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Tender

Plug In Suffolk Car Clubs

Suffolk County Council

F02: Contract notice

Notice identifier: 2024/S 000-033304

Procurement identifier (OCID): ocds-h6vhtk-04aca1

Published 16 October 2024, 11:19am

Section I: Contracting authority

I.1) Name and addresses

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

Email

Juliette.Orsler@suffolk.gov.uk

Telephone

+44 1473264852

Country

United Kingdom

NUTS code

UKH14 - Suffolk

Internet address(es)

Main address

www.suffolksourcing.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.suffolksourcing.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.suffolksourcing.uk

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.suffolksourcing.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Plug In Suffolk Car Clubs

Reference number

CD1431

II.1.2) Main CPV code

- 63000000 - Supporting and auxiliary transport services; travel agencies services

II.1.3) Type of contract

Services

II.1.4) Short description

Suffolk County Council are currently out to tender for the provision of Electric Vehicle Car Clubs across Suffolk. The Contract is for the commissioning of 20 Car Club electric vehicles across 10 locations across Suffolk. The Contract will operate as a Concessions Contract. This opportunity is available in the `Current Tenders` area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. Procurement Policy Note 09/21 requires us to calculate the value of contracts inclusive of VAT, however we can advertise them exclusive of VAT. The advertised value here is £1,214,340 exclusive of VAT. The deadline date for submissions of the tender is 15 November 2024 - 12:00 (12 Noon). Please note late returns will NOT be permitted. The deadline for clarification questions is 01 November 2024 which must be generated via the correspondence option on the website

II.1.5) Estimated total value

Value excluding VAT: £1,214,340

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63000000 - Supporting and auxiliary transport services; travel agencies services
- 34100000 - Motor vehicles
- 34144900 - Electric vehicles

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

Suffolk County Council is seeking a Car Club operator to install and manage the delivery of Electric Vehicle Car Clubs across Suffolk.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £1,214,340

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

This contract is subject to a contract extension of three (3 years), please see ITT documents for full details

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The estimated Contract Value is £1,214,340 this includes the initial 18 month contract and the further extension period of 3 year. Given the nature of the requirement the actual value will be dependent on take up of Car Club membership and usage by members of the public as such Suffolk County Council cannot guarantee any values.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 May 2025

IV.2.7) Conditions for opening of tenders

Date

15 November 2024

Local time

12:00pm

Place

Suffolk Sourcing Portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Suffolk County Council Endeavour House, 8 Russell Road, Ipswich IP1 2BX

Ipswich

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.