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Tender

## **Provision of a Pan Essex Dynamic Support Register Keyworker Service for Children and Young People with a diagnosed learning disability and/or autism**

NHS Mid and South Essex Integrated Care Board  
NHS Herts and West Essex Integrated Care Board  
NHS Suffolk and North East Essex Integrated Care Board

F02: Contract notice

Notice identifier: 2024/S 000-033346

Procurement identifier (OCID): ocds-h6vhtk-04acbe

Published 16 October 2024, 12:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Mid and South Essex Integrated Care Board

Unit 10 Phoenix Court, Christopher Martin Road

Basildon

SS14 3HG

#### **Email**

[amy.wilson@attain.co.uk](mailto:amy.wilson@attain.co.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.midandsouthessex.ics.nhs.uk/>

**I.1) Name and addresses**

NHS Herts and West Essex Integrated Care Board

Charter House Parkway Welwyn Garden City

Hertfordshire

AL8 6JL

**Email**

[amy.wilson@attain.co.uk](mailto:amy.wilson@attain.co.uk)

**Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://hertsandwestessex.icb.nhs.uk/>

**I.1) Name and addresses**

NHS Suffolk and North East Essex Integrated Care Board

Aspen House Stephenson Road Severalls Business Park

Colchester

CO4 9QR

**Contact**

Amy Jayne Alexandra Wilson

**Email**

[amy.wilson@attain.co.uk](mailto:amy.wilson@attain.co.uk)

**Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://suffolkandnortheastessex.icb.nhs.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://attain.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://attain.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://attain.bravosolution.co.uk/>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Pan Essex Dynamic Support Register Keyworker Service for Children and Young People with a diagnosed learning disability and/or autism

Reference number

ACE-0771-2024-MSE

#### **II.1.2) Main CPV code**

- 85323000 - Community health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority invites responses from suitably qualified and experienced providers to deliver a (non-clinical) Dynamic Support Register Keyworker Service for children and young people with a diagnosed learning disability and / or autism (the Service).

Hereafter all references to the Authority incorporates: NHS Mid and South Essex Integrated Care Board (ICB), NHS Suffolk and North East Essex ICB and NHS Hertfordshire and West Essex ICB.

Please note, the team facilitating this procurement is the LD/Autism Health Equalities Team (LD/A HET), hosted by Essex County Council, which works across the Transforming Care Partnership between the three Integrated Care Boards (ICB), which are named as Contracting Authorities in the Contract Notice, and the three Local Authorities. These are Essex County Council (ECC), Southend-on-Sea Unitary Authority and Thurrock Unitary Authority. The programme is delivered by all partners within the TCP, but the Service Development Funding (SDF) for this Service comes from NHSE directly to the ICB's. The partnership and funding flows are thereafter governed / mechanised under a Section 75 Agreement between partners, meaning the funding sits within ECC budgets purely as it hosts the LD/A HET team, to enable the team to deliver the programme of work. The Authority have taken the decision to name the ICBs in this Notice as the Commissioners, as the proposed Contract will be managed by ICB Contract Manager(s) and Commissioners. However, the successful bidder will be required to invoice ECC to enable the necessary payment mechanisms to be implemented because

of where the funding is sitting/managed. The Local Authorities are not proposed to be party to the Contract.

Further information can be found at sections II.2.4, II.2.14 and VI.3 and within the Procurement documents.

### **II.1.5) Estimated total value**

Value excluding VAT: £4,715,395

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48180000 - Medical software package
- 48190000 - Educational software package
- 85000000 - Health and social work services
- 85140000 - Miscellaneous health services
- 85323000 - Community health services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex, including: North East Essex, West Essex, Mid Essex, Basildon & Brentwood, Thurrock, Southend-on-Sea and Castle Point and Rochford

### **II.2.4) Description of the procurement**

The Authority is undertaking an open tender to identify a suitably qualified and experienced and technically and professionally capable provider to deliver the Service for Children & Young People (CYP) with learning disabilities and/or autism (LD/A) up to the age of 25, within Southend, Essex & Thurrock (SET).

Locally, SET have too many CYP with LD/A admitted to Tier 4 hospital settings according

to national targets. Embedding the DSR Keyworker Service aims to reduce these admissions for those up to the age of 25 where avoidable and help to maintain and support the CYP's placement within the community. Further information can be found within the Tender Documents upon registration with the eProcurement Portal.

The Contract will be for a term of 36 months from 1st April 2025 until 31st March 2028. The Authority is providing for a potential extension of up to 24 months until 31st March 2030 to future proof this contract, but this is in no way guaranteed, and activation of such extension will be at the sole discretion of the Authority based on fundamental principles, including the performance of the provider and results of any service evaluations undertaken.

