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Tender

## **Contract for the Provision of a Facilities Management Service**

South Staffordshire District Council

F02: Contract notice

Notice identifier: 2022/S 000-033315

Procurement identifier (OCID): ocds-h6vhtk-0387e6

Published 24 November 2022, 9:15am

The closing date and time has been changed to:

**13 January 2023, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Staffordshire District Council

Wolverhampton Road, Codsall

South Staffordshire

WV8 1PX

#### **Contact**

Michelle Davies

#### **Email**

[michelle.davies@staffordshire.gov.uk](mailto:michelle.davies@staffordshire.gov.uk)

**Telephone**

+44 1785277116

**Country**

United Kingdom

**Region code**

UKG2 - Shropshire and Staffordshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.sstaffs.gov.uk/>

Buyer's address

<https://supplierlive.proactisp2p.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for the Provision of a Facilities Management Service

Reference number

IA2844

#### **II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

South Staffordshire District Council ("SSDC" or "the Council") is proposing to enter into a contract with a Contractor for the provision of facilities management services at the Council's main building the Codsall Community Hub.

The Contractor will be required to carry out 3,6,9 and 12 monthly inspections of various mechanical and electrical plant, undertake servicing in accordance with recommendations and carry out any maintenance and repairs required.

The Contractor will also be required to provide a call out service in both emergency and non-emergency situations.

For emergency call outs it is expected that the Contractor will attend the site within 2 hours and cover 24 hours per day, 365 days per year.

### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

South Staffordshire District Office

### **II.2.4) Description of the procurement**

Suppliers should set up a profile on Proactis by completing their company details first. Then registering their interest to this specific tender opportunity by searching under reference IA2844.

Any questions regarding this opportunity should go through the 'message function'.

Please do not contact the Buyer direct.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 February 2023

End date

14 February 2028

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a further 2 years to the 14 February 2028.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

South Staffordshire District Council requires its successful Supplier to have the following requirements:

Electrical contractors to be NICEIC Approved

Gas engineers to be Gas Safe Registered (for commercial work, not just domestic)

Lift Maintenance - Lift & Escalator Industry Association (LEIA) Membership would offer a level of professional reassurance

PLEASE REFER TO THE PROCUREMENT DOCUMENTATION FOR MORE DETAIL

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

6 January 2023

Local time

12:00pm

Changed to:

Date

13 January 2023

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 January 2023

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

South Staffordshire District Council

Wolverhampton Road, Codsall,

South Staffordshire

WV8 1PX

Country

United Kingdom