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Tender

## **INVITATION TO TENDER - For the Supply and Installation of Electric Vehicle (EV) Chargers at West Suffolk Locations**

West Suffolk Council

F02: Contract notice

Notice identifier: 2022/S 000-033246

Procurement identifier (OCID): ocds-h6vhtk-0387b8

Published 23 November 2022, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Suffolk Council

West Suffolk House, Western Way

Bury St Edmunds

IP33 3YU

#### **Contact**

Zia Quader

#### **Email**

[zia.quader@westsuffolk.gov.uk](mailto:zia.quader@westsuffolk.gov.uk)

#### **Telephone**

+44 1284757310

**Country**

United Kingdom

**NUTS code**

UKH14 - Suffolk

**National registration number**

D-U-N-S Number - 22 416 8587

**Internet address(es)**

Main address

<https://www.westsuffolk.gov.uk/>

Buyer's address

<https://www.westsuffolk.gov.uk/Business/selling-to-the-council/index.cfm?aud=business>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/suffolksourcing.aspx/ProjectManage/14643>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

INVITATION TO TENDER - For the Supply and Installation of Electric Vehicle (EV) Chargers at West Suffolk Locations

Reference number

WSC/14643/2022

#### II.1.2) Main CPV code

- 31000000 - Electrical machinery, apparatus, equipment and consumables; lighting

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

West Suffolk Council are currently out to tender for the Supply and Installation of Electric Vehicle (EV) Chargers at West Suffolk Locations. This opportunity is available in the `Current Tenders` area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. The deadline date for submissions of the tender is 21 December 2022. Please note late returns will NOT be permitted <https://in-tendhost.co.uk/suffolksourcing/asp/ProjectManage/14643>The deadline for clarification questions is 17 December 2022, 1200hours, which must be generated via the correspondence option on the website

#### II.1.5) Estimated total value

Value excluding VAT: £3,300,000

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### II.2) Description

#### II.2.1) Title

Lot 1 is for our private depot sites

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 31000000 - Electrical machinery, apparatus, equipment and consumables; lighting

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

West Suffolk Council (WSC) is a district council covering a population of 179,900 (2021) which has six market towns: Brandon, Bury St Edmunds, Clare, Haverhill, Mildenhall and Newmarket. West Suffolk Council has committed to net zero emissions by 2030 and has begun its works to reduce the emissions from its buildings, operations, and activities. West Suffolk Council recognises that Electric Vehicles (EVs) are becoming mainstream within our society and that the authority will need to play a part in the roll out of infrastructure to support this new technology. EVs form a vital part of the decarbonisation plans and are at the core of plans for cleaner air both in Suffolk and at a national level. West Suffolk Council are the principal owner and controller of car parking within many of our major towns and as such we are planning to provide both a rapid/ultra-rapid charging (50kW+) provision for each town, and a good level of 7-22kW chargers across our long-stay spaces within each town. The objectives of the procurement are:

- To secure value for money services
- To provide EV drivers with a uniform experience when using charging infrastructure in West Suffolk owned car parks and assets.
- To encourage EV uptake among residents by means of providing a clear, reliable, affordable, easy to use, and accessible level of charging provision within West Suffolk. We want customers to be confident they understand what they are paying for, that the chargers will work when they need them, and they are supported when something doesn't work as expected
- To enable the transition to low emissions vehicles within WSC's fleet which is key in working towards its net zero carbon emissions goal by 2030
- To build a good working relationship with a charge point supplier and operator (CPO) over the next 15 years
- To provide chargers that are accessible to all users in terms of space for wheelchairs, height of units, managing cables, and screen and information readability

There are two lots, Lot 1 is for our private depot sites, Lot 2 is for public charging. We would encourage CPOs to enter submissions for both lots. Please complete one form for both lots. Funding for private depot sites (Lot 1) will be through the workplace charging scheme and internal funds. Funding for public sites (Lot 2) must be provided by the CPO. ORCS/LEVI funding or

similar can be used by CPOs, however, they should not rely on applications to these funds being accepted and must commit to funding all sites specified within this schedule. Where funding applications are made, the CPO must lead on the administration of these bids. This contract is for specified sites, however, additional sites may be added at the council's discretion and with joint agreement of the CPO (either fully funded or not) up to a value of 50% of the estimated total contract value (£2.2m). i.e. maximum total contract value under this procurement will be capped for £3.3m for the duration of the contract. The winning supplier does not have exclusive rights to install infrastructure on future sites/projects in West Suffolk.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £3,300,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