The aggregate value of the contract over the term (including extensions) as advertised in Find a Tender Service is £4,715,395 excluding VAT. The Contract Value for the three-year term, which will act as an affordability envelope for the purposes of bidding, is £2,829,147. Any bids received in excess of such affordability envelope will be rejected as non-compliant.

The Authority is looking to appoint a single Preferred Bidder to manage all aspects of the Service. As such, a Lotting Strategy is deemed inappropriate as it risks creation of unnecessary fragmentation and complexity. Accordingly, the service will be offered as a single contract awarded to a single Preferred Bidder (either as a lead provider in its own right, as a such as a Special Purpose Vehicle (SPV) or consortium of providers, or in association with sub-contractors). Bidders will be required to confirm their Bidding Model including the legal form it takes. The Authority reserves the right to require members of any bidding group to assume a specific legal form if awarded the contract, if considered necessary for the satisfactory performance of the contract.

As per advice from NHSE, the contract to be entered into by the Authority and the Preferred Bidder for the procurement will be based on the NHS Terms and Conditions for the Provision of Services.

Further information can be found at sections II.2.14 and VI.3 and in the Procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £4,526,780

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend for a further 24 months until 31/03/2030.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

There is an option to extend for a further 24 months until 31/03/2030.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

In accordance with Regulations 56 to 58 of The Public Contracts Regulations 2015 (as amended The Public Procurement (Amendment etc.) (EU Exit) Regulations 2020) and as set out in the qualification envelope which is available with the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See the form of Contract supplied with the procurement documents.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

18 November 2024

Local time

12:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The Services within this procurement fall within Section 7 of the Public Contract Regulations 2015 (the "Regulations"). Neither the inclusion of the Bidder at Qualification Stage nor the use of the terms Process Overview, Selection Questionnaire, or Invitation to Tender nor any other indication shall be taken to mean that the Authority intends to hold themselves bound by any of the Regulations save those applicable to Public Contracts for social and other specific services listed in Schedule 3 of the Regulations (the "Light Touch" Regime).

The Authority may wish to expand the Dynamic Support Register Keyworker Services during the lifetime of the contract ("Contract modification(s)"). To this end, Bidders should be aware that after the award of contract, there is a possibility that the successful Bidder may be offered a variation(s) to the contract in accordance with Regulation 72 (1) (a) of the Public Contracts Regulations 2015 (as amended The Public Procurement (Amendment etc.) (EU Exit) Regulations 2020), in the following potential circumstances and or situations where necessary;

- a) Appropriate alignment of the Service / Contract with the planned expansion of the DSR function for the SET TCP.
- b) As a result of learning from dependent contracts commissioned to support autistic CYP, those with a learning disability (or both) such as the All Age Autism Outreach Service.
- c) where additional funding becomes available to the Authority for delivery of service requirements that are similar and or complementary to the Keyworker Services already included in the Specification, at any given time, and do not modify the overall nature of the contract and or for delivery of the Keyworker Service over a longer duration in order to support sustainability of the Service and thorough evaluation of its effectiveness across the SET TCP. Such expansion would be by the addition of services commissioned by the Authority, where the Business Case provides objective evidence that contract variation is the most appropriate course of action, taking account of one or more of the following considerations; service safety, financial and economic impact, innovation, patient and public acceptability, impact on health inequalities, strategic alignment with National/Regional/Local strategic priorities, ability to improve multiple pathways, positive contribution to improved supply / improving service responsiveness, patient experience and health economy impact.

Disclaimer: The Authority shall not be responsible for any costs or expenses incurred by respondents to this procurement in preparing and/or submitting such responses.

To access the procurement documentation, please go to the Attain eProcurement Portal (Bravo powered by Jaggaer) at: <https://attain.bravosolution.co.uk>

Click on 'Register here' and follow the on-screen instructions. You can access the ITT: 'itt\_154 - Dynamic Support Register Keyworker Service for Children and Young People with a diagnosed learning disability and/or autism' by clicking on the link called 'View current opportunities' on the Home Page. Please note that the tender will not be accepted by any means other than through the Attain e-Procurement Portal.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court of Justice of England and Wales

London

WC2A 2LL

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Public Procurement Review Service (PPRS)

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Country

United Kingdom

Internet address

<https://submit.forms.service.gov.uk/form/314/raise-a-concern-with-public-procurement-review-service/1293>

**VI.4.4) Service from which information about the review procedure may be obtained**

NHS Mid and South Essex Integrated Care Board

Unit 10 Phoenix Court, Christopher Martin Road

Basildon, Essex

SS14 3HG

Email

[amy.wilson@attain.co.uk](mailto:amy.wilson@attain.co.uk)

Country

United Kingdom

Internet address

<https://www.midandsouthessex.ics.nhs.uk/>