

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/033377-2024>

Tender

Brokerage, Provision and Management of Insurance Requirements for the General Lighthouse Authorities (GLA's)

Corporation of Trinity House
Northern Lighthouse Board
The Commissioners of Irish Lights

F02: Contract notice

Notice identifier: 2024/S 000-033377

Procurement identifier (OCID): ocds-h6vhtk-04acd5

Published 16 October 2024, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Corporation of Trinity House

TRINITY HOUSE, TOWER HILL

LONDON

EC3N 4DH

Email

etender@trinityhouse.co.uk

Telephone

+44 1255245005

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.trinityhouse.co.uk/>

I.1) Name and addresses

Northern Lighthouse Board

84 George Street

Edinburgh

EH2 3DA

Email

etender@trinityhouse.co.uk

Country

United Kingdom

Region code

UKM - Scotland

Internet address(es)

Main address

<https://www.nlb.org.uk>

I.1) Name and addresses

The Commissioners of Irish Lights

Harbour Road

Dun Laoghaire

A96 H500

Email

etender@trinityhouse.co.uk

Country

Ireland

Region code

IE - Ireland

Internet address(es)

Main address

<https://www.irishlights.ie/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://trinityhouse.delta-esourcing.com/delta/mainMenu.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Body governed by public law

I.5) Main activity

Other activity

Aids to Navigation

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Brokerage, Provision and Management of Insurance Requirements for the General Lighthouse Authorities (GLA's)

Reference number

T0541

II.1.2) Main CPV code

- 66518100 - Insurance brokerage services

II.1.3) Type of contract

Services

II.1.4) Short description

The Corporation of Trinity House on behalf of itself and the other General Lighthouse Authorities (GLAs) of the United Kingdom and The Republic of Ireland invites potential tenderers to submit a proposal for the brokerage, provision and management of insurance requirements for the GLAs between 2025 - 2028, with possible extensions to 2030. This will require the successful tenderer to place, and thereafter manage, the GLAs' protection and indemnity and war risk insurance requirements, as described in the General Lighthouse Authorities' Register of Major Insurances and Trinity House Non-Marine Insurances from 20th February 2025 and the other insurances as described in the register from 1st April 2025. The General Lighthouse Authorities' Register of Major Insurances and Trinity House Non-Marine Insurances will be included as an annex to the Invitation to

Tender. It is anticipated that the tender will result in a fixed price brokerage contract for three years, with an option to extend the contract for a further period of 12 months and a subsequent 12 months thereafter, at the GLAs' sole discretion.

II.1.5) Estimated total value

Value excluding VAT: £7,900,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom
- IE - Ireland

Main site or place of performance

UNITED KINGDOM,IRELAND

II.2.4) Description of the procurement

As detailed in the invitation to tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Demonstrate your organisation's understanding of the GLA's requirements.... / Weighting: 12

Quality criterion - Name: Provide a timed plan that explains how your organisation will manage the annual renewal process.... / Weighting: 8

Quality criterion - Name: Post Renewal: Detail how you will ensure the optimal communication of key policy information to the client..... / Weighting: 5

Quality criterion - Name: Provide evidence that the underwriting market you are able to access can provide the General Liability policy wording set out or provide alternative wording / Weighting: 10

Quality criterion - Name: Demonstrate your organisation's approach to providing

proactive advice to the GLAs / Weighting: 8

Quality criterion - Name: Demonstrate your organisation's approach to providing proactive advice to the GLAs as required across the term of the contract on loss prevention / Weighting: 7

Quality criterion - Name: Detail your organisation's approach for handling customer claims. Describe the Key Performance Indicators / Service Level Agreements you would put in place to manage any claims on a timely basis / Weighting: 10

Quality criterion - Name: Suitability of demonstratable understanding of the wider maritime insurance market / Weighting: 10

Quality criterion - Name: Social value / Weighting: 10

Cost criterion - Name: 3-year fixed broker fee and Hourly/day rates for ad hoc advice if applicable and not included within broker fee / Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £7,900,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

20 February 2025

End date

31 March 2030

This contract is subject to renewal

Yes

Description of renewals

3 + 1 + 1

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Any variations in the insurance cover currently in place as detailed in the Register of Major Insurances (ANNEX 1 to the ITT), other than changes in deductibles should be stated in the tender proposal.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The full award criteria is available in the ITT, due to word count restrictions, it has been condensed above.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

15 November 2024

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://trinityhouse.delta-esourcing.com/delta/viewNotice.html?noticeId=893100029>

GO Reference: GO-20241016-PRO-28124159

VI.4) Procedures for review

VI.4.1) Review body

Trinity House

TRINITY HOUSE

LONDON

EC3N 4DH

Telephone

+44 1255245005

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Trinity House

TRINITY HOUSE

LONDON

EC3N 4DH

Telephone

+44 1255245005

Country

United Kingdom

