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Contract

Recruitment Services - Scottish Futures Trust

Scottish Futures Trust

F03: Contract award notice

Notice identifier: 2024/S 000-033203

Procurement identifier (OCID): ocids-h6vhtk-04718b

Published 15 October 2024, 4:55pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Futures Trust

4th Floor, Thistle House, 91 Haymarket Terrace

Edinburgh

EH12 5HE

Contact

Joanne Christina MacConnell

Email

joanne.macconnell@scottishfuturestrust.org.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.scottishfuturestrust.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13383

I.4) Type of the contracting authority

Other type

Non-departmental public body

I.5) Main activity

Other activity

Infrastructure

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Recruitment Services - Scottish Futures Trust

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

SFT wishes to appoint one (1) supplier to each of 4 Lots of a Framework Agreement for

the provision of recruitment services for a term of 4 years. Tenderers may bid for one, some or all of the 4 lots within the Framework Agreement.

The services are for both fixed term and permanent recruitment across SFT and are split into the following lots:

Lot 1 - Business Support, including but not limited to administration and HR;

Lot 2- Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement;

Lot 3 – Legal including but not limited to lawyers and paralegals; and

Lot 4 - Financial roles, including but not limited to accountancy and project finance.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £240,000

II.2) Description

II.2.1) Title

Business Support, including but not limited to administration and HR

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Edinburgh

II.2.4) Description of the procurement

SFT wishes to appoint one supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating to Lot 1 - Business Support, including but not limited to administration and HR.

II.2.5) Award criteria

Quality criterion - Name: understanding of the services / Weighting: 25

Quality criterion - Name: delivery of the services / Weighting: 35

Quality criterion - Name: Added value / Weighting: 10

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

II.2.4) Description of the procurement

SFT wishes to appoint one supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating to Lot 2- Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement.

II.2.5) Award criteria

Quality criterion - Name: understanding of the services / Weighting: 25

Quality criterion - Name: delivery of the services / Weighting: 35

Quality criterion - Name: added value / Weighting: 10

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Legal, including but not limited to lawyers and paralegals

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

II.2.4) Description of the procurement

SFT wishes to appoint one supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating Lot 3 – Legal, including but not limited to lawyers and paralegals.

II.2.5) Award criteria

Quality criterion - Name: understanding of the services / Weighting: 25

Quality criterion - Name: Delivery of the Services / Weighting: 35

Quality criterion - Name: Added Value / Weighting: 10

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Financial roles, including but not limited to accountancy and project finance

Lot No

4

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh

II.2.4) Description of the procurement

SFT wishes to appoint one (1) supplier to a Framework Agreement for the provision of recruitment services for a term of 4 years relating to Lot 4 - Financial roles, including but not limited to accountancy and project finance.

II.2.5) Award criteria

Quality criterion - Name: Understanding of the services / Weighting: 25

Quality criterion - Name: delivery of the services / Weighting: 35

Quality criterion - Name: added value / Weighting: 10

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-019060](#)

Section V. Award of contract

Lot No

1

Title

Business Support, including but not limited to administration and HR

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 September 2024

V.2.2) Information about tenders

Number of tenders received: 16

Number of tenders received from SMEs: 9

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 16

Number of tenders received by electronic means: 16

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Venesky Brown Recruitment Ltd

4a Rutland Square

Edinburgh

EH1 2AS

Telephone

+44 7534588396

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

Section V. Award of contract

Lot No

2

Title

Technical including but not limited to project managers, economists, quantity surveyors, engineers, renewable energy, architects and procurement

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 September 2024

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 7

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 11

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Eden Scott

132 Princes Street

Edinburgh

EH2 4AH

Telephone

+44 7714124033

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

Section V. Award of contract

Lot No

3

Title

Legal, including but not limited to lawyers and paralegals

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

19 September 2024

V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

FWA (Scotland) Ltd

The Barn, Stacklawhill

Stewarton

KA3 3EJ

Telephone

+44 1294850501

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

Section V. Award of contract

Lot No

4

Title

Financial roles, including but not limited to accountancy and project finance

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 October 2024

V.2.2) Information about tenders

Number of tenders received: 14

Number of tenders received from SMEs: 8

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 14

Number of tenders received by electronic means: 14

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hays Specialist Recruitment Ltd

4th Floor, City Tower, Piccadilly Plaza

Manchester

M1 4BT

Telephone

+44 1612363553

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £60,000

Total value of the contract/lot: £60,000

Section VI. Complementary information

VI.3) Additional information

(SC Ref:780647)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom