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Tender

## **Plug In Suffolk Car Clubs**

Suffolk County Council

F02: Contract notice

Notice identifier: 2024/S 000-033304

Procurement identifier (OCID): ocds-h6vhtk-04aca1

Published 16 October 2024, 11:19am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

#### **Email**

[Juliette.Orsler@suffolk.gov.uk](mailto:Juliette.Orsler@suffolk.gov.uk)

#### **Telephone**

+44 1473264852

#### **Country**

United Kingdom

#### **NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Plug In Suffolk Car Clubs

Reference number

CD1431

#### II.1.2) Main CPV code

- 63000000 - Supporting and auxiliary transport services; travel agencies services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Suffolk County Council are currently out to tender for the provision of Electric Vehicle Car Clubs across Suffolk. The Contract is for the commissioning of 20 Car Club electric vehicles across 10 locations across Suffolk. The Contract will operate as a Concessions Contract. This opportunity is available in the `Current Tenders` area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. Procurement Policy Note 09/21 requires us to calculate the value of contracts inclusive of VAT, however we can advertise them exclusive of VAT. The advertised value here is £1,214,340 exclusive of VAT. The deadline date for submissions of the tender is 15 November 2024 - 12:00 (12 Noon). Please note late returns will NOT be permitted. The deadline for clarification questions is 01 November 2024 which must be generated via the correspondence option on the website

#### II.1.5) Estimated total value

Value excluding VAT: £1,214,340

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 63000000 - Supporting and auxiliary transport services; travel agencies services
- 34100000 - Motor vehicles
- 34144900 - Electric vehicles

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Suffolk County Council is seeking a Car Club operator to install and manage the delivery of Electric Vehicle Car Clubs across Suffolk.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Commercial / Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £1,214,340

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

This contract is subject to a contract extension of three (3 years), please see ITT documents for full details

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The estimated Contract Value is £1,214,340 this includes the initial 18 month contract and the further extension period of 3 year. Given the nature of the requirement the actual value will be dependent on take up of Car Club membership and usage by members of the public as such Suffolk County Council cannot guarantee any values.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 May 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

15 November 2024

Local time

12:00pm

Place

Suffolk Sourcing Portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Suffolk County Council Endeavour House, 8 Russell Road, Ipswich IP1 2BX

Ipswich

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.