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Tender

Beeches Learning and Development Trust ~ IT & Network Services Tender

Beeches Learning and Development Trust

F02: Contract notice

Notice identifier: 2022/S 000-033421

Procurement identifier (OCID): ocds-h6vhtk-038835

Published 24 November 2022, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Beeches Learning and Development Trust

Burnham Grammar School, Hogfair Lane, Burnham

Buckinghamshire

SL1 7HG

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<https://www.burnhamgrammar.org.uk/1402/beeches-learning-and-development-trust#>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/4N72C62YEU>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Beeches Learning and Development Trust ~ IT & Network Services Tender

II.1.2) Main CPV code

- 72700000 - Computer network services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide IT & Network services for Beeches Learning & Development Trust. The Beeches Learning and Development Trust (BLDT) is a Multi-Academy Trust (MAT) in which Burnham Grammar is the lead and sponsor school. The MAT is a single legal entity and is the employer and holder of land titles and the trust board is accountable for all academies in the group, and made up of trustees, the majority of whom are current Burnham Grammar School governors.

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Main site or place of performance

Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

Beeches Learning & Development Trust may grow further, with a number of additional schools becoming part of the Trust during this contract period. The provision of IT & Network services at these schools, if they have joined the Trust, or ended their current IT & Network Services contract, will fall under the scope of this contract. The successful Supplier will be expected to provide this service at these additional schools using the same costing model applied to the successful tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the contract.

The Trust is looking for an IT service partner that can not only manage and support the Trust's IT network, both currently and in the future, but that also add value through proactive recommendations and enhancements that will support Beeches Learning & Development Trust's strategy and growth. The aim is to support and enhance the current IT provision in schools, both for academic and administrative purposes. Proven expertise in the proactive development of IT Systems in an Educational Environment is essential.

The selected service provider shall be:

- Fully conversant with the latest and evolving legislation regarding the provision of IT & Network Services in a Secondary and Primary School environment
- Required to evidence their Quality Assurance and Security Systems
- Required to evidence their proposed Key Performance Indicator measures for the contract
- Required to present performance reporting and systems development recommendations to Trustees on a weekly/monthly basis
- Qualified to provide advice and support School IT & Network Services Hardware & Software Procurement activities
- Required to ensure through monitoring and visible measures the accountability and performance of onsite technicians
- Required to evidence a proactive approach towards Cybersecurity and Proactive Network protection
- Required to provide IT support for students sitting exams

The contract will provide onsite support, including maintenance, via the on-site technician/s located in school 5 days a week 52 weeks of the year. The successful contractor will be expected to provide and manage the service against an agreed

Strategic Development Plan, ensuring the ongoing improvement of the Trust's IT capability.

Comprehensive off-site system support is required 24 hours a day, 7 days a week, and 365 days a year.

Maintenance and System Development activities shall be undertaken out with the 190 academic term-time days to minimise any disruption to pupil education and teaching activities.

Please see SQ Document for further information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2023

End date

31 July 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 January 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

27 February 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Buckinghamshire:-Computer-network-services./4N72C62YEU>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/4N72C62YEU>

GO Reference: GO-20221124-PRO-21559547

VI.4) Procedures for review

VI.4.1) Review body

Beeches Learning and Development Trust

Buckinghamshire

Country

United Kingdom