

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/033277-2023>

Contract

## **ID 4728114 - DAERA - Construction of the Government Departments Exhibition at Balmoral Show**

Department of Agriculture, Environment and Rural Affairs  
Department of Agriculture Environment and Rural Affairs  
DAERA

F03: Contract award notice

Notice identifier: 2023/S 000-033277

Procurement identifier (OCID): ocds-h6vhtk-03e06e

Published 10 November 2023, 11:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Agriculture, Environment and Rural Affairs

Cromac Avenue Gasworks Business Park Malone Lower

BELFAST

BT7 2JA

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Department of Agriculture Environment and Rural Affairs

Dundonald House

Belfast

BT4 3SB

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.1) Name and addresses**

DAERA

Belfast

### **Email**

[SSD.Admin.CPD@finance-ni.gov.uk](mailto:SSD.Admin.CPD@finance-ni.gov.uk)

### **Country**

United Kingdom

### **Region code**

UKN - Northern Ireland

### **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 4728114 - DAERA - Construction of the Government Departments Exhibition at

Balmoral Show

Reference number

4728114

### **II.1.2) Main CPV code**

- 79950000 - Exhibition, fair and congress organisation services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

This tender competition is for the production and supply of Services for the Northern Ireland Government Departments' Exhibition at the Balmoral Show in 2024. The initial show will take place in mid May 2024 and the following two shows will be in mid May 2025 and 2026. The Contractor must provide services for the design, production, construction and build of the exhibition and hospitality area. The successful Contactor must also provide a floor plan, transport, and clearance of the exhibition.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £61,470

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 39154100 - Exhibition stands
- 45212312 - Exhibition centre construction work
- 79956000 - Fair and exhibition organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

## **II.2.4) Description of the procurement**

This tender competition is for the production and supply of Services for the Northern Ireland Government Departments' Exhibition at the Balmoral Show in 2024. The initial show will take place in mid May 2024 and the following two shows will be in mid May 2025 and 2026. The Contractor must provide services for the design, production, construction and build of the exhibition and hospitality area. The successful Contactor must also provide a floor plan, transport, and clearance of the exhibition.

## **II.2.5) Award criteria**

Quality criterion - Name: AC1 Design / Weighting: 30

Quality criterion - Name: AC2 Proposed Methodology / Weighting: 5

Quality criterion - Name: AC3 Experience - Nominated Personnel / Weighting: 5

Quality criterion - Name: AC4 Production Material / Weighting: 0

Quality criterion - Name: AC5 Social Value / Weighting: 10

Cost criterion - Name: AC6 Cost / Weighting: 50

## **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period will commence from the date of award for a period of one year, with the option to extend for two further shows at one year each

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-019697](#)

#### IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

---

## Section V. Award of contract

### Contract No

1

### Title

ID 4728114 - DAERA - Construction of the Government Departments Exhibition at Balmoral Show

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

7 November 2023

### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

MINPRINT HOLDINGS LTD

BELFAST

Email

[carole@minprint.co.uk](mailto:carole@minprint.co.uk)

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://etendersni.gov.uk/epps>

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £61,470

Total value of the contract/lot: £61,470

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

The successful Contractor's performance on this Contract will be managed as per the specification and conditions of contract. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Notice of Unsatisfactory Performance and this Contract may be terminated. A central register of such Notices for supplies and services contracts will be maintained and published on the CPD website. Any contractor in receipt of a Notice of Unsatisfactory Performance will be required to declare this in future tender submissions for a period of three years from the date of issue of the Notice. It may also result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended

UK

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD complied with the Public Contracts Regulations 2015 (as amended) and incorporated a standstill period. (i.e. a minimum of 10 calendar days) at the point information on the award was communicated to tenderers that notification provided full information on the award decision. This provided time for the unsuccessful tenderers to



challenge the award. decision before the framework was entered into.