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Tender

Management of Interim and Temporary Accommodation for Homeless Households

Borough Council of King's Lynn & West Norfolk

F02: Contract notice

Notice identifier: 2024/S 000-033340

Procurement identifier (OCID): ocids-h6vhtk-04acba

Published 16 October 2024, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

Contact

Procurement Team

Email

procurementtenders@west-norfolk.gov.uk

Telephone

+44 1553616200

Country

United Kingdom

Region code

UKH16 - North and West Norfolk

National registration number

E07000146

Internet address(es)

Main address

<https://www.west-norfolk.gov.uk>

Buyer's address

<https://www.west-norfolk.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./64DH8ZPC8U>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Management of Interim and Temporary Accommodation for Homeless Households

Reference number

BCKLWN336

II.1.2) Main CPV code

- 70330000 - Property management services of real estate on a fee or contract basis

II.1.3) Type of contract

Services

II.1.4) Short description

West Norfolk Housing Company and the Borough Council of Kings Lynn and West Norfolk are seeking to procure a management and maintenance service for temporary accommodation in Kings Lynn. WNHC is a Registered Provider of Social Housing wholly owned by the which holds social housing in the borough. WNHC are the landlord of 7 self-contained flats used as interim/temporary accommodation at Broad Street, King's Lynn. In addition, the Council have recently acquired seven self contained properties at Mulberry Terrace to use as interim and temporary accommodation, making fourteen temporary accommodation units in total.

II.1.5) Estimated total value

Value excluding VAT: £180,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 70330000 - Property management services of real estate on a fee or contract basis

- 79993100 - Facilities management services

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

II.2.4) Description of the procurement

West Norfolk Housing Company and the Borough Council of Kings Lynn and West Norfolk are seeking to procure a management and maintenance service for temporary accommodation in Kings Lynn. WNHC is a Registered Provider of Social Housing wholly owned by the which holds social housing in the borough. WNHC are the landlord of 7 self-contained flats used as interim/temporary accommodation at Broad Street, Kings Lynn. In addition, the Council have recently acquired seven self contained properties at Mulberry Terrace to use as interim and temporary accommodation, making fourteen temporary accommodation units in total. The interim and temporary accommodation will be provided to homeless households nominated by the Council in accordance with homelessness legislation.

II.2.5) Award criteria

Quality criterion - Name: Response Times / Weighting: 10

Quality criterion - Name: Case Studies and Added Value / Weighting: 15

Quality criterion - Name: Details of Persons Delivering Service / Weighting: 5

Quality criterion - Name: Policies and Procedures / Weighting: 15

Quality criterion - Name: Arranging Repairs / Weighting: 10

Quality criterion - Name: Client Accounting and Reporting / Weighting: 5

Cost criterion - Name: Combined Annual Management Fee and Void Costs / Weighting: 35

Cost criterion - Name: Monthly Management cost for additional Units / Weighting: 5

II.2.6) Estimated value

Value excluding VAT: £180,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is an option to exercise an extension offer for an additional two years. This contract will also be subject to renewal at the end of the extension period or initial term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There is an option to exercise an extension offer for an additional 24 month period following expiry of the initial term.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 November 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to expiration

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./64DH8ZPC8U>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/64DH8ZPC8U>

GO Reference: GO-20241016-PRO-28123763

VI.4) Procedures for review

VI.4.1) Review body

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

Telephone

+44 1553616200

Country

United Kingdom

