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Contract

600000

UK Research & Innovation (UKRI)

F03: Contract award notice

Notice identifier: 2022/S 000-033449

Procurement identifier (OCID): ocds-h6vhtk-034ca9

Published 25 November 2022, 9:53am

Section I: Contracting authority

I.1) Name and addresses

UK Research & Innovation (UKRI)

Swindon

SN2 1FS

Email

professionalservices@uksbs.co.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.uksbs.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

600000

Reference number

CS22267

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

600000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £600,000

II.2) Description

II.2.1) Title

Lot No

Lot 1 - Administrative Services

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Lot 1 - Administrator

Having detailed the requirement above for IUKL to have a process in place by which they can appoint an administrator in accordance with the loan agreement if required there are some other key points to consider.

The requirement is for Innovate UK Loans Limited to have the ability to appoint their own administrator in cases where a company may be entering distress/default and solicitors when legal work is required.

Due to nature of this work, it is difficult to determine the volumes of administration cases that will materialise in the coming months and years. This appointment needs to be made rapidly in a matter of days rather than weeks.

These key responsibilities and outputs included, but are not limited to:

- Administration, Planning and Statutory Matters
- Reviewing appointment and all statutory documents.
- Assessing the work needed for the particular case and ensuring that adequate resources are available and ensuring that the appropriate assistance from other professionals, is obtained.
- Preparing and issuing all progress reports, including receipts and payments accounts, and providing creditors with a suitable analysis of time costs accrued.
- Undertaking file reviews and ensuring compliance with statutory deadlines.

- Managing general administrative matters.
- Investigations
- Undertaking a review of the conduct of the director(s) and reporting thereon.
- Reviewing the affairs, trading and transactions of the company, In order to comply with the requirements laid on the Liquidator by statute and by the appropriate Statement of Insolvency Practice Issued by the Association of Business Recovery professionals.
- An examination of the company's records and transactions, particularly over the two-year period preceding liquidation.
- Raising enquiries with the director(s) in relation to transactions from the Company's bank account and seeking responses to those enquiries.
- Reviewing the Company's financial transactions, including those with associated parties.
- Investigating matters raised by creditors where appropriate. Considering whether any action can be taken under the provisions of the Insolvency Act.
- Realisation of Assets
- Appointing and Liaising with Agents in respect to the sale of the Company's intellectual property.
- Generally doing all things to dispose of the company's assets in order to maximise the position as regards creditors.
- Trading
- Post appointment trading (if required)
- Creditors
- Attending the meeting of creditors.
- Receiving and recording all creditor claims.
- Liaising with the redundancy payments office in respect of the claims of the employees and submitted forms RP.14 and RP 14a. Reviewing the claims of those employees and calculating any preferential distribution that may be due.
- Reviewing the terms of the Security lodged by Innovate UK Loans Limited. Updates with

the creditor concerning and distribution that may be due under that security.

- Reviewing the realisations received in respect of any amounts which may become due under the prescribed part, where applicable.
- Adjudication of creditor claims should a distribution become payable to unsecured creditors.
- Reviewing realisations to date in comparison to creditor claims and the costs and expenses of the liquidation and issuing notice of no dividend/ notice of dividend to creditors.
- Dealing with all creditor correspondence via letter, fax, email and telephone.
- Case Specific Matters
- Dealing with statutory and regulatory matters.
- Preparing the final return and reporting to the Registrar.
- Ensuring the orderly closedown and dissolution of the Company after the distribution to creditors.
- Reviewing matters specific to this company which were identified post liquidation and dealing with those matters in an appropriate manner.

II.2.5) Award criteria

Quality criterion - Name: Price / Weighting: 20

Cost criterion - Name: Quality / Weighting: 80

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-017923](#)

Section V. Award of contract

Contract No

CS22267

Lot No

Lot 1 -

Title

Lot 1 - Administrative Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 October 2022

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Menzies LLP

1st Floor, Midas House, 62 Goldsworth Road, Woking

Woking

GU21 6LQ

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

OC336077

The contractor is an SME

No

V.2.3) Name and address of the contractor

PRICEWATERHOUSECOOPERS LLP

1 Embankment Place

London

WC2N 6RH

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

OC303525

The contractor is an SME

No

V.2.3) Name and address of the contractor

FRP Advisory Trading Ltd

110 Cannon Street,

London,

EC4N 6EU

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

12315855

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £10

Section V. Award of contract

Contract No

CS22267

Lot No

Lot 2

Title

Lot 2 - Legal Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 October 2022

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 1

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Ashfords LLP

Ashford House, Grenadier Road

Exeter

EX1 3LH

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

OC342432

The contractor is an SME

No

V.2.3) Name and address of the contractor

Brodies LLP

58 Morrison Street

Edinburgh

EH3 8BP

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

SO300334

The contractor is an SME

No

V.2.3) Name and address of the contractor

Eversheds Sutherland (International) LLP

1 Callaghan Square

Cardiff

CF10 5BT

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

OC304065

The contractor is an SME

No

V.2.3) Name and address of the contractor

Mills & Reeve LLP

24 King William Street

London

EC4R 9AT

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

OC326165

The contractor is an SME

No

V.2.3) Name and address of the contractor

Ward Hadaway LLP

Sandgate House, 102 Quayside Newcastle upon Tyne

Tyne and Wear

NE1 3DX

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

OC430614

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £600,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

UK Shared Business Services Ltd

Swindon

SN2 1FL

Email

policy@uksbs.co.uk

Country

United Kingdom

Internet address

www.uksbs.co.uk

VI.4.2) Body responsible for mediation procedures

UK Shared Business Services Ltd

Swindon

SN2 1FL

Email

policy@uksbs.co.uk

Country

United Kingdom

Internet address

www.uksbs.co.uk

VI.4.4) Service from which information about the review procedure may be obtained

UK Shared Business Services Ltd

Swindon

SN2 1FL

Email

policy@uksbs.co.uk

Country

United Kingdom

Internet address

www.uksbs.co.uk