23 January 2023

End date

22 January 2038

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

West Suffolk Council is inviting tenders for the Supply and Installation of Electric Vehicle (EV) Chargers. We are seeking a supplier for 15 years. There are two lots, Lot 1 is for our

private depot sites, Lot 2 is for public charging.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 is for public charging.

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 31000000 - Electrical machinery, apparatus, equipment and consumables; lighting

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

West Suffolk Council (WSC) is a district council covering a population of 179,900 (2021) which has six market towns: Brandon, Bury St Edmunds, Clare, Haverhill, Mildenhall and Newmarket. West Suffolk Council has committed to net zero emissions by 2030 and has begun its works to reduce the emissions from its buildings, operations, and activities. West Suffolk Council recognises that Electric Vehicles (EVs) are becoming mainstream within our society and that the authority will need to play a part in the roll out of infrastructure to support this new technology. EVs form a vital part of the decarbonisation plans and are at the core of plans for cleaner air both in Suffolk and at a national level. West Suffolk Council are the principal owner and controller of car parking within many of our major towns and as such we are planning to provide both a rapid/ultra-rapid charging (50kW+) provision for each town, and a good level of 7-22kW chargers across our long-stay spaces within each town. The objectives of the procurement are:

- To secure value for money services
- To provide EV drivers with a uniform experience when using charging infrastructure in West Suffolk owned car parks and assets.
- To encourage EV uptake among residents by means of providing a clear, reliable, affordable, easy to use, and accessible level of charging provision within West Suffolk. We want customers to be confident they understand what they are paying for, that the chargers will work when

they need them, and they are supported when something doesn't work as expected• To enable the transition to low emissions vehicles within WSC's fleet which is key in working towards its net zero carbon emissions goal by 2030• To build a good working relationship with a charge point supplier and operator (CPO) over the next 15 years • To provide chargers that are accessible to all users in terms of space for wheelchairs, height of units, managing cables, and screen and information readabilityThere are two lots, Lot 1 is for our private depot sites, Lot 2 is for public charging. We would encourage CPOs to enter submissions for both lots. Please complete one form for both lots.Funding for private depot sites (Lot 1) will be through the workplace charging scheme and internal funds. Funding for public sites (Lot 2) must be provided by the CPO. ORCS/LEVI funding or similar can be used by CPOs, however, they should not rely on applications to these funds being accepted and must commit to funding all sites specified within this schedule. Where funding applications are made, the CPO must lead on the administration of these bids. This contract is for specified sites, however, additional sites may be added at the council's discretion and with joint agreement of the CPO (either fully funded or not) up to a value of 50% of the estimated total contract value (£2.2m). i.e. maximum total contract value under this procurement will be capped for £3.3m for the duration of the contract.The winning supplier does not have exclusive rights to install infrastructure on future sites/ projects in West Suffolk.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

23 January 2023

End date

22 January 2038

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 December 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 March 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

23 December 2022

Local time

3:00pm

Place

Electronic Tender Opening in our Procurement portal.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

West Suffolk Council

West Suffolk House, Western Way

Bury St Edmunds

IP33 3YU

Email

[zia.quader@westsuffolk.gov.uk](mailto:zia.quader@westsuffolk.gov.uk)

Telephone

+44 1284757310

Country

United Kingdom

Internet address

<https://www.westsuffolk.gov.uk/>

#### **VI.4.2) Body responsible for mediation procedures**

West Suffolk Council

West Suffolk House, Western Way

Bury St Edmunds

IP33 3YU

Email

[zia.quader@westsuffolk.gov.uk](mailto:zia.quader@westsuffolk.gov.uk)

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