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Tender

## **The provision of Flexible Workspace Operator services for Burtons Chambers, Accrington**

Hyndburn Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-033437

Procurement identifier (OCID): ocids-h6vhtk-040695

Published 13 November 2023, 12:06pm

The closing date and time has been changed to:

**5 February 2024 - no time specified**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hyndburn Borough Council

Scaitcliffe House

ACCRINGTON

BB50PF

#### **Contact**

Simon Ross

#### **Email**

[ALUF@CBRE.com](mailto:ALUF@CBRE.com)

**Telephone**

+44 7717713857

**Country**

United Kingdom

**Region code**

UKD4 - Lancashire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.hyndburnbc.gov.uk](http://www.hyndburnbc.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://bit.ly/ALUF-BurttonsChambers>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://bit.ly/ALUF-BurttonsChambers>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The provision of Flexible Workspace Operator services for Burtons Chambers, Accrington

Reference number

ALUFFWO

#### **II.1.2) Main CPV code**

- 98340000 - Accommodation and office services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council are seeking to appoint a specialist operator of flexible, co-working space with the necessary expertise to establish and operate flexible office space for Burtons Chambers, Accrington, including;

- Inputting in to the design and construction of the planned refurbishment of Burtons Chambers.
- Design and launch the pricing model, including memberships
- Manage delivery of the recruitment, marketing and outreach to attract and retain users/members and partners.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79993000 - Building and facilities management services

#### **II.2.3) Place of performance**

NUTS codes

- UKD4 - Lancashire

Main site or place of performance

Burtons Chambers, Accrington

#### **II.2.4) Description of the procurement**

All information available in the procurement documents

<http://bit.ly/ALUF-BurtonsChambers>

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract is for 60 months with the option to extend for a further 24 months (making a potential contract total of 84 months)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per terms and conditions of contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-028768](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

8 January 2024

Local time

2:00pm

Changed to:

Date

5 February 2024

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

8 January 2024

Local time

2:15pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Hyndburn Borough Council

Accrington

Country

United Kingdom