incorporated, special purpose vehicle to contract with Foyle Port.



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 November 2024

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 November 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This process is being conducted competitively in accordance with the Utilities Contracts Regulations 2016 (as amended). The procedure to be followed for this procurement is the Negotiated Procedure with a prior call for competition (Regulation 47).

Economic Operators who wish to participate in this procurement are required to email [info@foyleport.com](mailto:info@foyleport.com) to request provision of the procurement documents and to provide details of their contact point, together with an email address and telephone number.

Economic Operators who fail to provide their details to Foyle Port in this manner will not receive any clarifications or updated information provided by Foyle Port during the procurement process.

All discussions and correspondence will be deemed strictly subject to contract until a formal contract is entered into. The formal contract shall not be binding until it has been signed and dated by the duly authorised representatives of both parties.

Further details will be provided by Foyle Port in due course. Subject to a sufficient number of satisfactory responses being received, a maximum of the top 5 ranked Economic Operators for each Lot will be invited to the tender stage of this process, provided that Foyle Port, acting at its discretion, reserves the right to invite less than 5 Economic Operators to tender.

The costs of responding to this notice and participation in the process will be borne by each Economic Operator.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice in Northern Ireland

Royal Courts of Justice, Chichester Street

Belfast

BT1 3JY

Email

[office@courtsni.gov.uk](mailto:office@courtsni.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Foyle Port will incorporate a minimum 10 calendar day standstill period at the point information on the award of contract is communicated to all bidders. The standstill period provides time for unsuccessful bidders to challenge the award decision before the contract is entered into. The Utilities Contracts Regulations 2016 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (Northern Ireland).