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Tender

Cleaning Services to Bolton at Home Group (BaH and Arcon)

Bolton at Home

F02: Contract notice

Notice identifier: 2023/S 000-033412

Procurement identifier (OCID): ocds-h6vhtk-0417a5

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Section I: Contracting authority

I.1) Name and addresses

Bolton at Home

98 Waters Meeting Road

Bolton

BL1 8SW

Contact

Procurement Hub

Email

procurementhub@boltonathome.org.uk

Telephone

+44 1204328000

Country

United Kingdom

Region code

UKD - North West (England)

Internet address(es)

Main address

<http://www.boltonathome.org.uk/>

Buyer's address

<http://www.boltonathome.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.the-chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.the-chest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services to Bolton at Home Group (BaH and Arcon)

Reference number

DN692888

II.1.2) Main CPV code

- 90911000 - Accommodation, building and window cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Bolton at Home would like to invite tenders for the provision of Cleaning Services to Offices, UCAN Centres, Community Centres and Residential Blocks throughout the borough of Bolton. Also, this requirement will cover Arcon properties outside of the Borough of Bolton. TUPE will apply to this tender opportunity; details are within the ITT.

The tender is broken down into two lots: -

Lot 1 - Bolton at Home properties throughout the Borough of Bolton

Lot 2 – Arcon properties – outside the Borough of Bolton

Suppliers can bid for one or both lots.

Each lot will be evaluated separately.

The supplier will be required to submit a supplier questionnaire and will be evaluated on a PASS/FAIL basis.

The tender will be evaluated using 30 % Price and 70 % Quality. A minimum score of 3 is required for each quality question. Social Value and Environmental requirements are applicable to both lots.

The Contract/s are expected to commence on 1st May 2024,

The initial contract term is for a period of three years with an option to extend annually for 2 x 1 year periods (Total term – 5 years).

Please note the deadline for clarification questions is 8th December 2023 by 4pm.

Site Visits are available and should be booked by 20th November 2023 via the Chest portal. Please see the ITT document for more information on the dates available.

Tender documents are available with unrestricted and full direct access free of charge via the chest portal, reference DN692888 , www.the-chest.org.uk

II.1.5) Estimated total value

Value excluding VAT: £2,058,778

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The tender is broken down into two lots: -

Lot 1 - Bolton at Home properties throughout the Borough of Bolton

Lot 2 – Arcon properties – outside the Borough of Bolton

Suppliers can bid for one or both lots.. These will be evaluated separately.

II.2) Description

II.2.1) Title

LOT 1 - Bolton at Home properties throughout the Borough of Bolton

Lot No

1

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

Lot 1 - Bolton at Home properties throughout the Borough of Bolton

Bolton at Home would like to invite tenders for the provision of Cleaning Services to Offices, UCAN Centres, Community Centres and Residential Blocks throughout the borough of Bolton.

The supplier will be required to submit a supplier questionnaire and will be evaluated on a PASS/FAIL basis.

The tender will be evaluated using 30 % Price and 70 % Quality. A minimum score of 3 is required for each quality question. Social Value and Environmental requirements are applicable to both lots.

The Contract/s are due to commence on 1st May 2024,

The initial contract term is for a period of three years with an option to extend annually for 2 x 1 year periods (Total term – 5 years).

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.6) Estimated value

Value excluding VAT: £1,809,948

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

LOT 2 - Cleaning of Arcon properties outside the Borough of Bolton

Lot No

2

II.2.2) Additional CPV code(s)

- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)
- UKF1 - Derbyshire and Nottinghamshire

II.2.4) Description of the procurement

LOT 2 is for the cleaning of Arcon properties outside of the Borough of Bolton , covering

Greater Manchester , Lancashire and into Derbyshire.

The spread of properties are specified within the ITT document and a map is also provided of the geographical spread.

Lot 2 will be evaluated separately.

The supplier will be required to submit a supplier questionnaire and will be evaluated on a PASS/FAIL basis.

The tender will be evaluated using 30 % Price and 70 % Quality. A minimum score of 3 is required for each quality question. Social Value and Environmental requirements are applicable to both lots.

The Contract/s are expected to commence on 1st May 2024,

The initial contract term is for a period of three years with an option to extend annually for 2 x 1year periods (Total term – 5 years).

II.2.5) Award criteria

Quality criterion - Name: LOT 2 - Quality / Weighting: 70%

Price - Weighting: 30%

II.2.6) Estimated value

Value excluding VAT: £248,830

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

18 December 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Bolton at Home Ltd

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Bolton

BL1 8SW

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procurementhub@boltonathome.org.uk

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+44 1204328000

Country

United Kingdom