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Contract

## **Recruitment Services - Scottish Futures Trust**

Scottish Futures Trust

F03: Contract award notice

Notice identifier: 2024/S 000-033203

Procurement identifier (OCID): ocds-h6vhtk-04718b

Published 15 October 2024, 4:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Futures Trust

4th Floor, Thistle House, 91 Haymarket Terrace

Edinburgh

EH12 5HE

#### **Contact**

Joanne Christina MacConnell

#### **Email**

[joanne.macconnell@scottishfuturestrust.org.uk](mailto:joanne.macconnell@scottishfuturestrust.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.scottishfuturestrust.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13383](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13383)

**I.4) Type of the contracting authority**

Other type

Non-departmental public body

**I.5) Main activity**

Other activity

Infrastructure

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Recruitment Services - Scottish Futures Trust

**II.1.2) Main CPV code**

- 79600000 - Recruitment services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

SFT wishes to appoint one (1) supplier to each of 4 Lots of a Framework Agreement for

the provision of recruitment services for a term of 4 years. Tenderers may bid for one, some or all of the 4 lots within the Framework Agreement.

The services are for both fixed term and permanent recruitment across SFT and are split into the following lots:

Lot 1 - Business Support, including but not limited to administration and HR;

Lot 2- Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement;

Lot 3 – Legal including but not limited to lawyers and paralegals; and

Lot 4 - Financial roles, including but not limited to accountancy and project finance.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £240,000

### **II.2) Description**

#### **II.2.1) Title**

Business Support, including but not limited to administration and HR

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Edinburgh

#### **II.2.4) Description of the procurement**

SFT wishes to appoint one supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating to Lot 1 - Business Support, including but not limited to administration and HR.

#### **II.2.5) Award criteria**

Quality criterion - Name: understanding of the services / Weighting: 25

Quality criterion - Name: delivery of the services / Weighting: 35

Quality criterion - Name: Added value / Weighting: 10

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

#### **II.2.4) Description of the procurement**

SFT wishes to appoint one supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating to Lot 2- Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement.

#### **II.2.5) Award criteria**

Quality criterion - Name: understanding of the services / Weighting: 25

Quality criterion - Name: delivery of the services / Weighting: 35

Quality criterion - Name: added value / Weighting: 10

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Legal, including but not limited to lawyers and paralegals

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

#### **II.2.4) Description of the procurement**

SFT wishes to appoint one supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating Lot 3 – Legal, including but not limited to lawyers and paralegals.

#### **II.2.5) Award criteria**

Quality criterion - Name: understanding of the services / Weighting: 25

Quality criterion - Name: Delivery of the Services / Weighting: 35

Quality criterion - Name: Added Value / Weighting: 10

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Financial roles, including but not limited to accountancy and project finance

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

### **II.2.4) Description of the procurement**

SFT wishes to appoint one (1) supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating to Lot 4 - Financial roles, including but not limited to accountancy and project finance.

### **II.2.5) Award criteria**

Quality criterion - Name: Understanding of the services / Weighting: 25

Quality criterion - Name: delivery of the services / Weighting: 35

Quality criterion - Name: added value / Weighting: 10

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-019060](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Business Support, including but not limited to administration and HR

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 16



Number of tenders received from SMEs: 9

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 16

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Venesky Brown Recruitment Ltd

4a Rutland Square

Edinburgh

EH1 2AS

Telephone

+44 7534588396

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 11

Number of tenders received from SMEs: 7

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 11

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Eden Scott

132 Princes Street

Edinburgh

EH2 4AH

Telephone

+44 7714124033

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

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## **Section V. Award of contract**

### **Lot No**

3

### **Title**

Legal, including but not limited to lawyers and paralegals

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

19 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

FWA (Scotland) Ltd

The Barn, Stacklawhill

Stewarton

KA3 3EJ

Telephone

+44 1294850501

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

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## **Section V. Award of contract**

### **Lot No**

4

### **Title**

Financial roles, including but not limited to accountancy and project finance

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 October 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 14

Number of tenders received from SMEs: 8

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 14

Number of tenders received by electronic means: 14

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hays Specialist Recruitment Ltd

4th Floor, City Tower, Piccadilly Plaza

Manchester

M1 4BT

Telephone

+44 1612363553

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:780647)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom