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Tender

Multi Council Tender for Provision of Insurance Broking Services

Fermanagh and Omagh District Council Derry City and Strabane District Council Causeway Coast and Glens Borough Council Fermanagh and Omagh District Council

F02: Contract notice

Notice identifier: 2024/S 000-033248

Procurement identifier (OCID): ocds-h6vhtk-04ac73

Published 16 October 2024, 10:12am

Section I: Contracting authority

I.1) Name and addresses

Fermanagh and Omagh District Council

The Townhall 2 Townhall Street

Enniskillen

BT74 7BA

Contact

Nuala Conlan, Procurement Manager

Email

tenders@fermanaghomagh.com

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

I.1) Name and addresses

Derry City and Strabane District Council

Council Offices, 98 Strand Road

Londonderry

BT48 7NN

Email

tenders@fermanaghomagh.com

Country

United Kingdom

Region code

UKN0A - Derry City and Strabane

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

I.1) Name and addresses

Causeway Coast and Glens Borough Council

Civic Headquarters Cloonavin 66 Portstewart Road

Coleraine

BT52 1EY

Email

tenders@fermanaghomagh.com

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

https://etendersni.gov.uk/epps

Buyer's address

https://etendersni.gov.uk/epps

I.1) Name and addresses

Fermanagh and Omagh District Council

The Townhall 2 Townhall Street

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I.2) Information about joint procurement

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

Fermanagh and Omagh District Council. Derry City and Strabane District Council. Causeway and Glens borough Council

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://etendersni.gov.uk/epps

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://etendersni.gov.uk/epps

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

https://etendersni.gov.uk/epps

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Multi Council Tender for Provision of Insurance Broking Services

Reference number

2425 EP 030

II.1.2) Main CPV code

• 66518100 - Insurance brokerage services

II.1.3) Type of contract

Services

II.1.4) Short description

Fermanagh and Omagh District Council, as the Contracting Authority, invites tenders for the Provision of Insurance Broking Services. This Invitation to Tender is being issued by Fermanagh and Omagh District Council, as the Contracting Authority, on behalf of the following Northern Ireland Councils: 1 Causeway Coast and Glens Borough Council 2 Derry City and Strabane District Council 3 Fermanagh and Omagh District Council. Tenders are invited from suitably qualified Service Providers having relevant experience and authorised and regulated by the Financial Conduct Authority for the provision of

Insurance Broking Services to put in place the participating Councils insurances from 1st April 2025. The initial contract shall be for a period of two years with options for two further period of twelve months or part thereof

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

66518000 - Insurance brokerage and agency services

II.2.3) Place of performance

NUTS codes

- UKN0G Fermanagh and Omagh
- UKN0A Derry City and Strabane
- UKN0C Causeway Coast and Glens

Main site or place of performance

Fermanagh and Omagh District Council, Derry City and Strabane District Council and Causeway Coast and and Glens Borough Council

II.2.4) Description of the procurement

Fermanagh and Omagh District Council, as the Contracting Authority, invites tenders for the Provision of Insurance Broking Services. This Invitation to Tender is being issued by Fermanagh and Omagh District Council, as the Contracting Authority, on behalf of the following Northern Ireland Councils: 1 Causeway Coast and Glens Borough Council 2 Derry City and Strabane District Council 3 Fermanagh and Omagh District Council. Tenders are invited from suitably qualified Service Providers having relevant experience and authorised and regulated by the Financial Conduct Authority for the provision of Insurance Broking Services to put in place the participating Councils insurances from 1st April 2025. The initial contract shall be for a period of two years with options for two further period of twelve months or part thereof

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

100

Description of options

Options for two further periods each of twelve months (potential 4 year contract) entirely at the discretion of each of the Councils subject to satisfactory performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Authorised and Regulated by the Financial Conduct Authority (FCA)

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 15 March 2025

IV.2.7) Conditions for opening of tenders

Date

15 November 2024

Local time

12:30pm

Place

Fermanagh and Omagh District Council offices

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Subject to options October 2028

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

Royal Courts of Justice City Courthouse Chichester Street

Belfast

BT1 3JF

Email

adminoffice@courtsni.gov.uk

Country

United Kingdom