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Tender

## **Supply of Insurance Services**

Kent County Council (t/a KCS Procurement Services)

F02: Contract notice

Notice identifier: 2023/S 000-033433

Procurement identifier (OCID): ocds-h6vhtk-0417b7

Published 13 November 2023, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent County Council (t/a KCS Procurement Services)

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

#### **Email**

[Tamara.Stevens@csltd.org.uk](mailto:Tamara.Stevens@csltd.org.uk)

#### **Telephone**

+44 8081685808

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.commercialservices.org.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-West-Malling:-Insurance-services./ES2XT43TE9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Supply of Insurance Services

Reference number

Y23069

### **II.1.2) Main CPV code**

- 66510000 - Insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

LOT 1 – Insurance Providers with Claims Handling and Associated Services

LOT 2 – Insurance Brokerage with Claims Handling and Associated Services

Both LOTs will cover the provision of a range of insurances and protection including, but not limited to, the following areas:

- Business and student travel (including overseas travel)
- Computer equipment (fixed or portable)
- Contract works for building projects
- Cyber insurance
- Employers liability
- Employment practices liability
- Engineering insurance
- Health insurance
- Hirers liability
- Life insurance
- Legal expenses
- Liability insurance
- Libel and slander
- Loss due to employee dishonesty or crime by third parties

- Motor vehicles
- Motor occasional business use
- Personal accident
- Professional indemnity
- Property and construction
- Property damage including glass, money, refrigerated/frozen food and goods in transit
- Public and products liability
- Statutory plant inspection services

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Insurance Providers with Claims Handling and Associated Services

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

#### **II.2.4) Description of the procurement**

LOT 1 – Insurance Providers with Claims Handling and Associated Services

LOT 1 is for Insurance Providers and covers:

Claims Handling

This is a provision for compensation claims handling and may include, but is not limited to:

- Employers liability
- Property loss and damage
- Public liability
- Third party vehicle claims
- Uninsured loss recovery

Associated Services may extend beyond the scope of the Services purchased and may include, but is not limited to:

- End user support
- Integration
- Project management
- Service desk
- Training and consultancy

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £250,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

All Public Bodies will have access to this Framework Agreement with the agreement with the Contracting Authority. Those organisations who wish to access this Framework Agreement are detailed in the Invitation to Tender document.

## **II.2) Description**

### **II.2.1) Title**

Insurance Brokerage with Claims Handling and Associated Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66518100 - Insurance brokerage services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

LOT 2 – Insurance Brokerage with Claims Handling and Associated Services

LOT 2 is for Insurance Brokers and will cover:

Claims Handling

This is a provision for compensation claims handling and may include, but is not limited to:

- Employers liability
- Property loss and damage
- Public liability
- Third party vehicle claims
- Uninsured loss recovery

Associated Services may extend beyond the scope of the Services purchased and may include, but is not limited to:

- End user support
- Integration
- Project management
- Service desk
- Training and consultancy

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £250,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

All Public Bodies will have access to this Framework Agreement with the agreement with the Contracting Authority. Those organisations who wish to access this Framework Agreement are detailed in the Invitation to Tender document.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 January 2024

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 48 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

12 January 2024

Local time

2:15pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

All public bodies will have access to this Framework Agreement with the agreement of the Contracting Authority. Those organisations who may wish to access this Framework Agreement will be members, Affiliates and associates of the CBC Group, local government authorities, the police service, the fire service, the NHS and NHS trusts, housing associations, third sector organisations, academic centres (including Academies), free schools, publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands, Northern Ireland and Isle of Man. For additional information please see the Invitation to Tender document.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://csg.delta-esourcing.com/tenders/UK-UK-West-Malling:-Insurance-services./ES2XT43TE9>

To respond to this opportunity, please click here:

<https://csg.delta-esourcing.com/respond/ES2XT43TE9>

GO Reference: GO-20231113-PRO-24396417

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Commercial Services Kent Limited

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Email

[Tamara.Stevens@csltd.org.uk](mailto:Tamara.Stevens@csltd.org.uk)

Telephone

+44 8081685808

Country

United Kingdom

Internet address

[www.commercialservices.org.uk](http://www.commercialservices.org.uk)

#### **VI.4.2) Body responsible for mediation procedures**

Commercial Services

Procurement Services Group, 1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Email

[Tamara.Stevens@csltd.org.uk](mailto:Tamara.Stevens@csltd.org.uk)

Telephone

+44 8081685808

Country

United Kingdom