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Tender

## **Management of Interim and Temporary Accommodation for Homeless Households**

Borough Council of King's Lynn & West Norfolk

F02: Contract notice

Notice identifier: 2024/S 000-033340

Procurement identifier (OCID): ocds-h6vhtk-04acba

Published 16 October 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

#### **Contact**

Procurement Team

#### **Email**

[procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

#### **Telephone**

+44 1553616200

**Country**

United Kingdom

**Region code**

UKH16 - North and West Norfolk

**National registration number**

E07000146

**Internet address(es)**

Main address

<https://www.west-norfolk.gov.uk>

Buyer's address

<https://www.west-norfolk.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./64DH8ZPC8U>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Management of Interim and Temporary Accommodation for Homeless Households

Reference number

BCKLWN336

#### **II.1.2) Main CPV code**

- 70330000 - Property management services of real estate on a fee or contract basis

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

West Norfolk Housing Company and the Borough Council of Kings Lynn and West Norfolk are seeking to procure a management and maintenance service for temporary accommodation in Kings Lynn. WNHC is a Registered Provider of Social Housing wholly owned by the which holds social housing in the borough. WNHC are the landlord of 7 self-contained flats used as interim/temporary accommodation at Broad Street, King's Lynn. In addition, the Council have recently acquired seven self contained properties at Mulberry Terrace to use as interim and temporary accommodation, making fourteen temporary accommodation units in total.

#### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 70330000 - Property management services of real estate on a fee or contract basis
- 79993100 - Facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

West Norfolk Housing Company and the Borough Council of Kings Lynn and West Norfolk are seeking to procure a management and maintenance service for temporary accommodation in Kings Lynn. WNHC is a Registered Provider of Social Housing wholly owned by the which holds social housing in the borough. WNHC are the landlord of 7 self-contained flats used as interim/temporary accommodation at Broad Street, Kings Lynn. In addition, the Council have recently acquired seven self contained properties at Mulberry Terrace to use as interim and temporary accommodation, making fourteen temporary accommodation units in total. The interim and temporary accommodation will be provided to homeless households nominated by the Council in accordance with homelessness legislation.

### **II.2.5) Award criteria**

Quality criterion - Name: Response Times / Weighting: 10

Quality criterion - Name: Case Studies and Added Value / Weighting: 15

Quality criterion - Name: Details of Persons Delivering Service / Weighting: 5

Quality criterion - Name: Policies and Procedures / Weighting: 15

Quality criterion - Name: Arranging Repairs / Weighting: 10

Quality criterion - Name: Client Accounting and Reporting / Weighting: 5

Cost criterion - Name: Combined Annual Management Fee and Void Costs / Weighting: 35

Cost criterion - Name: Monthly Management cost for additional Units / Weighting: 5

## **II.2.6) Estimated value**

Value excluding VAT: £180,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is an option to exercise an extension offer for an additional two years. This contract will also be subject to renewal at the end of the extension period or initial term.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

There is an option to exercise an extension offer for an additional 24 month period following expiry of the initial term.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 November 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to expiration

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./64DH8ZPC8U>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/64DH8ZPC8U>

GO Reference: GO-20241016-PRO-28123763

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

Kings Lynn



PE30 1EX

Telephone

+44 1553616200

Country

United Kingdom